

Mabe Parish Council

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Agenda – 8 June 2023

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 8 June 2023 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk/RFO, Mabe Parish Council

1 June 2023

AGENDA

Chair's Announcements

Agenda no:	Agenda Items
MPC23.24.49	Apologies for absence <i>To receive apologies for absence.</i>
MPC23.24.50	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC23.24.51	To approve written requests for dispensation
MPC23.24.52	Cornwall Councillor report

MPC23.24.53	Public Speaking
MPC23.24.54	<u>Minutes of meeting of the council held on 11 May 2023</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
MPC23.24.55	Clerk’s update report <i>Refer to separate report</i>
MPC23.24.56	Planning Applications
	a) <u>PA22/08587</u> – Chygrowynek, Antron Hill, Mabe Burnthouse, Penryn TR10 9HG – Replacement windows, installation of gas meter and erection of timber fence, gate and shed.
	b) <u>PA23/03439</u> – Tremough House, Penryn Campus, Penryn – Essential maintenance to retain integrity to the link bridge, which is attached to Tremough House, which is Grade II Listed. The works will remove decayed windows and cladding, and provide robust fenestration and walling at the link bridge.
	c) <u>PA23/02128</u> – Gwendra Cottage, Halvasso, Penryn – 25kW Solar PV ground array
	d) <u>PA23/03990</u> – Sykber Goth, Halvasso, Penryn – Demolition of outbuilding and erection of a self contained one bed annexe with removal of condition 3 of decision PA20/11120 dated 16.04.21
	e) <i>Any consultations received by the parish council by 5pm, Friday 2 June.</i>
	ANNUAL MEETING ITEMS
MPC23.24.57	Scheme of Delegation – <i>To approve and adopt a Scheme of Delegation</i>
MPC23.24.58	Terms of Reference for committees – <i>To approve and adopt the Terms of Reference of the council’s committees/working groups</i>
MPC23.24.59	Review of Asset Register
MPC23.24.60	Review of the Council’s Financial Risk Assessment
	PARISH ISSUES
MPC23.24.61	Mabe Neighbourhood Plan [Cllr West] <i>To receive an update on progress of the creation of the Mabe Neighbourhood Plan.</i>
MPC23.24.62	Halvasso – request to Cornwall Council to bring in a 30mph speed limit, with repeater signs [Cllrs Galke and Tisdale]
MPC23.24.63	Grants applications <i>To consider applications received from local organisations – papers previously circulated.</i>
MPC23.24.64	Street naming for new development off Antron Hill – land south of Coronation Cottages
MPC23.24.65	The Bier – <i>to consider where the funeral bier should be stored and to what use it may be put</i>

	ACCOUNTS AND GOVERNANCE
MPC23.24.66	Training <i>To consider requests for training at forthcoming training opportunities</i>
MPC23.24.67	To receive the Internal Audit Report for the year ended 31 March 2023 – to note, and to agree any resulting actions
MPC23.24.68	To approve the Annual Governance Statement 2022/23 for signing by the Chair – this, and the following item, is a requirement of the external audit process
MPC23.24.69	To approve the Accounting Statements 2022/23 for signing by the Chair
MPC23.24.70	To approve the Annual Return for the year ended 31 March 2023 - to agree the Clerk to submit the Annual Governance and Accountability Return form to auditors BDO LLP
MPC23.24.71	To approve other year end audit documents: - Conflict of Interest Form (BDO Auditors)
MPC23.24.72	Schedule of payments - To approve payments as set out in the payments schedule
MPC23.24.73	Finance report and bank reconciliation - To consider and approve the budget monitoring report and monthly bank reconciliation
MPC23.24.74	Migrating to new parish council email addresses <i>To review the progress on moving to new email addresses for all Cllrs and the clerk.</i>
	COMMUNITY LINKS & CONSULTATIONS
MPC23.24.75	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC23.24.76	University Update <i>To receive a monthly update from the University</i>
MPC23.24.77	Correspondence None
MPC23.24.78	Agenda items for a future meeting Any matters deferred from, or raised at this meeting
	Matters for decision, information excluded from the press and public
MPC23.24.79	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
MPC23.24.80	Fencing or planting behind the bush shelter on Treliever Road <i>To consider options for improving the amenity and security of the land behind the bus shelter</i>