

# **EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

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01 March 2018

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors D McAllister, J Curry, J Dickinson, A Hall, G Wheatley and H Gregory)


Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held at Edmondsley Parish Hall on **THURSDAY 8 MARCH 2018 at 6.00pm**

## **BUSINESS**

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. To adopt public participation policy
4. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 11 January 2018 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

**Yours faithfully**



**Angela Foster  
Parish Clerk**

## 7. PARISH MATTERS AND ON-GOING ITEMS:

- a) Allotments - to discuss any update
- b) AAP - Engaging with Communities - Ally Rose from AAP to attend to discuss ways of working together
- c) To consider planning applications received

DM/17/03613/FPA	West View Stables	Change of use from
	East Edmondsley Farm	stables to additional
	Holmside Lane	residential
	Edmondsley	accommodation
	Durham DH7 6EZ	

What recommendations to give

- d) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- e) Future events to be held – to note dates of next event(s) and discuss who is available to help out
  - Cinema - will be held at Easter and Summer - will require help
- f) County Councillors update - to receive any update (for information only) Cllr Liddle requested what priorities the Parish wish to have for the coming year
- g) Risk Assessment - to review and accept annual risk assessment policy
- h) Annual Parish Meeting - to discuss holding the meeting after the May meeting
- i) Judo - request for reduced hall hire for short term until get more children as running at a loss, or will have to close
- j) Boxing club - request for extra boxing rings to be installed, the club will fund
- k) Accounts - to agree bi-monthly accounts
- l) General Data Protection Regulations - to discuss any further update, this to remain an agenda item until May
- m) Audit - agree to David Stevenson being internal auditor, *to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit.*
- n) Statement of internal Control - To approve and adopt the policy

- o) Toilet - to discuss getting toilet fixed
- p) To discuss / agree to changing start time of meeting to 6.30pm as most members are unable to arrive by 6pm
- q) Correspondence – (for discussion / decision / action)
  - nothing received
- r) To consider any correspondence received after agenda was published (information only)
- s) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## 8. FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

### Payments

**Recommended** – that the following payments be agreed:

- (1) That the sum of £511.92 be paid to Mrs A Foster - (January / February))
- (2) That the sum of £125.1 be paid direct from clerk to HMRC (January / February))
- (3) That the sum of £45.00 be paid via S/O to E-on - electricity
- (4) That the sum of £104.00 be paid to Mrs E Curry - (January / February))
- (5) That the sum of £26.00 be paid to HMRC (January / February) (E Curry via Mrs A Foster)
- (6) That the sum of £105.00 be paid to Aztec - newsletter

### (a) Receipts

**Recommended** – that the following amounts be noted:

- (1) That the sum of £96.00 was received from Judo

## 9. DATE AND TIME OF NEXT MEETING

Thursday 3 May 2018 to commence at 6.30pm if agreed, this to be the Annual Meeting of the Council to commence at 6.30pm followed by full council meeting on completion.