

Minutes of the Allotment Committee of Hanslope Parish Council, held on 5th
June 2025, 2pm
at the Pavilion, Recreation Ground, Hanslope.

Present:

P Cook (Chairman)
I Laurie

Cllr H Needham

Clerk: G Merry

0 Members of Public

25.17 Apologies for Absence: Apologies were received and accepted from Ms Scott and Cllr Simpkins. Cllr Helen Needham has been co-opted onto the committee.

25.18 Declarations of Interest

Mrs Cook and Mr Laurie declared an interest as allotment holders.

25.19 Minutes of the committee meeting held on April 17th, 2025:

The minutes were PROPOSED by Mrs Cook SECONDED by Mr Laurie and AGREED

25.20 Public Time: No items

25.21 Admin:

- i **Payment and budget situation:** The clerk advised that £499.39 had been spent from the allotment budget of £4350. Mr Laurie has receipts for petrol & parts and will submit these to the clerk. It was discussed that the large Bushwacker is rarely used and can be sold. The clerk will look into selling options and asked for images and make/model details. It was agreed to buy another Stihl strimmer as this gets plenty of use.
- ii **Vacancies/waiting list:** Cllr Simpkins had advised there were 3 vacant plots and 2 on the waiting list.
- iii **Rules 2025-26:** The clerk had circulated the amended rules with the revised wording, as agreed at the April meeting. These were agreed and will be implemented for 2026.
- iv **Risks and Risk Assessment:** The clerk circulated the amended R.A. and the new sections were agreed. This will now be published and an enlarged version printed off for the board. The tenant of Plot 75 had agreed to meet committee members at the site to discuss their plans for the plot and safety of the pond. The situation will continue to be monitored and if not resolved, will be escalated to the PC for further action to be taken.
- v **Progress on CAD and new numbering:** Mr Laurie confirmed that numbering of poles is still underway, with a,b,c etc options due to be removed. He has given the new numbers and sizes to Cllr Simpkins who will advise the clerk with regard to 2026 invoices.

25.22 Maintenance:

- i. **Condition of site and vacant plots:** The condition is good as there are now almost no vacant plots.
- ii. **Machine Maintenance:** The faulty rotavator & cultivator were now repaired and full maintenance for all machines will take place as usual at the end of the summer, except for the large Bushwacker.
- iii. **Increasing water points - status of S106 application:** S106 funding had been agreed for the new water point's work. The project is scheduled for w/c 30/6/25 and will be overseen by the committee. Mrs Cook asked for the contractor to arrange to meet her on site in advance, for

logistical matters to be discussed. The bore hole testing will be on Plot 32 will come out of the budget @ £500

- iv. **Any other maintenance issues:** Mr Laurie will continue coordinating the hiring out of machines but will need to step back from being available to meet on-site. Mrs Cook will put out a request for another tenant to become involved in this. Mr Laurie will organise the final few posts to be installed and Cllr Needham made arrangements to view the site.

25.23: Plot Inspections/issues:

- i **Updates from plot inspections:** Inspections had taken place in late May and Mrs Cook advised of several tenants who had not worked their plots this year. The weeds were starting to cause a nuisance to neighbouring plots and it was agreed the clerk would issue 28-day letters as follow: Plots 9A, 9B, 17A, 20, 35, 55, 68A, 70B and 76. The clerk will notify the committee once the letters have been sent.

MOTION: To agree to send 28-day letters as above, PROPOSED by Mrs Cook SECONDED by Mr Laurie and AGREED

25.08 Date of Next Meeting: Thursday September 4th 2025

Signed Date