

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 18 th September 2017
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	HURSTBOURNE TARRANT COMMUNITY CENTRE
TYPE OF MEETING	: ORDINARY
PRESENT	: MR MARK THOMAS (MT)
	: MR JAMIE WILLIAMS (JW)
	: MRS LOUISA RUSSELL (LR)
	: MR DAVID SULLIVAN (DS)
CHAired BY	: MR IAN KITSON (IK)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR KIRSTY LOCKE (HCC) : 6 PARISHIONERS

52. Apologies

52.1 Apologies were received from Cllr Mark Betteridge.

53. Public Participation

- 53.1 Kate Campbell addressed the meeting and announced she had opened her new florist business Martha Rose flowers located in Unit 2, The Old Workshop, Dean Garage, Hurstbourne Tarrant, SP11 0AS.
- 53.2 A resident asked if an additional bench could be installed in the area close to the junction of the Crescent with the A343. It was agreed to put it on the project list.
- 53.3 Councillor Ian Kitson reported that the parish council had completed a recruitment program to replace the retiring parish clerk. He was delighted to announce that Miriam Edwards had been successful at interview and had accepted the role of part-time parish clerk/RFO.

54 Actions arising

54.1

Windmills an electric fence close to a style was considered a risk. Signage would be put in place to warn walkers of the hazard. JW to action. Completed

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Cllr Jamie Williams reported that the public meeting convened to discuss traffic issues in and around Horseshoe Lane, planned for 1st August, may need to be moved to a new date to allow more interested residents the opportunity of attending the meeting. JW to action. **Completed**

The clerk reviewed the June 2017 TVBC S106 report and identified a number of report anomalies that needed investigation. It was agreed to request a meeting with TVBC to investigate the matter further. JW, DB, PG (TVBC) to action. **Carried forward. Meeting to be scheduled with TVBC officers on 5th or 12 October. DB to action.**

55. Minutes of meeting 17th July 2017

- 55.1 The minutes of the Parish Council meeting on 17th July 2017 were approved and signed by the Chairman.

56. Declarations of interest

- 56.1 None

57. Community Speed Watch (CSW) report4

- 57.1 Cllr Mark Betteridge written report was discussed by councillors as follows:

- A second Solar Speed Indicator Sign (SID) was under consideration to be installed close to the Crescent T junction with the A343 on the northbound side. Discussions were still taking place to finalise its exact location. Cllr Ian Kitson offered to meet with the local resident concerned. **IK to action.**
- Councillors discussed Kit Malthouse's (MP) initiative to lobby for the A343 being downgraded to a 'B' road status. Given the strategic nature of the A343 link between Newbury and Andover and it remaining the only viable diversion route in the event of a road closure on the A34 or A303 trunk route it was considered highly unlikely that any downgrade of status would be accepted. Councillors agreed it would be far more positive to work towards gaining a restriction of use on HGVs and articulated lorry traffic on the A343 between Newbury and Andover based on safety grounds given the steep gradients and sharp bends on that stretch of road. A letter would be sent to Kit Malthouse expressing support for that solution to be considered. **DB to action.**
- Cllr Ian Kitson offered to attend the next steering committee meeting on the re-instatement of the ANPR Co-op HGV monitoring system.
- It was noted that the white line at the junction of Church St with the A343 at the Square had not be re-instated following resurfacing work earlier in the year. Cllr Kirsty Locke (HCC) offered to take this up with Hampshire Highways department. **KL to action.**
- It was reported that a wooden bollard outside 1 The Square SP11 0AA had been demolished and needed replacement. **DB to action.**

58. Correspondence

The list of correspondence received during the month was read and passed to the relevant councillor.

- 58.1 A request from a Whitchurch youth football side to play their home matches on the KGV playing fields over the next 18months was considered by councillors. In discussion with HTCC it was decided to decline the request given the conflict that would arise with existing bookings for the community centre and the impact on shared car parking arrangements.

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- 58.2 The latest plans by Hurstbourne Tarrant primary school to relocate a replacement LPG storage tank underground on KGV playing fields were discussed by Councillors and a HTCC representative. It was agreed to support the application provided appropriate measures were in place to manage high ground water levels that can occur on the planned install site.

59. Planning Applications

- 59.1 There following planning application discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

17/01736/FULLN	08 Aug 17	Continuation of the siting of 4 caravans for residential use by one family. Caravan Adjacent, Netherton Road, Netherton SP11 0DN. Ms Rebecca Richards. Objection submitted.
17/02073/TREEN	12 Aug 17	T1 Yew trees – crown lift to 3m and reduce limbs. T2 Yew – formative prune by removing secondary lower limbs back to the primary bough. T3 conifer – dismantle to ground level. Hurstbourne House, Church Street, Hurstbourne Tarrant. Mrs Sharpe. No comment.
17/01738/FULLN	16 Aug 17	Erection of outbuilding. Sunnyside, The Dene, Hurstbourne Tarrant, SP11 0AS Jonathan Otter. No comment.
17/02116/LBWN	18 Aug 17	Retention of internal works carried out to remove and alter internal partitions. Greenfields, Village Street 1, Upton SP110JP. Ms Rosanna Hay. No comment.
17/01865/LBWN	19 Aug 17	Replace all existing windows with wood casement double glazed windows. Little Thatch, Pill Heath Cottage Lane, Hurstbourne Tarrant, Andover. Mr Gary Hudson. No comment.
	04 Sep 17	Mr John Martin letter re: Bourne Park planning application and offer of a site visit. JW to write letter confirming support for pre-application site visit.

60. Councillors' reports:

- 60.1 Councillors Louisa Russell and David Sullivan had nothing to report.
- 60.2 Councillor Mark Thomas reported that 15 people had signed up for AED defibrillator training on Saturday 7th October in the Community Centre starting at 9.30am. Cllr Mark Thomas proposed that the next volunteer working party should take place on Saturday 21st October 10.00-12.00 am. Councillors agreed the date proposed. Cllr Mark Thomas confirmed the fencing and new access for dog walkers by the play area on KGV playing fields had been completed. It was hoped that over time dog walkers would accept the need to make use of the new access and help to minimise dog fouling around the main play areas.
- 60.3 Councillor Jamie Williams reported that an open public meeting had taken place to discuss residents' concerns about traffic problems in Horseshoe lane and Ibthorpe. Cllr Jamie Williams would be sending out a summary report covering the issues reported and the potential solutions that would be taken forward by a working party. **JW to action.**
- 60.4 Councillor Ian Kitson reported that he had obtained 2 quotes for the installation of extra 12 bollards on KGV playing fields in the vicinity of the community centre that would restrict unauthorised vehicle traffic entering onto the playing fields. Likely cost was about £1150 and TVBC S106 monies would be investigated as a potential source of funding for

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the work. Cllr Ian Kitson also reported that top soil could be sourced at a cost in the range of £80-£100 per lorry load to complete the levelling and reseedling on part of the Dene Green.

- 60.5 It was suggested that Swifts meeting scheduled for 12th December should be some form of Christmas event. Cllr David Sullivan was asked to think about planning an appropriate event. **DS to action.**

61. Clerk's report.

- 61.1 The external auditor's report was reviewed by the clerk. Councillors noted that the external audit had been completed satisfactorily. The external auditor had issued no formal comments or recommendations to the parish council.

RESOLVED: Councillors resolved that section 3 of the Annual Return for 2016/17 had been approved and accepted by the parish council.

- 61.2 A meeting with the contractor for the parish lengthsman scheme had taken place. Mr Jason Ebury was given a tour of the parish and a number of maintenance tasks were discussed and scheduled for October. Most of the work would focus on ditch and drain clearance tasks. Two local footpaths would have clearance work carried out.

- 61.3 The retiring parish clerk asked for approval of new IT equipment to be purchased for use by the new parish clerk. This would be funded out of the Transparency Grant money awarded by NALC to the parish council. Councillors approved the request.

62 Annual review of insurance policy

- 62.1 David Baker presented details covering the renewal premium for the parish council's insurance policy due on 29th September 2017.

RESOLVED – Councillors agreed to accept the level of cover as specified in the renewal documentation for 2017/18 under Year 2 of a three year agreement that provided a further 5% discount. Councillors approved the renewal of the insurance policy at an annual premium of £732.78 under the Hiscox policy. **DB to action.**

63 Providing notice of firework parties

- 63.1 The clerk requested permission to place the annual advertisement in the parish magazine asking that all firework parties planned within the parish should be notified to the parish council. This would allow for local farm owners to move livestock to safe locations where necessary. Councillors agreed the request. **DB to action.**

64 Next meetings and forward plan update

- 64.1 The next ordinary Hurstbourne Tarrant Parish Council meeting will be held on Monday 16th October 2017 in the Hurstbourne Tarrant Community Centre at 7.30 p.m.

Forward plan agenda items:

- Performance Monitoring – 2017/18 Q 2 report
- Annual review of Health & Safety – Risk assessments
- Annual review - Risk register, Standing Orders & Financial regulations
- Review of current and new project plans covering 2017-2019 period.

65. Disbursements – 18th September 2017.

- 65.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1276	D R Baker	Salary Aug	£ 131.38

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1277	HM Revenue & Customs	PAYE	£	87.60
1278	D R Baker	Salary Sep	£	131.38
1279	HM Revenue & Customs	PAYE	£	87.60
1280	Ian Kitson Recycling	Bench	£	406.80
1281	Came & Company	Insurance Premium	£	732.78
1282	Tangley Parish Council	Shared SLR repair	£	12.50
1283	G A Butler & Sons Ltd	KGV fencing & gate	£	1,319.87
1284	Rural Business Hub Ltd	Room hire	£	30.00
1285	BDO LLP	External audit fee	£	240.00
1286	HTCC	Room booking fee	£	24.00

Total authorised £3,203.91

Meeting closed at 8.43p.m.

Note: Agenda item 15 Confidential Item was not required

Signed.....

Chairman

Date:.....