

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Council Meetings held at 7.30pm on Wednesday the 24th September 2025, at the Festival Drayton Centre.

Present: Cllr Michael Dams, Cllr Terry Hodge, Cllr John Lugg, Cllr James Danks, Cllr Lauren Carey and Cllr Deborah Sambrook,

Clerk: Graham Bould.

62/25. Welcome, Public and Partner Session.

The Chairman welcomed Members to the meetings. In doing so highlighted the RAF and Shropshire Councillor Neil Bentley reports that have already been circulated. Several items that the Councillor is pursuing are the A41 for which an update for Amey is awaited. In terms of Public Transport Shropshire Council is awaiting the outcome of the Bus Bill (No2) before Parliament at present that will determine funding and authorities who will also be given the powers to create and operate new bus routes. A site visit to Sutton Lane in terms of the water damage to the highway has still to take place. As there were no Parishioners present the Chairman moved to the next item of business.

63/25. Apologies: Cllr John Tomkinson (work commitments), Shropshire Councillor Neil Bentley (family commitments) PC Iain McIntosh and PCSO Tara Carruthers (West Mercia Police) (shift patterns) Steve Fulcher (Market Drayton Golf Club) (work commitments), Market Drayton Town Council Cllr Tim Manton (social engagement).

Louise Wallace (RAF Shawbury) has had to step down from attending the Parish Council meetings due to child care commitments.

Cllr

Andrew Radford has submitted his resignation to the Parish Council. This has created a casual vacancy and Shropshire Council will be notified in due course.

64/25. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None.

65/25. Approval of the minutes of the meeting held on the Wednesday 30th July 2025: Cllr Terry Hodge proposed and Cllr John Lugg, seconded the minutes of the 30th July 2025 as a true and accurate record of the meeting. Members agreed the minutes unanimously and the Chair signed the minutes in the presents of Councillors.

66/25. Co-option: This item to be carried forward to the next meeting. Cllr Hodge agreed to contact a local Parishioners to see if they would be interested in being co-opted onto the Parish Council.

67/25. Clerks Report: The Clerk updated members on the contents of their report. The A41, Public Transport initiatives and Sutton Lane are reported above in Shropshire Councillor Neil Bentley's report. In terms of fly tipping at Colehurst. Cllr Dams to provide a refresh of dates and times for litter picking and parish clean ups; he also agreed to contact Cllr Tomkinson on his return to locate a fly tipping sign along the relevant stretch of Colehurst. Members also agreed to contact Shropshire Councillor Neil Bentley about the impasse with reference to a new bin on the ROW by the Golf Course at Sutton. Several meetings are also planned over the next month and will be reported on at the next meeting.

68/25. Web site/social media updates: No update was available, carried forward.

69/25. Planning Applications.

25/03033/CPE: Hall Farm Tern Hill, permitted development/repairs, roof, external works – **FOR INFORMATION ONLY**

25/02894/AGR: Woodseaves Farm, Newport Road, general purpose agricultural building – **FOR INFORMATION ONLY**

25/03436/FUL: Poultry Sheds, Hollins Lane, Woodseaves, 4 biomass boilers & drying floor within existing building – **Seek deferment from Shropshire Council for some clarifications and report back.**

25/03463/FUL: 11, Garden City, Tern Hill, single storey rear/side extension – **NO OBJECTIONS.**

70/25. Community Speed Watch: Positive feedback has been received from the West Mercia Police in terms of moving this project forward. Four members have volunteered to be trained in order to operate the project at least another two members are required to progress. In order to attract some more Parishioners to the project through

both social media and a letter drop along the A529 additional information was requested from the Police to include time and training commitments.

71/25. Outside bodies and any courses attended – reports: None

72/25. Finance and Audit Matters – including the closure of the Lloyds Bank account.

1. The Chairman indicated that the remaining paperwork for the Lloyds Bank account closure would be resolved at tonight's meeting and dispatched.
2. The updated budget for 25/26 spend and potential speculation on the 26/27 budget/ precept requirements were agreed including the sign off of the bank statement and bank reconciliation report.
3. The payments set out below were agreed and cheques signed for the following Parish Council commitments. The bank statement stands at £12,110.79 prior to the commitments set out below.

Number	Name	Amount	Acts
100522	Festival Drayton (room hire)	£22,50	LGA 1972
100523	HMRC (PAYE)	£183.00	LGA 1972
100524	Q2 Clerks Salary (salary)	£963.08	LGA 1972
100525	Clerks expenses (expenses)	£13.71	LGA 1972
100526	SP Services (UK) Ltd (de-fib pads)	£86.69	LGA 1972
DD	HugoFox (August charges)	£11.99	LGA 1972
DD	HSBC (June charges)	£16.00	LGA 1972
DD	ICO (data protection)	£47.00	LGA 1972

73/25. Risk Assessment and Asset Register 25/26. Members agreed the recommendations to accept the Risk Assessment and Asset Register for 25/26 to which the Chairman and Clerk signed.

74/25. Highways & Footpaths.

1. Rights of Way (ROW) Working Group update: Members agreed to look at strimming around a number gateways on the ROW network within the parish. Also to look at the ROW running through the Golf Club.
2. Bottle/rubbish clean up A529: Agreed to wait another month before assessing the verges for dumped rubbish.

75/25. Items for inclusion on future agendas: To investigate IT access for members through Hugofox and report back.

The meeting then closed at 20.15pm

Signed:

Chairman.

Date: 26th November 2025