

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held at
ROTHER DISTRICT TOWN HALL, BEXHILL-ON-SEA.

on **Wednesday 8th November 2023 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

2nd November 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

I. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 4th October 2023

(Appendix A)

6. COMMITTEES

- a) To note minutes from committee meetings held since the last meeting:

- i. Planning and Development Advisory Committee 04/10/2023 (Appendix B)
- ii. Asset Transfer Committee 11/10/2023 (Appendix C)
- iii. Climate, Nature and Environment Committee 11/10/2023 (Appendix D)
- iv. Finance and General Purposes Committee 18/10/2023 (Appendix E)
- v. Planning and Development Advisory Committee 18/10/2023 (Appendix F)

7. RECOMMENDATIONS FROM COMMITTEES

a) Asset Transfer Committee

To note update on final deadline negotiations with Rother District Council on public toilet transfer and to consider next steps.

b) Finance and General Purposes Committee

i. MarketPlace Freedom Church

It is recommended that Full Council donate £7,885.76 to fund the Freedom Church project.

8. TO NOTE RESIGNATION OF CLLRS BALDRY & GIBSON AND TO CONSIDER APPOINTING MEMBERS TO THE FOLLOWING COMMITTEE VACANCIES:

a) Community Committee X 1

b) Asset Transfer Committee X 1

c) Finance and General Purposes Committee X 2

d) Climate, Nature and Environment Committee X 2

9. MAYOR'S OFFICE

a) To receive update on the work of the Town Mayor.

10. REPORTS FROM COUNCILLORS

External councillors may report for three minutes. Written reports must be received three days before the meeting.

a) To receive reports from Division County Councillors.

b) To receive reports from Ward District Councillors.

i. To consider request from Cllr Bayliss for the Town Council to set up a community toilet scheme.

c) To receive ward reports from Town Councillors.

11. GOVERNANCE AND ADMINISTRATION

a) To note response from Huw Merriman's office concerning Town Board.

b) To note date of election for Sackville Ward vacancy – 21st December 2023.

c) To note estimated cost of election £8,600. This includes polling cards at £2,500.

The council is asked to consider proceeding with polling cards at the cost of £2,500.

d) To consider quotations for videoing meetings.

(Appendix G)

12. ROTHER DISTRICT COUNCIL LIASION

a) To note meeting being arranged for High Street Task Force – Cllr Brailsford; Plim; Huseyin; Crotty.

b) To report update from Leaders meeting on 08/11/2023.

13. SUSSEX POLICE LIAISON

a) To note Police liaison group taking place on 17th November 2023 remotely.

14. NORTHEYE ASYLUM PROPOSAL

- a) To note no response from Home Office regarding feedback.
- b) To note analysis published.
- c) To receive any further update.

15. BUS STOP IMPROVEMENTS

- a) To consider the following from East Sussex Highways regarding bus stops at Dorset Road, Richmond Road, Bexhill College, Hastings Road:
 - i. Seek your views and feedback on the proposed works.
 - ii. Request that if you are comfortable with the proposed works, you confirm your agreement to take ownership of the bus shelters with future responsibility for cleaning & maintenance.
 - iii. Ask whether you would be able to contribute any funding for these works.

16. KITE'S NEST WOOD AND WET WOOD

- a) To note information circulated to councillors and to consider next steps.

17. ST LEONARDS ROAD GREENING PROJECT

- a) To receive update.

18. PEBSHAM ACCESSIBLE PLAY PARK

- a) To note no further updates from Rother District Council investigating lease options at Pebsham Recreation Ground and play park options.

19. BEXHILL TRUST

- a) To consider suspending Standing Orders for the chair of Bexhill Trust to address the meeting.

20. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Crotty
- b) Citizen's Advice – VACANCY
To appoint representative to Citizen's Advice.
- c) Bexhill Air Cadet Squadron – Mayor
- d) Fairtrade – VACANCY
To appoint representative to Fairtrade group.
- e) Bexhill Maritime – VACANCY
To appoint representative to Bexhill Maritime.
- f) Little Gate Farm – VACANCY
To appoint representative to Little Gate Farm,
- g) Support for Ukraine – Cllr Drayson and Cllr Crotty
- h) High Street Task Force – Cllr Brailsford, Cllr Plim, Cllr Huseyin and Cllr Crotty (reported earlier under a standing agenda item)

- i) To appoint two representatives to attend the Annual Parish Conference on 5th December 2pm-4.30pm at the Town Hall.
- j) To appoint two judges to the Christmas window competition 30th November 9.30am at the Town Hall.
- k) ESALC AGM – to appoint two representatives to attend the ESALC AGM 14th November 2023 at Uckfield Civic Centre 10am.

21. PROJECT LIST

- a) To review council project list for November 2023.
[Link to November 2023 Project List](#)

22. MOTIONS FROM COUNCILLORS

- a) Motions carried forward from last meeting
 - i. Cllr Wilson
To review the communication protocol from committees to all other councillors regarding events that are being arranged for the Town by the Bexhill-on-Sea Town Council.
- b) Motions received for this meeting
 - i. Cllr Drayson
That this Council, establishes a Working Party to review the Committee Structure of the Bexhill-on-Sea Town Council and, if appropriate, make recommendations to ensure that it is providing necessary and appropriate support to the work of The Council as a whole.
The Working Party to consist of no more than SEVEN (7) Councillors of whom FIVE (5) shall be a Quorum.
The Working Party shall report any recommendations to Full Council on Wednesday 6th March 2024.
 - ii. Cllr Brailsford
That Bexhill Town Council should hold an Extraordinary Public Meeting, or other form of residents' consultation before the end of this year regarding use of the Northeye site.

23. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

- a) Update on ticket office proposals – Govia Thameslink Railway
- b) Poppy Car Rota
- c) Thank you from Friends of Little Common for Christmas Lights Donation
- d) Thank you from Heart of Sidley for Christmas Lights Donation
- e) NHS Hospital Site update
- f) Letter from Rother District Council regarding mid term strategy and trial closure of public toilets.
- g) Invite to St Barnabas Focus Groups
- h) Review of Polling Districts and Polling Places 2023 – to consider a response

24. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.

Cllr Crotty asked for the town council to promote being a councillor.	The Community Committee is responsible for such communications, this can be discussed at the next committee meeting.
Cllr Crotty asked when councillors photos will be added to the website.	Photos are being arranged.
Cllr Goss asked where the training matrix is on the website.	Under the “Your Councillors” page.
Cllr Crotty asked if there was a risk register.	Yes, this is on the website and is reviewed by the Finance & General Purposes Committee and the Full Council regularly.

- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

25. DATE OF NEXT MEETING – 6th DECEMBER 2023.

All motions for the next meeting of full council on 6th December 2023 must be received by 27th November 2023.