

## Elkesley Parish Council

Minutes of the Elkesley Parish Council meeting held on Tuesday 20<sup>th</sup> February 2018, at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley

**Present:** Cllr Oldbury (Chair), Cllr Stronach, Cllr May, Cllr O'Brien, Cllr Fish and Cllr Flear

**Others:** Mrs Davies (Clerk), District Cllr Kevin Dukes and members of the public

**2012/18            To receive apologies for absence**

Apologies received and approved from Cllr Wilkinson and Cllr Foulkes-Jones.

**2013/18            To receive and record declaration of interests from Members in any item to be discussed**

No declaration of interests received.

**2014/18            Co-option of new Councillor and to receive signed declaration of Office**

Following an interview prior to the meeting; the Council resolved to co-opt Mr Barry Woodcock onto the Parish Council. Mr Woodcock signed his Declaration of Office and joined the meeting. Mr Skelton asked for his details to be kept on file should a vacancy become available

**2015/18            To suspend the meeting to hold a 10 minute public session**

- Request for the Parish Council to consider using microphones so that the members of the public present can hear the discussions
- Scramble bikes are riding around 4.30am in the mornings. An article was given to the Council where Newark and Sherwood Council has written about grants available to deter bikes causing damage to woodland areas. Cllr Stronach reported that the police attended Elkesley when he reported some off road vehicles and they caught 4 off road vehicles

**2016/18            To receive reports from the District and County Councillors**

District Councillor Kevin Dukes reported that a Polling Station review is currently being carried ready for the 2019 District Council elections. Cllr Dukes said that the Elkesley Memorial Hall is an ideal place to hold the elections as it has done so many times in the past.

**2017/18            To approve the minutes of the meeting held 16<sup>th</sup> January 2018**

Cllr Stronach proposed to accept the minutes of the meeting held 16<sup>th</sup> January 2018 as a true record; this was seconded by the Chair and resolved by the Council.

**2018/18            To receive any updates on actions from previous meetings**

Min 2004/18 – The grant application for a feasibility study was not successful.

Min 2006/18 - Cllr Woodcock will lead with the village entrance project.

Cllr O'Brien gave an update on the A1 garage sites. Cllr O'Brien, Cllr Flear and the Chair have put down in writing what the Parish Council would like to see happen with the A1 garages on both sites. Cllr O'Brien has contact the District Council with a view to arranging a meeting with their Estates Office. Peter Exley from A1 Housing has contacted Cllr O'Brien stating that there wasn't a specific report regarding any asbestos on the site; just a general report on the garages.

- 2019/18 Planning – To consider any planning applications, note any planning correspondence and decision notices**
- Re: Robin Hood Inn, High Street, Elkesley – application 17/01627/RSB** which was discussed at the last meeting; the letter of objection which was circulated around the Councillors had been sent on to the Planning Department.
- Re: Ref: FPS/L3055/14D/4 - Battery Lane, Brough Lane** – a letter from The Planning Inspectorate has been received; the Summary of Decision states that ‘The Council is directed to determine the above mentioned application not later than 6 months from the date of this direction’. The date on the decision is 19<sup>th</sup> February 2018. (The Council is Nottinghamshire County Council.)
- 2020/18 To receive update from any Neighbourhood Plan meetings/consultations**  
The NP group met and discussed the need for the update of the plan and how it would be carried out. Luke Brown is being contracted to write the plan and it will be reviewed and edited by the group before and after consultation with the village.
- 2021/18 Proposal to consider an Elkesley Neighbourhood Watch Group**  
This was deferred to the next meeting.
- 2022/18 To receive reports from any meetings attended by Council Representatives**  
The Chair and Cllr O’Brien attended the Parish Forum meeting. A presentation on the new Data Protection legislation coming into force in May 2018 and the impact it will have on parish councils. There is still clarification pending as to whether parish councillors will have to be registered under Data Protection as well as the Parish Council itself. The Chair suggested inviting the person giving the presentation to the Parish Council meeting to discuss further.
- A new Parish Portal app is being introduced by the District Council. This enables Councillors’ instant access to on-line reporting of fly tipping, road and street light issues etc.  
Digital signs – there is going to be a trial with digital signage similar to the porta idea. Elkesley will host the trial of the touch screen notice boards.
- Cllr Fish reported that the Elkesley Memorial Hall Committee is keeping busy with plenty of bookings by Little Monkeys play group, Rainbows & Brownies, Girl Guiding, Taekwondo, pub nights and monthly luncheon club to name a few. The Post Office is there Monday and Fridays.
- The Clerk attended the Bassetlaw Rural Conference afternoon and circulated information around the Councillors via email.
- 2023/18 Approval of quotations for repairs to the shelter on the sports field**  
Cllr May proposed to accept the quotation from Hutchinson Engineering Service for £640.00; this was seconded by the Chair and resolved by the Council 6 votes.
- 2024/18 To consider where to install new village benches**  
The Council has allocated £500 on the budget for the last couple of years for the installation of additional benches in the village. The Chair has negotiated a discounted price from the supplier of the new benches already sited on the sports field; three benches for the price of £660.00. Cllr May has also sourced two steel tubular benches for a total of £190; these would be sited in the two bus shelters if the County Council give permission to do so.

The Chair proposed to purchase the five benches at a total cost of £850.00; this was seconded by Cllr May and resolved by the Council by 7 votes.

The Chair proposed that the three village benches are sited as listed below; this was seconded by Cllr Woodcock and resolved by the Council 7 votes.

- 1) On the triangle of land just past Pepperly Rise
- 2) On Elkesley bridge
- 3) On Holly Bush Close

#### **2025/18 To consider request for a BBQ area on the sports field**

The Chair has received a request from residents during the Neighbourhood Plan consultation evening, for a BBQ area on the sports field and also arrange for its construction free of charge.

After discussion; the Chair will seek clarification to what kind of BBQ structure it will be; the Clerk will contact the insurance company to see if there are any restraint's or criteria that would need to be fulfilled regarding insurance. Cllr O'Brien will also contact the Fire Service for their advice.

The Chair proposed to have a BBQ area subject to insurance matters; this was seconded by Cllr O'Brien and resolved by the Council 7 votes.

#### **2026/18 To discuss alternative options for placing the glass recycling bins**

This item deferred to the next agenda as the relevant people at the Environmental Services that deals with the recycling bins is off work at the moment.

#### **2027/18 To receive village reports on the following:**

##### **a. Sports field and play area inspections - no actions required**

##### **b. Highways and service faults**

- The bollards have still not been repaired; one is still flashing and two no working at all
- Cllr O'Brien reported that all the potholes; 16 were completed and the NCC system emailed to say that the rest didn't meet their criteria. Cllr O'Brien has **contacted** Via to report the automated reply system is not working correctly and now has a person to contact regarding any issues.
- The mud on Jockey Lane is still a problem where there are queuing lorries parking on the verge which is just mud then the water is running down the road and drags all the mud and water pools all across the road on Brickyard Road; Cllr O'Brien will contact N.C.C
- Cllr Woodcock reported the lamp post which is facing the wrong way (opposite the new bus stop); Cllr O'Brien will report
- The bottom of Headland Ave is still flooding
- District Cllr Dukes confirmed that the sound barrier for the residents livings at the side of the A1 will not be considered until the speed limit has been restored to 70mph

##### **c. Cemetery – the water butt will require re filling shortly**

##### **d. Defibrillator inspection – one is going to be re-sited in a couple of weeks**

##### **e. Allotments – Nothing to report**

**2027/18 Finance – To approve payments and receive financial update**

The Clerk circulated copy of the financial update and bank statement up to 31<sup>st</sup> January 2018. The Chair proposed to approve the following payments; this was seconded by Cllr May and resolved by the Council 7 votes.

- a) Parish Clerk – Jan wage & exps £199.20 (1789)
- b) HMRC – p.a.y.e £50.20 (1790)
- c) Elkesley Memorial Hall – room hire £28.00 & P.O contribution £56.00 - £64.00 (1791)
- d) Street Cleaner – Feb wage £256.90 (1792)
- e) Playdale Playgrounds Ltd – Independent playground inspection £234.00 (1793)
- f) Elkesley Memorial Hall – expenses from consultation event (grant) £150.50 (1794)

**2028/18 Proposal to have a set limit for community donations**

Cllr Flear proposed to agree a suggested amount for future community donations. After discussion Cllr Flear proposed a £50.00 donation amount; this was seconded by Cllr O’Brien and resolved by the Council by 7 votes.

It was agreed to adopt a community grant policy and write a criteria for any future applications – this will be put forward for an agenda item at the next meeting.

**2029/18 To approve Internal Control procedure document**

Following circulation of the Internal Control Procedure document; Cllr Stronach proposed to approve the internal controls; this was seconded by Cllr Flear and resolved by the Council by 7 votes.

**2030/18 To receive items of information and for future agenda items**

Items for the next agenda:

- BBQ for the sports field
- Discuss if any alternative site for the recycling bins
- Allotments
- Dog fouling
- Community grant policy

**2031/18 Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held Tuesday 17<sup>th</sup> April 2018 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.

The Chair closed the meeting at 8.23pm.