

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 12th February 2018 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman) - Presiding
Allan Clark, Pete Edwards, Julian Jones, Graham Roads,
Margaret Rothwell, David Stevens and Julie Trotter

2662 Apologies for Absence

Apologies had been received from Martin Hatley.

2663 Minutes

The Minutes of the meeting held on Monday, 15th January 2018, having been circulated previously, were confirmed by the Meeting and signed by the Chairman.

2664 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2665 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall, as she was a Trustee and Member of the Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Management Committee.

2666 Public Participation

Julie Wright of Baddesley Road was in attendance for the item about the 46 Bus Service (see para 2667.3). The Chairman suspended the meeting at 7.01pm and invited Ms. Wright to speak. It was understood that the route was not well used but it was very important to those who did use it. Short-term funding would keep the service going and would buy time to try to improve it. It was acknowledged that the Village Design Statement comments indicated that people wanted to see improvements in public transport. But Council had to consider this in the broader context of all comments. The amount requested from Ampfield was 5% of the total parish precept; this would be difficult to justify. Members thought it better to lobby Test Valley Borough Council (TVBC) or Hampshire County Council (HCC) who had access to much greater funds. The meeting was reconvened at 7.08pm.

2667 Financial matters

2667.1 Accounts for payment, receipts and anticipated expenditure

It was proposed by Julian Jones and seconded by Graham Roads that the following accounts be paid:

Cheques to be signed

| | £ inc VAT |
|--|------------------|
| Village Hall - cleaning of allotment buildings - July to December 4.5hrs | 54.00 |
| P Reynolds - internal audit - April to December 2017 | 395.00 |
| Konica Minolta - copies made 24/10/17-23.01.18 | <u>9.60</u> |
| | <u>458.60</u> |

Payments made between meetings

| | |
|---|-----------------|
| Wallbridge Chartered Surveyors - pavilion- re-issued cheque | 5,256.00 |
| Wallbridge Chartered Surveyors - pavilion -re-issued cheque | 180.00 |
| North Baddesley Parish Council - warden van - contribution | 80.00 |
| NEST pension - Council's payment for January D/D | 22.96 |
| Eon - electricity 31 January - pavilion | 22.01 |
| Churches Fire - extinguishers for pavilion | 302.28 |
| WEL Medical - defibrillator electrode replacement | 155.70 |
| Merryhill Envirotec Ltd - Asbestos survey | <u>270.00</u> |
| | <u>6,288.95</u> |

It was noted that the payment to Konica Minolta for copies made would be the last as the new printer was in use. It was also noted that 2 cheques made payable to Itchen Valley Trees had not yet been presented and were now out of date. They would be re-issued once returned to the Clerk. Receipts for the month of January had been just over £19,000. This was made up largely of the £106 monies of £17,847 towards the pavilion and a TVBC community planning grant of £750 towards the VDS costs. The remainder was due to Burial Ground fees. Bank accounts on 12th February 2018 stood at £115,311.03 of which £106,542.68 was intended for ground maintenance at Morleys Green.

2667.2 Confirmation of payments

Council confirmed and approved the cheques and payments made between meetings, in particular the payments made to North Baddesley PC as a contribution to the Village Warden vehicle, to Merryhill Envirotec for the asbestos survey on the old wooden pavilion and to WEL Medical for the replacement pads for the defibrillators (see also para 2670).

2667.3 Financial support for bus route 46

The 46 bus, which was operated by Stagecoach, ran between North Baddesley and Winchester. Existing subsidies were being withdrawn. Councillors had considered

carefully the request made by Cllr Dowden to subsidise the 46 bus route by £1500. Other neighbouring councils had also been approached for support. Passenger statistics indicated that an average of 4 journeys and returns were made from Ampfield a day. It was accepted, however, that Ampfield residents might not necessarily always get on or off the bus within the parish.

The proposed care village at Baddeley Road might have made a difference to numbers but it had not yet completed the planning process. The subsidy was not expected to be a short-term, one-off financial outlay and there were no clear plans to make the service more commercially viable. In view of that, and the very low usage, Council voted unanimously not to pay the subsidy.

2667.4 VAT reclaim

A draft letter to HM Revenue & Customs, together with supporting claim forms, had been drawn up and was with Council's VAT advisor for comment. The claim was in excess of £32,000.

2668 Pavilion progress and related projects

2668.1 Parking bay

There had been no progress in marking out the disabled bay in the White Horse carpark. Allan Clark would take it forward with Martin Hatley. Julian Jones would provide contact details of a firm who could do the work.

2668.2 Fitting out

The crockery order had not yet been placed. Allan Clark would also pursue this with Martin Hatley.

2668.3 Storage for the Cricket Club

As yet there had been no acceptable proposal for the storage of the Cricket Club's refreshments. Scottish & Southern Energy (SSE) had given an initial estimate of £7,000 to connect the container on the western boundary of the Recreation Ground to the electricity supply on the north-eastern side. It was agreed that Allan Clark would explore the feasibility and costs of using local labour and equipment with Martin Hatley. It was possible that the Cricket Club's freezer could be housed in the Scorer's Hut, in front of the pavilion. Connection of electricity there would be much less expensive than the container option. The Chairman was in discussion with SSE about the disconnection of electricity to the old wooden changing rooms before their demolition. A quote was awaited. The Chairman and Allan Clark were to meet with the Cricket Club later that week and would discuss various issues with them.

2668.4 Sewerage treatment

Getting a sewerage system in place was a priority task. There were technical issues to resolve. Council's Quantity Surveyor was in discussion with TVBC Building Control Inspector about whether percolation tests were needed. Plans for the installation of field drainage in 2011 had been made available to TVBC. It was agreed that the Chairman would now take forward the Invitation to Tender.

2668.5 Funding

The Chairman had been in discussion with various departments in TVBC about sources of funds. He would meet with Paul Jackson, Head of Planning & Building Service shortly to explore S106 funds. An approach had been made by the Economic Development Officer for the Loddon & Test Leader Programme as it was thought that Ampfield would fall within the scope of its programme. It was agreed that Allan Clark would discuss project needs with Martin Hatley before the latter met informally with the Economic Development Officer in the week.

2669 Parking at the School, Knapp Lane

Pete Edwards had updated Council about progress prior to the meeting. The School had been in discussion with HCC who were in favour of parents walking to school from a carpark. The Village Hall Committee and Ampfield Parish Council had agreed to make spaces available to the School. Complaints from local residents continued to come in about safety issues and the inconvenience of the current situation. School drop-off and pick-up events had been blamed for recent damage to a resident's car. There were various options to be explored. It would not be helpful to simply move the problem elsewhere. It was agreed that Graham Roads would consult with local Knapp Lane residents following discussion with Pete Edwards. A meeting with Ray Alborough, Snr highways engineer at TVBC had been arranged to explore further the use and acceptability of road markings. It was recognised that improvements to safety and visibility could be made by trimming shrubs around the War Memorial, and clearing leaves and other debris from the path from Morleys to Knapp Lane.

2670 Defibrillators – setting up an inspection regime.

There were no formal or regular inspections of the condition of the 2 defibrillators. The Chairman had discovered that the one at the Potters Heron had a minor problem with the display screen. Council agreed that an inspection regime should be set up with 2 people acting as monitors. Inspections would be weekly to meet the manufacturer's recommendations. Julie Trotter agreed to be the lead inspector with back up from the Chairman. The Clerk and the Chairman would deal with the administration should there be any issues. Julie Trotter requested

that training in the use of defibrillators be arranged, possibly at the Café. The Chairman would approach a suitable organisation and see what could be offered.

2671 Burial Ground – memorial stones

Memorial stones for grave plots were required to have a matt finish; polished stone was not acceptable. This followed the practice laid down by Winchester Diocese and was applicable to St Mark's churchyard. A request for a polished stone was refused. In the end misunderstandings with the monumental mason meant that a stone was erected in the Burial Ground without approval. Council agreed that the Clerk should write formally to the monumental mason about the incident and seek to have the stone's polished surface reduced. It was also agreed that the Clerk clarify the reason for the restrictions on gravestones with the Church.

2672 Annual Report & Parish Assembly

Pete Edwards had circulated a paper prior to the meeting inviting Members to consider whether a change of style and format to the annual report would be beneficial. The autumn newsletter with its A4 format, fewer pages and more colour had been well-received but it was agreed that Council would stay with the existing format and style of the annual report for the time being. Council agreed the content and timetable for production of the report which would be distributed in mid-April.

2673 Clean up Campaign 2018

Following the success of Clean for the Queen in 2016 and the Great British Spring Clean in 2017, Keep Britain Tidy was encouraging everyone to get involved in another litter-picking event to be held on the first weekend in March. TVBC would provide help and support including equipment and collection of waste bags. Council decided not to register with TVBC on that occasion.

2674 Date of the Next Meeting

The next meeting of the Council would be held on Monday, 12th March 2018 starting at 7.00pm in the Village Hall, Ampfield. The Parish Assembly would be held on Monday 30th April 2018.

2675 Closure

The meeting closed at 8.55pm.

Chairman.....

Date.....