MINUTES OF AN ORDINARY MEETING OF AVENBURY PARISH COUNCIL HELD ON TUESDAY 22nd SEPTEMBER 2026, AT 7PM IN THE PUBLIC HALL

MEMBERS PRESENT: Cllrs Mark Berry, Yvonne Berry, George Churchill, Gill Churchill (Chairman) and Ian Jones.

ALSO, PRESENT: Jennifer Eva (Parish Clerk).

26/31 APOLOGIES

None.

26/32 DECLARATIONS OF INTEREST

None.

26/33 MINUTES

It was RESOLVED to approve and confirm the Minutes of the previous two meetings held on; 9th May and 30th May 2026 as correct records. The Chairman signed both sets of Minutes.

26/34 WARD COUNCILLOR UPDATE

Not available.

26/35 PUBLIC SESSION – questions from local residents

None.

26/36 FINANCE

i. Members considered the latest finance report which included a spend against budget breakdown, bank reconciliations and account balances for the current (CA) and reserve (RA) accounts.

CA balance = £3,316.62

RA balance = £9,384.47

It was RESOLVED to note the information provided and to transfer £3,000 into the RA once the 2nd part of the precept has been received in September.

ii. Members considered the following invoices for payment via online transfer.

Payee	Service	Amount £	Vat £	Total £
HMRC	PAYE	72.20	-	72.20
J Eva	Salary	-	-	-
Autela	Payroll			
HugoFox	Website hosting Sept to March via DD	9.99	2.00	11.99
HugoFox	Email accounts Sept to March via DD	9.99	2.00	11.99

It was RESOLVED to approve the payments listed.

iii. Members considered the following regular payments made between meetings.

Payee	Service	Amount £	Vat £	Total £
HugoFox	PC website build INV 28425	199.00	39.80	238.00
HugoFox	5 Email Accounts (16 Sep 2026 to 14 Oct 2026) INV 32133	9.99	2.00	11.99
HugoFox	Parish Council (Bronze) (14 Sep 2026 to 11 Oct 2026) INV 31967	9.99	2.00	11.99
HugoFox	5 Email Accounts (18 Aug 2026 to 14 Sep 2026) INV 30902	9.99	2.00	11.99

HugoFox	Parish Council (Bronze) (12 Aug 2026 to 10 Sep 2026) INV 30756	9.99	2.00	11.99
HugoFox	5 Email Accounts (16 Jul 2026 to 16 Aug 2026) INV 29701	9.99	2.00	11.99
HugoFox	Parish Council (Bronze) (14 Jul 2026 to 10 Aug 2026) INV 29547	9.99	2.00	11.99
Autela	Payroll 17425	47.81	9.56	57.37
HMRC	PAYE June	72.20	-	72.20
HMRC	PAYE July	72.20	-	72.20
HMRC	PAYE August	72.00	-	72.00
J Eva	June Salary	-	-	-
J Eva	July Salary	-	-	-
J Eva	August Salary	-	-	-

It was RESOLVED to note the payments made.

iv. Members noted the National Joint Council for Local Government Services (NJC) 2026-27 salary award which is to be back dated to April 2026.

26/37 PLANNING APPLICATIONS

Members considered the following planning application, which is to be determined by Herefordshire Council.

P262483/F … Land adjacent The Kilns Bungalow, Avenbury
Single-storey annexe with change of use to land from agricultural to residential curtilage of The Kilns Bungalow.

It was RESOLVED to note the application with no objections.

26/38 HIGHWAYS / FOOTPATHS / TRAFFIC

Members discussed any highways, footpath or traffic issues to be reported to Herefordshire Council.

It was RESOLVED to report to Herefordshire Council that hedges along the road through Munderfield are overgrown and encroaching onto the highway, narrowing the carriageway. The passing place on Stoke Lane is in a very poor condition and needs resurfacing.

26/39 CORRESPONDENCE

i. Members noted the correspondence circulated to them from the Clerk via email.

ii. Members considered the following correspondence.

a. Parish Summit: 13th October 2026 – Cllr Gill Churchill to attend.

b. WM Police and Crime Commissioner: Town and Parish Council survey 2026 – members are encouraged to complete the survey online.

26/40 DATE OF THE NEXT ORDINARY MEETING

The next ordinary meeting will take place on 17th November 2026.

With no further business, the meeting was closed at 8.04 pm

Signed by Cllr Gill Churchill …….. Dated ……