

# **EDMONDSLEY PARISH COUNCIL**

**Angela Foster - Parish Clerk / RFO**

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25 February 2016

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**  
(Councillors M Grimes, D McAllister, R McAllister, J Curry, Jon Dickinson and J Dickinson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held at Edmondsley Parish Hall on **Thursday 3 March 2016 at 6.00pm**

## **BUSINESS**

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 7 January 2016 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

**Yours faithfully**



**Angela Foster  
Parish Clerk**

## 8. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received
  - No applications received
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) Future events to be held – to note dates of next event(s) and discuss who is available to help out
  - No events planned
- d) Accounts – to approve bi monthly accounts
- e) County Councillors update - to receive any update on parking at school
- f) Risk assessment - to review and accept policy
- g) Audit - agree to David Stevenson being internal auditor, *to approve the review process and to consider the outcome of the review of the effectiveness of Internal Audit.*
- h) Audit arrangements for 2017 - *To agree to opt in or out of SAAA arrangements*
- i) May meeting - to agree to change date as elections are being held in hall. To agree to hold Annual Parish Meeting directly afterwards.
- j) Correspondence – (for discussion / decision / action)
  - Nothing received
- k) To consider any correspondence received after agenda was published (information only)
- l) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

## 9.FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

### (a) **Payments**

**Recommended** – that the following payments be agreed:

- (1) That the sum of £480.32 be paid via S/O to Mrs A Foster (January/February)
- (2) That the sum of £120.00 be paid direct from clerk to HMRC (January/February)
- (3) That the sum of £108.00 be paid via S/O to E-on - electricity
- (4) That the sum of £100.00 be paid to young allotment association as bi monthly grant
- (5) That the sum of £150.00 be paid to young allotment association - to purchase plants

### (b) **Receipts**

**Recommended** – that the following amounts be noted:

- (1) That the sum of £80.00 was received from Judo
- (2) That the sum of £120.00 was received from Dogs

## 10. DATE AND TIME OF NEXT MEETING

Thursday 5 May 2016 to commence at 6.00pm - this meeting to change date due to elections.