

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 3rd November, 2014

Present: Cllr L. Burgess – Chair
Cllr. P. Mitchell – Vice-Chair
Cllr. R. Spencer
Cllr. A. Spicer
Cllr. J. Mills

Lynda Fisher, Clerk
PCSO, Paul Wilson and Colleague
2 Members of the Public

Public Time

A member of the public sought assurance that the Parish Council's assurance would send a representative to the small working party liaising with Kent County Council and the School Contractors.

The PCSO reported that there had been a number of break-ins in Hearts Delight Road; he has been dealing with a noise issue caused by motor bikes and has received a report of a van in Chegworth Gardens trying to sell work.

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies were received from Cllrs. Browning and Davison.

County Cllr. Roger Truelove and Borough Councillors were not in attendance and have not been since May 2013, despite being advised of the meetings.

2. Declarations of Interest and Dispensations

None; a Dispensation has already been granted to all Members relating to Tunstall School.

3. Minutes of the Previous Meeting

Proposed by Cllr. Spicer and seconded by Cllr. Spencer the Minutes of the Extraordinary Parish Council Meeting held on the 16th September, 2014, were agreed by Members and signed as a true transcript.

Proposed by Cllr. Mitchell and seconded by Cllr. Spicer the Minutes of the Monthly Parish Council Meeting held on the 15th October, 2014, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

- 1. South and South East in Bloom** – Cllr. Mitchell advised that the Swale in Bloom Co-ordinator's post at present is vacant and he is still waiting to hear from the Tunstall Gardening Society regarding giving a 15 minute presentation on the South and South East in Bloom Competition and Tunstall's entry this year.
Action: Cllr. Mitchell/Clerk
- 2. WW1 Memorial** – Still researching this; the Hall has offered some ground within their site to expand the existing memorial garden; Cllr. Mitchell to contact KCC Property Services to see if they have any unused areas that can be used. Agreed to keep this item on the Agenda. *Action: Cllr. Mitchell*
- 3. Christmas Tree Festival, Tunstall Church** – Cllr. Spicer has made felt poppies to decorate the tree and is embroidering the names of those who lived in Tunstall and fell during WW1 onto felt leaves to hang on the tree. Members were 'minded to' agree £13 to purchase some battery operated lights for the tree; Clerk to place on the December Agenda. Cllr. Mills has made some small wooden crosses to commemorate the centenary of WW1. Cllr. Spicer will look into obtaining a 6 foot Christmas tree and has obtained permission for it to be sited on the land adjacent to Coffin Pond, following the Festival.
Action: Cllr. Spicer/Mills
- 4. Bollards adjacent to the Church** – Clerk to chase to Kent County Council. *Action: Clerk*

5. **School – Contractor/Tunstall Working Party** – Members proposed that the Parish Council, as an independent corporate body, sends a representative to sit on this group. Proposed by Cllr. Mills and seconded by Cllr. Mitchell; agreed that Cllr. Spicer act as the representative.
6. **DCLG Consultation, Planning and Travellers** – Agreed to support NALC’S response
7. **Doves Croft Litter Bin** – Swale Borough Council monitoring the situation.

5. Planning

1. **SW/14/153/R4** – Details of lighting pursuant to condition (4) of planning permission SW/14/153 – Land at Tunstall Road, Tunstall - Members agreed to request that all lighting ‘A’ is substituted for lighting ‘B’; there are no lighting columns in Tunstall, a precedent which has been set by the village, apart from pillar lighting in the grounds of the Village Hall and a few columns in the lower part of Tunstall Road insisted on by Kent County Council because of the traffic calming. If this is not possible then Members would prefer 3m columns for ‘A (not 5m) to try and reduce light pollution to nearby properties. Members would also like clarification as to what times this lighting will be on and what limits will be put on this.
2. **SW/14/153/26 & R27** – Details of highway works pursuant to conditions 26 and 27 of planning Permission SW/14/153 – Land at Tunstall Road, Tunstall – agreed to respond that according to Swale Borough Council’s website the twisting alignment of Tunstall Road, coupled with the pinch-points in its width imposed by adjoining buildings/boundaries which give a constantly changing shape to the road, is a special feature of Tunstall; the sequence of brick walls, rustic flint walls, paling and chestnut spile fences, estate railings and hedgerows make a particularly special contribution to the character of the place; to do away with ‘the bank’ as it’s called by residents will take away one of these important features. The Parish Council requests that the bank is not removed as an important landscape feature will be lost and the idea of the footpath close to the narrow road looks somewhat unsafe for the children. Instead we would ask that a gentle slope (ramp) from the Woodstock Road end leads up on to a footpath set back to the rear away from the road and on the top of the bank, which will keep this important landscape feature (which is heavily planted with crocuses, daffodils and primroses) and the children will be using a much safer footpath.

Members would point out that the whole of the lower pond is owned and maintained by Kent County Council, not half as shown on the plans.

Looking at the highway details, no consideration has been given to residents where the pedestrian crossing lies in front of their driveways.

3. **SW/14/153/15 & R16** – Details of Sustainable Urban Drainage (SUDS) pursuant to conditions 15 and 16 of planning permission SW/14/153 – Land at Tunstall Road, Tunstall - The Parish Council would ask why deep bore soakaways are being installed as we believe the Environment Agency advised against these.

There are no gullies across the entrance to the site to stop run-off of rainwater onto Tunstall Road; the run-off pipe shown on the plan will not be able to cope. I attach photos of flooding which occurred yesterday in Tunstall Road, due to the heavy rain; this is not a one off incident is frequently occurs and evidence of this was seen by Ruth Goudie, KCC Highways, when she visited the site prior to approval of the application. Residents in Tunstall Road already suffer with flooding issues and are concerned (as is the Parish Council) that the run-off from the site will add to the long standing problem.

4. **14/502905/Full** – Two storey and first floor rear extension and rebuilt bay window – Farthings, Tunstall Road, Tunstall – Agreed to respond that although in principle Tunstall Parish Council has no objection to the development Councillors do have concerns about the impact it will have on neighbouring properties.

6. Finance

1. **Church Clock Maintenance** – Clerk has contacted the company who maintains the clock and has been advised that the account has been suspended pending repairs.
2. **Accounts and Cheques raised at this meeting** – the following cheques were signed and the accounts to the 31st October, 2014, approved.

Date	Cheque	Details		Amount
03.11.14	1024	L. Fisher	Expenses – Telephone; home as office - Oct	£10.33p
03.11.14	1025	H.M. Revenue & Customs	Tax – Oct 2014	£48.20p
03.11.14	1026	Tunstall P.C.C.	Midwinter Room Hire November	£12.50p
03.11.14	1027	Kent Association of Local Councils	Quarter share of cost of Finance Conference and Openness and Transparency Workshop: Clerk; Openness and Transparency Workshop: Cllr. Spicer (full cost)	£49.25p
03.11.14	1028	Tunstall Village Memorial Hall	Hire of Hall 15 th October 2014	£34.00p
Five Cheques in total.				

Paid by Standing Order – Clerk’s Wages, October, 2014: £192.84p

6. **Financial Regulations and Standing Orders**

Proposed by Cllr. Mitchell and seconded by Cllr. Spencer, the new Financial Regulations, 2014, were approved and adopted by the Parish Council.

Proposed by Cllr. Mitchell and seconded by Cllr. Spencer, the new Standing Orders, 2014, were approved and adopted by the Parish Council.

8. **Correspondence**

1. **Consultation on Policing in Kent** – Agreed to respond that there should be response targets and these should be audited and published. **Action: Clerk**
2. **Kent County Council Budget Consultation** – As Members understand the budget has already been approved this was noted.

9. **Any Other Matters Arising**

1. Still looking at options for a bollard adjacent to Coffin Pond to prevent damage to the brickwork caused by traffic impact.
2. As residents have concerns, Clerk to place an item on the December Agenda to look at yellow lines to prevent traffic from the new school parking close to the corners of adjacent roads. **Action: Clerk**

10. **Next Meeting(s)**

The next Monthly Meeting will take place on Monday 8th December, 2014, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 9.15 p.m.