

SHIREOAKS PARISH COUNCIL

Minutes of the Meeting of 9th June 2015 held at 7.15pm at Shireoaks Village Hall

Present

Cllr P Blagg (chair)

Cllrs M Long, G Robinson, I Jones and clerk S MacDonald

5085. Open Forum for discussion of any topic raised by residents

No members of the public attended.

5086. Apologies for absences

Apologies were received from Cllr Ayton and Cllr Fielding

5087. Declaration of Interest

No declarations of interest were declared.

5088. To approve the minutes of the meeting held on 12th May 2015

The minutes were approved by Cllr Jones and seconded by Cllr Robinson as a true record of the last meeting and then signed by Cllr Blagg as chairman.

5089. Matters arising from the previous minutes

5045 An email was received from Johnny Davis, Senior Highways Liaison Officer, stating that an inspection of the verges problem on Spring Lane had now been conducted. He was accompanied by Cllr Jones. It has now been arranged that the hedge is cut back at the beginning of August. Then when this is complete Bassetlaw District Council will road sweep the channel line and a drainage crew will clean and jet the drainage system.

5057 Shireoaks Station car park. Network work had replied to the enquiry and said that it was not their responsibility but was in fact the responsibility of Northern Rail at Leeds. Another enquiry has been therefore sent to them instead.

5059A response was gained from litter busters regarding the feedback from the recent litter pick. Unfortunately there is only 1 team covering collection of litter across the district. This is putting pressure on this department and causing perhaps more litter to build in areas. They will however still respond to calls from parishes and from notifications from the public.

5062 A letter was received from the Head teacher of St Luke's School stating that the car park was not their responsibility and was indeed to be maintained by Notts County Council. A query has been placed with Notts county Council but as yet is unanswered. It was stated that the school did actually get a grant from Notts County Council for the sole purpose of maintaining this car park. It was resolved to send another letter stating this fact and asking for comments to the Head teacher.

ACTION: Clerk

5075 There has been no reply from either cricket club. It was discussed again that cricket is not being played here at Shireoaks, and that facilities may be lost. It was resolved that if the cricket clubs do not respond shortly a reminder is sent to each one asking for a reply as this matter is important to the Parish Council. **ACTION: Clerk**

Members discussed the terms of the Section 106 legal agreement which applies to the Shireoaks Cricket Ground. None of the sporting facilities which should be available are being used at the cricket ground. The two cricket clubs who played there last year no longer use the ground, tennis courts are rarely used and there has been no bowling for a number of years. A letter is to be sent to the owners again to enquire of their future plans. **ACTION: Clerk**

It was also resolved to inform enforcement at Bassetlaw District Council that the terms of the 106 legal agreement are not being complied with and they are to be asked to investigate the matter.

ACTION: Clerk

An email is to be sent to Amanda Broadhead asking if she is taking into consideration the 106 which we gave her when determining the planning application. Also is this application going to planning committee, again as the parish Council suggested? **ACTION: Clerk**

5082 An email had been received with regards to the horses next to the church, which were escaping onto the road. It stated that the horses had been moved now and the problem was solved.

5082 A response was gained from Notts County Council with regards to bollards around the signposts at the village sign near the marina entrance. Their answer was that putting such bollards here would move the problem further along Shireoaks Road. It was resolved to send another letter explaining that cars parked here were impeding the care of the grass verges in this area. **ACTION: Clerk**

5082 A copy of a letter was presented from the telephone kiosk on Shireoaks Row. It stated that the telephony service was to be terminated as the facility was underused. However the community Heartbeat Trust wanted to adopt this kiosk so that a heart defibrillator can be fitted. More information is to be gathered as to whether this is actually going ahead. **ACTION: Clerk**

5090. Co-option of new members

Mr Mike Wild attended the meeting and asked to be co-opted onto the council to fill one of the three vacancies. After discussion and no objections this was proposed by Cllr Blagg and seconded by Cllr Robinson. Cllr Wild then joined the meeting. The council now has 2 vacancies and Bassetlaw District Council will be informed as these position must now be properly advertised. **ACTION: Clerk**

5091. Planning

A. Correspondence

A response to a complaint made re 104 Shireoaks Common had been received, stating that no breach of planning regulations had been found.

A response letter had been received with regards to the member suggestion for a constitution amendment. The letter stated again that the PCG was not a decision making body and therefore no amendment was necessary.

B. Applications

15/00484/VOC variation Newton House

This application is to vary the facing materials and to reconfigure the windows and doors at Newton House. After discussion it was resolved to write to Bassetlaw District Council stating that if conservation team is ok with this then so are the parish council. However the letter should point out that stone is a dominant material inside the conservation area and this should be mirrored in the building at Newton House. **ACTION: Clerk**

15/00627/CAT Canalside Shireoaks

This application is to fell 36 poplar trees and other Ash trees and hedges. It was resolved to ask for more information as to their location. Also to speak to the case officer in this regard to ask if this is completely necessary, as trees and hedges are valued commodities. **ACTION: Clerk**

C. Decision Notices

Land off Shireoaks Common

A copy of the BDC's Planning decision (22.10.14) was circulated to the members and although the planning committee agreed to grant this application, it was subject to the completion of the 106 agreement. It is hoped that this will be available on the website by the next meeting. The Parish Council will consider commenting further when details of this 106 agreement is available.

In the meantime, however, members considered it appropriate that representations should be made now on the proposed access to the new housing development off Shireoaks Common. This matter had been discussed at previous meetings. Since alterations to the Shireoaks Common road in the mid-eighties, ongoing problems have been experienced with vehicles speeding into and out of the village. The sharp curve in the road encourages speeding and the proposed new access road is at a blind spot. Members considered that it would be sensible to improve the current situation and suggested that a minor roundabout could be created at the junction with the old road which would deter speeding, improve road safety and be a better option for access into the new development. It was therefore resolved that

- 1) Representations be made to BDC Planning Department an NCC Highways expressing the parish Councils concerns and suggestions as detailed above.
- 2) Copy correspondence be sent to our District and County Councillors and to John Mann MP seeking their support in this matter. **ACTION: Clerk**

5092. To receive reports/information from County & District Councillors

There were no district councillors in attendance.

5093. War Memorial Renovation Update

Cllr Blagg had met now with Simon Britt at the memorial. He has an issue with pooling of water around the bottom of the memorial. Bassetlaw District Council has not processed our grant until this issue is solved. The memorial has not been pointed yet although we have paid for this work. It was not completed as they were awaiting the member's decision of whether to change the slabs around it or not. It was resolved to now ask Lidsters to proceed with the repointing, in lime mortar as per Simon Britt's email, thus completing the job, around the original base and not between the extra slabs. **ACTION: Clerk**

5094. Future Projects

a. Best Kept Village Competition

The village has been entered and the judges will be coming within the next 4 weeks, without warning.

b. Tubs and plants

These are now all planted. The daffodil bulbs have had to be removed as they were not quite dead. These are being dried and stored for later this year. **ACTION: Clerk**

c. Fireworks

The Parish council does not need a separate music licence as the Sports & Social club already have one. However it was felt that there may be a need for the St Johns ambulance to be on standby for the event. It was resolved to ask them how much this would cost. Also an email could be sent to the fireworks company to confirm this requirement too. **ACTION: Clerk**

5095. To approve end of year accounts 2013/2014 to submit to Grant Thornton

It was resolved to accept the end of year accounts, which had been internally audited by Mr D Ingman, with no issues to report. Therefore the annual return will be posted to grant Thornton for external audit. **ACTION: Clerk**

5096. Finance

Balanced to statements as at 30.4.15

Nat West Current	£10,814.79
Nat West Reserve	£8,445.67
Nationwide Clock Fund	£889.07
	<u>£20,149.53</u>

The following Cheques are still unrepresented

	<u>0.00</u>
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Payments received since last meeting

grant for neighbourhood plan	4000.00
already in balance above	<u>0.00</u>

The following are to pay this meeting

D Gower wages April	1501	353.15
D Gower NI	1502	57.00
Dale Nursery	1503	150.00
SWHL	1504	316.66
Scott Odell website Nplan	1505	50.00
D Ingman	1506	90.00
Carnival committee	1507	220.00
		<u>1,236.81</u>

After the above movements the balances in the bank accounts will be:

Nat West Current	£9,577.98
Nat West Reserve	£8,445.67
Nationwide Clock Fund	£889.07
TOTAL FUNDS HELD	<u>£19,132.72</u>

Of which Woodlands balance is £2,947.20
of which N Plan balance is £4,000.00

Remaining Parish Council funds £12,185.52

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5097. Correspondence

An email had been received from a resident asking about how she could rent out her allotment. This is not a matter for the Parish Council as they are privately owned. An email response will be sent to her. **ACTION: Clerk.**

An email had been received from the carnival committee asking for a donation towards this year's carnival. They are very short of funds and need £220 to have the Red Cross in attendance for the carnival. It was resolved to give them a donation of £220. They will however have to show their income and expenditure to the Parish Council at a later date to show how they have used this donation. **ACTION: Clerk**

A letter had been received with regards to the new transparency code for smaller authorities. This states items that have to be published on the council's website. Most of these are already on this Parish council's website. It was resolved however that the end of year accounts be published too. **ACTION: Clerk**

5098. Members reports and exchange of information on matters of concern

Concern was raised as to emptying the bins on the canal towpath down by RDS depot. The handyman was told a while ago that he could not go to empty bins with his car down the private road to RDS. This means he has to walk down the towpath and take the bags of rubbish by hand back to the main road. Cllr Blagg will go to ask about this. **ACTION: Cllr Blagg**

We had already contacted Bassetlaw conservation team with regards to the wall at edge of Newton House, next to the village Hall. It seems to have been raised up 2 courses. The coping stones were then placed back on top. The mortar in these 3 courses seems very thick and not finished very well. A letter is to be sent to Simon Britt asking if they needed planning permission to do this as they are in a conservation area. **ACTION: Clerk**

It was resolved that the gardeners will prune a couple of trees in the village garden which are very low hanging. An email will be sent to remind them. **ACTION: Clerk**

There was also concern about the approach to the village and the grass just before Coach Road. It was resolved to ask the gardeners to strim this area to improve it. **ACTION: Clerk**

However the general consensus of members was that the grass cutters were doing a great job. The grass was usually cut every Friday. It was resolved to write to the occupier, with regards to a car that is permanently parked on Shireoaks Common. This prevents the grass underneath from being cut at all. **ACTION: Clerk**

5099. Proposed date of next meeting – Tuesday 14th July 2015

The meeting closed at 9:30

Signed

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G. Jones

14th July, 2015