

Upton Magna Parish Council

Minutes of the Annual Meeting of the Parish Council held on Thursday 10th June 2021 at 7.30pm in the Memorial Hall.

Prior to the meeting, Mark Agnew and Helen Royall from the National Trust gave a presentation regarding the 10-year plan for Attingham Park and answered questions. [For more information on this, please see the parish council website].

21/074 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs Phil Roberts (Chair), Jeana Bennion, Andy Brooker, Michael Dawson, Andy Pillow, Steve Walters.

Apologies: Mel Board.

Clerk: Alison Utting

Also: SC Cllr Lezley Picton, 1 member of the public (Alan Granger, Sundorne Estate Manager).

21/075 PUBLIC PARTICIPATION SESSION – AG said that Sundorne will be engaging with the National Trust on the 10-year plan. He commented on the pot holes (see item 21/079) and that the verges on the Uffington to Upton Magna road need cutting.

21/076 DECLARATIONS OF INTEREST – None.

21/077 MINUTES – It was agreed that the Chairman should sign the minutes of 21st May 2021 (Annual Meeting) as a true and correct record of the meeting.

21/078 PROGRESS REPORT –

- a) **Community Asset registration** – not done yet.
- b) **SmartWater** – Information provided by Frank Bridgewater (We Don't Buy Crime). The Council has everything they need to go ahead with the launch. The aim will be to have a drop-in event as soon as COVID restrictions allow, followed by door-to-door for the remaining properties.
- c) **Great British Litter Pick** – The equipment has been purchased for the parish (delivered today) and JB has begun some litter patrols.
- d) **Haughton crossroads** – A response has been received from Clive Jackson (new Forester for the area). Clerk has requested SC cut the verge as per his suggestion. Clerk to contact Telford & Wrekin Council regarding possible reinstatement of vehicle-activated sign.

21/079 REPORT FROM CLLR. PICTON (SHROPSHIRE COUNCIL)

Cllr Picton reported that work on pot holes is progressing, but there is a backlog of 9000 logged requests. Where pot holes are recurring regularly, wide strip repairs are being done instead to fix the problem more permanently. Teams are being increased and a big push is planned over the school holidays.

SC has agreed to roll out large bins for recycling (to replace the tubs).

It's possible that some funding may be made available from West Mercia Police to assist with traffic safety equipment, such as vehicle-activated signs.

Upton Magna will be having a school traffic survey which will inform decisions regarding the 20mph speed restriction project at schools.

21/080 PLANNING

- a) No planning applications were received in advance of this meeting.
- b) Planning decisions: *21/01440/FUL 14 De Quincey Fields, Upton Magna. Erection of single storey side extension (retrospective) (amended description). Decision: Grant Permission*

21/081 GENERAL PARISH & HIGHWAY MATTERS

Councillors and members of the public are reminded that the quickest way to report highway matters (e.g. pot holes, fly tipping, surface water) is online at my.shropshire.gov.uk.

- a) Pot holes (see item 21/079)
- b) There have been problems reported with vehicles parking half on the verge near to Yew Tree Cottage. This is causing problems for traffic and pedestrians. Cllrs will try speaking to the drivers in the first instance.

21/082 FINANCE

a) Payments and receipts

Council agreed to make the following **payments** by cheque/BACS:

Amount	Details	Legal Power
38.00	Clerk's refundable expenses	LGA (financial provisions) 1963 s5.
22.56	Microsoft365	LGA 1972 s142
332.52	Litter-picking equipment	Litter Act 1983, s6 (2)
27.31	Electricity for street lighting	Parish Councils Act 1957 s.3 Highways Act 1980, s301
27.95	Email service fee	LGA 1972 s111
187.22	SALC affiliation fee	LGA 1972 s111
71.77	Fuel & equipment (churchyard maintenance)	LGA 1972, s214(6)
30.00	Hire of village hall	LGA 1972 s134 (1-3)

Council also agreed that payments of approximately £500 (Clerk's salary April, May & overtime) and £150 (PAYE payments) may be authorised by the Chair and Vice Chair, to be

paid as soon as PAYE software problem is fixed and exact amounts are obtainable. These payments to be recorded at the next meeting. **N.B.** The payments of £272.45 (salary) and £103.60 (PAYE) recorded on the May minutes (item 21/068a) were not paid as the figures could not be confirmed without the software working.

- b) Council received and approved the **accounts** and **bank reconciliation**.
- c) **Update on change of bank:** All UMPC funds have now been transferred to the new Unity account and the Lloyds account is closed. Two out of the four signatories have successfully authorised payments online.

21/083 ONLINE COMMUNITY – Council agreed that the Clerk should be made an admin on the ‘Upton Magna Village Events’ Facebook group; that the name of the group be changed to ‘Upton Magna Community News’; and that the Clerk and Cllrs use the page for communicating with residents online about the activities of the Parish Council and news of general interest.

21/084 CORRESPONDENCE

- a) **Crow Lane resident** – request for ‘Please drive slowly’ sign on Crow Lane. This is a private road. Clerk to advise resident to contact the land owner (Sundorne Estate).
- b) **SC Street Works Team** – notification of road closure 5th July (Burnt Tree Cottage Junction with A458 To Junction South of B4380 Atcham Bridge) and 9th July (Cliff Hollow End of To A458 junction, Cross Houses Russell Place, Berrington).
- c) **Police & Crime Commissioner** – invitation for UMPC to complete survey. PR to complete.

21/085 OTHER MATTERS

The Clerk suggested that a review of meeting frequency be brought to the next meeting and this was agreed.

The meeting closed at 9.35pm.

Signed: _____ Date: _____

NEXT MEETING – Thursday 15th July, 7.30pm in the Memorial Hall.

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