



Claydon with Clattercote

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on:

Tuesday 24th June 2025 at 7:30pm in Claydon Church Room

(All members of the public are very welcome at this meeting)

AGENDA

1. To receive apologies for absence
2. To consider nominations for co-option and elect additional members
3. To receive declarations of personal or prejudicial interests
4. **Public participation session.** The time allocated is at the discretion of the council/chairman but generally is restricted to a maximum of 20 minutes. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself.
5. To approve the minutes of the Parish Council meeting held on Tuesday 13th May 2025
6. **Update on progress from the Minutes** – reports from clerk/councillors on progress of outstanding items which do not require further decision
7. To receive the report from the District Councillor
8. To receive the report from County Councillor
9. To receive updates on items from previous meetings and agree associated expenditures and further actions

a. Flooding around Church Lane	In progress	Cllr Denham
b. Nest Boxes by sewage tree works	In progress	Cllr Denham
c. Tree Survey Actions	In progress	
d. Glamping Bus, Haybridge Wharf Farm	In progress	Cllr Denham
e. Emergency Plan	In progress	All
f. Playfield Noticeboard	In progress	Cllr Knight
g. Update on highways issues <ol style="list-style-type: none"> 1. Damaged road surface Appletree Road, near and outside Thames Water works, caused by TW's tankers last year when they were sending several tankers a day to the site. 2. Re-marking the white lining to junctions throughout the village. 3. Installation of village gates - awaiting costs of installation by OCC who we are told must carry out the works 	In progress	Cllr Knight

4. Drop-kerb by bus stop at Manor Park to mirror the one on the opposite side of the road. It was pointed out by a parishioner that less able people would struggle to get up the kerb by the bus stop.		
h. Installation of picnic tables and benches	In progress	Clerk/Cllr Knight
i. To consider correspondence regarding the installation of a bespoke track for remote control (RC) car track at Claydon Playing Field	In progress	Cllr Denham
j. Playground improvements/maintenance: To consider any remedial works or improvements works that are needed to the playground.		
k. Allotment maintenance		

10. Finance and Administration

- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation
- b) Invoices for Payment – to approve invoices for payment itemised on the payment schedule
- c) To note Receipts received
- d) To consider and approve the Accounting Statements (AGAR Section 2) for 2024/2025
- e) To receive the Annual Internal Audit Report 2024/2025
- f) Certificate of Exemption from External Audit – to consider whether to complete a Certificate of Exemption to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
- g) Annual Governance Statement – to consider the questions and respond accordingly
- h) Audit Accounting Statements – to consider and agree the accounting statement figures
- i) Electors' Rights – to note the dates of the Exercise of Public Rights as Monday 30th June to Friday 26th August 2025
- j) Statement of Variance – to consider the draft Statement of Variance
- k) To consider the recommendations of the Internal Auditor's written report 2024/2025
- l) To consider a new ".gov.uk" domain name and email addresses for the new Parish Council website and consider changing the current domain provider
- m) To consider moving the council's current account to a Unity Trust Bank online account and adding the Clerk/RFO and all councillors to the bank mandate
- n) To appoint the Internal Auditor for the 2025/2026 tax year
- o) To consider joining the Parish Cluster Group suggested by District Councillor Chris Brant
- p) To approve the appointment of the Clerk as the Parish Council's Responsible Financial Officer

- 11. Planning** - to consider all recent applications received from Cherwell District Council detailed below, and note recent planning decisions received from Cherwell District Council.

Planning Applications

Reference Number: 25/01440/AGN

Location: Land At Bluebell Farm Crossing Lane Claydon OX17 1EL

Proposed: A steel portal frame agricultural building with a pitched roof

Reference Number: 25/01518/ADJ

Location: Land at Bluebell Farm Crossing Lane Claydon OX17 1EL

Proposed: Application dealing with land within the holding which lies across both Stratford and Cherwell District

12. Councillor and Clerk Training

- a) to consider and approve councillor and/or clerk training courses
- b) to receive an update on councillor and/or clerk training received

13. Correspondence – To note correspondence received not otherwise on the agenda where decisions are not required

14. Items for Information or Next Agenda

(New subjects raised will be tabled for the agenda of the next meeting)

15. Date of Next Meeting to be Confirmed



Lawrence Wootten
Clerk to Claydon with Clattercote Parish Council

cwcparishcouncil@gmail.com

18th June 2025