



ASTON CLINTON PARISH COUNCIL

Minutes of the **Finance and Staffing Committee** meeting
held at 6.30pm on **17th February 2022** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr C Read (Chair), Cllr M Mason, Cllr D McCall, Cllr L Ronson & Cllr P Wyatt

IN ATTENDANCE: Mrs S Payne (Clerk/RFO)

FS21.93 Questions and Comments from the Public. No members of the public present.

FS21.94 To Receive Apologies for Non-Attendance. None received.

FS21.95 To Receive Declarations of Interest or Requests for Dispensation. None declared.

FS21.96 To Approve the Minutes of the meeting held on 22nd November 2021

The minutes of the meeting held on 22nd November 2021 were approved as a true and accurate record and were signed by the Chair.

FS21.97 To Consider Investment Options for Council's Reserves

Consideration was given to spreading Council's funds currently held in accounts at Barclays Bank in order to be covered by the Financial Services Compensation Scheme which covers up to £85,000 with any one institution.

It was resolved that accounts would be set up with Unity Trust Bank and Starling Bank and £85,000 transferred to each account. The Unity Trust Bank account would be used as Council's main current account as it provided greater online functionality for dual authorisation than Council's current bank account.

ACTION: Clerk

Fixed term investments with NS&I would be considered for future use.

ACTION: ALL

FS21.98 To Consider Outstanding S106 Claims

As the updated documents were unavailable it was agreed that this item be discussed at the next committee meeting.

ACTION: Clerk

FS21.99 To Note the Completion of the Parish Clerk's Probation Period on 5th December 2021.

The completion of the Parish Clerk's probation period was noted.

FS21.100 To Agree the Recruitment Procedure for the Assistant Parish Clerk Role

It was agreed that all members of the committee would take part in the shortlisting process. Cllr Mason, Cllr McCall, Cllr Judge and the Clerk would make up the interview panel.

ACTION: ALL

FS21.101 Date for the Next Meeting: To be advised.

The meeting closed at 7.25pm

Signed.....Date