

BEVERSTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON 14TH MAY 2024

PRESENT

Councillors Mr O Preston, Miss C Lowsley-Williams, Mr D McMeekin,
Mr J Rixen-Osterbro and Miss F Gunn (Clerk)

- Apologies. **Mr D Morris**
- Minutes of the Previous Annual General Meeting **held on 16th May 2023 were approved.**

3 Election of the Chairman of the Council.

Councillor Lowsley-Williams took the Chair for the election of the Chairman. She proposed that Councillor Preston should be elected Chairman and this was seconded by Cllr McMeekin and agreed by the meeting. Councillor Preston was duly elected as Chairman of the Parish Council and subsequently declared acceptance of office.

4 Election of the Vice-Chairman of the Council

In his absence Councillor David Morris was proposed by Cllr Preston and seconded by Cllr McMeekin and was duly elected as Vice-Chairman of the Parish Council.

5 **Record of Attendance** Councillor Lowsley-Williams was, due to illness, absent for the meeting on 5th December 2023.

6 **Council to approve the Annual Internal Audit Report.** This motion was proposed by Councillor Preston and seconded by Councillor Rixen-Osterbro and approved by the meeting

7 **Council to approve the Section 1 – Annual Governance Statement 2023/24.** This Motion was proposed by Councillor Rixen-Osterbro and seconded by Councillor Lowsley-Williams and was approved by the meeting.

8 **Council to approve Section 2 – Accounting Statement 2023/24.** This motion was Proposed by Councillor Lowsley-Williams and seconded by Councillor Rixen-Osterbro and was approved by the meeting

9 **The Certificate of Exemption to be approved:** This motion was proposed by Councillor McMeekin and seconded by Councillor Lowsley-Williams and was approved by the meeting.

10 **Authorisation of Recurring Items of Expenditure**

It was proposed by Councillor Preston and seconded by Councillor Rixen-Osterbro and subsequently agreed by Council that the following recurring items of expenditure could be paid with the approval of the council: insurance premium; Clerk's expenses; membership of GAPTC; data protection costs; the upkeep of the war memorial; the annual website hosting cost; expenses for the meetings and Village Hall hire for meetings.

11 Appointment of Internal Auditor for Forthcoming Year: It was proposed by Councillor Preston and seconded by Councillor Lowsley-Williams that Mr Ian Selkirk should be appointed internal auditor for the forthcoming year.

12 Programme of meetings for 2024. 17th September, and 3rd December at 6pm in Village Hall.

13 Any other business: None