

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
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14<sup>th</sup> November 2023

## To Highways Committee Councillors

You are hereby summoned to attend a **Highways Committee Meeting at 6.30pm on Monday 20<sup>th</sup> November 2023 in The Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox – [Paper](#)

*Vanessa Oliveri*

Mrs Vanessa Oliveri  
Committee Clerk

## AGENDA

1. **Apologies for absence:** To receive.
2. **Declarations of Interest:** To note.
3. **To receive and approve the minutes of the Highways Committee held on 26<sup>th</sup> October 2023:**
4. **Opportunity for members of the public to speak:** (limited to 3 minutes per person).
5. **Matters Arising:**
  - a) Closure of coach park: Review of current situation
  - b) Traffic cones: To receive an update on the provision of additional traffic cones.
  - c) Parking Enforcement Hours: To note GCC have been contacted regarding the parking enforcement hours and terms of contract.
  - d) Dog Fouling Stickers: The Committee Clerk to update the committee on obtaining dog fouling stickers.
  - e) Vehicle parking on grass verge to the right of the Rissington Road arch (Bromford land) – To note that the committee clerk had reported this to Bromford Housing.
6. **Police:** To receive a police report.
7. **To note the current Highways Cost Centre Summary Report and Earmarked Reserves Report (Papers 1 a & b).**
8. **Traffic & Highways:**
  - a. To receive an update on the management and delivery of the Strategic Plan.
  - b. Delivery of new VAS equipment: To receive any updates from GCC of the delivery of VAS.
  - c. Inoperative VAS on Rissington Road: To receive an update on the repairs of the ANPR camera at Rissington Road including replacement comms box as agreed at previous meeting.

- d. Installation of dropped kerbs: To receive an update from Cllr A Roberts.

**9. Footpaths:**

- a. Periwinkle Bank (Paper 2): To review and approve updated quote for surfacing, to include edging. To be funded by the Tourist Levy.
- b. To receive an update from Cllr Davis on resurfacing the Manor Field (GCC were contacting the landowner regarding this item).

10. **Hedges:** To note locations of hedges requiring cutting back following councillor walkabouts in the village.

11. **To note arrangements for payment of Tourist Levy.**

12. **Accessibility Audit - Funding Application for Inclusion Gloucestershire** (from VEC meeting): To note progress with alternative application to CNL by Cllr Davis.

13. **Pumps & Generators (Paper 3):** To consider quote from Carter Pumps to service emergency equipment. Committee agreed 15/3/21 to test every two years and service after every usage.

**14. Correspondence:**

- a. Email re bins on fire (Papers 4a & b).
- b. Additional lighting in Rissington Road request from resident (Paper 5). To review response from GCC Highways and agree further actions.

15. **Items to note:** To receive reports for information only.

**Date of Next Meeting:** 6.30pm on Monday 15<sup>th</sup> January 2023 in the Salmonsbury Room.