

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm
on Monday 4 July 2016 in the Parishes Hall**

- 3018 Attendance:** Cllrs Carpenter, Cotterell, Curry, James, MacDonald-Smith and Souter and the Parish Clerk. There were four members of the public.
- 3019 Apologies:** Cllr Mrs James, HCC Cllr Gibson and TVBC Cllr Boulton.
- 3020 Declaration of councillors' pecuniary interests:** All councillors present had no changes to declare.
- 3021 Councillors' Responsibilities:** The Chairman reported that the list of responsibilities had been previously circulated and commented on some changes with the addition of both a website and a staffing committee. The resulting table of responsibilities is now current with changes in red.

Edward Souter	<ul style="list-style-type: none"> Chairman of Parish Council Vice Chairman: Wallops Parish Hall Management Committee Parish Council Appointed Trustee: Nether Wallop New Village Hall Trust (NWNVHT) Member - Planning Panel Member – Staffing Sub-committee
Jon Cotterell	<ul style="list-style-type: none"> Council Representative for Jacks Bush and Lopcombe Lead on Parish Council Website Design & Management
Ian Carpenter	<ul style="list-style-type: none"> Vice Chairman of Parish Council Playing Fields Council Representative on Village Green Committee
Ross James	<ul style="list-style-type: none"> Highways Planning Panel Member – Website Team
Helen James	<ul style="list-style-type: none"> Member: Wallops Parish Hall Committee Planning Panel Lead on Local Resilience Plan Lead on 2011 Localism Act Chairman – Staffing Sub-committee Member of Website Team
James MacDonald-Smith	<ul style="list-style-type: none"> Member: Wallops Parish Hall Committee Leader - Planning Committee
Lynne Curry	<ul style="list-style-type: none"> Member: Wallops Parish Hall Committee Neighbourhood Watch Member – Staffing Sub-committee
Pippa Grob	<ul style="list-style-type: none"> Clerk and Responsible Financial Officer
Iain James (not a member of NWPC)	<ul style="list-style-type: none"> Rights of Way Officer
Janet Pettit (not a member of NWPC)	<ul style="list-style-type: none"> Parish Council School's Liaison

- 3022 Planning applications:** Cllr MacDonald-Smith reported on the following:-
- a) 16/01522/FULLN First floor roof extension over garage to provide additional bedroom at first floor level, front elevation roof extension with gable apex window, replace roof light with dormer window on south elevation and erection of rear conservatory, Kia Chor, Salisbury Road, Lopcombe, no objection. Cllr Cotterell had spoken to the neighbours who also have no objection.
- b) 16/01462/FULLN Demolition of existing house and replacement with new house, Hill Farm, Bent Street. A previous application a year ago was withdrawn and the present application incorporates adjusted plans to accommodate the various points made by TVBC planners. The house is timber clad, no objection.

3023 Points from the floor: Mrs McNally enquired about the parish boundary on Salisbury Hill. The Chairman suggested going to TVBC website and Cllr MacDonald-Smith advised looking on the Local Development Plan.

3024 Minutes of the previous meeting: The minutes of 6 June were approved by the council and signed by the Chairman as a true and accurate record.

3025 a) Neighbourhood Watch: Cllr Curry had nothing to report.

b) Finance/Village Events Insurance: The Responsible Financial Officer reported on the following financial position for last month:-

Payments were made up as follows:-

Mrs Grob – Clerk- June	cheque 1589	413.00
Southern Electric – Village Green – Q1	cheque 1590	23.10
Southern Electric – Pavilion-Q1	cheque 1590	89.37
Mark M Coombs – community website marketing	cheque 1591	50.00
Playsafety Ltd – playground inspection	cheque 1592	84.00
Mr James - reimburse strimmer expenses	cheque 1593	<u>45.04</u>
Total payments		<u>704.51</u>

Income was made up as follows:-

Donation – dog training class	5.00
Tent hire	50.00
Tent hire	50.00
Tennis – June	234.00
HMRC VAT Refund Q1	<u>87.69</u>
Total income	<u>426.69</u>

The bank balance is represented by:-

General Fund	12533.37
Village Green Development Fund	3102.48
Village Fund	2504.50
Village Design Statement Fund	<u>393.50</u>
	<u>18533.85</u>

The Responsible Financial Officer (RFO) requested approval of the above payments which were proposed Cllr Carpenter and seconded by Cllr MacDonald-Smith with all in favour. As the bank statement had not yet been received the bank reconciliation would be signed off by one of the councillors once this was to hand (**Action: Parish Clerk**). The RFO reported that Cllr Mrs James had been in touch with the Pensions Regulator who has given her a staging date of May 2017. The council agreed unanimously that any urgent bills and payment to the Clerk is made before September since there would be no August meeting. Insurance for village events was discussed and it was unanimously decided that the council will support these by providing insurance cover. However, the organising committee must include a member of the council to fulfil the policy requirements. In addition the council should be given good advance warning of any future events needing insurance.

c) Highways: Cllr James reported on the consultation to close Salisbury Lane. He encouraged all parishioners to participate in the feedback on the HCC website which is open until 12 August. He had expressed concern to HCC that by opening this consultation to all it may drown out the voice of the relatively few Salisbury Lane residents. Cllr Cotterell said it left a lot to be desired as funding was only for this project whilst there is no news on the proposed roundabout at Kentsboro. The Commandant at the Army Air base would be contacted (**Action: Cllr James**).

e) Playing Fields: Cllr Carpenter reported that the swings have been painted. Regarding the proposed cricket nets he had done some research and obtained quotes from two companies who supply both the nets and the infrastructure and gave figures of £23,000 and £35,000. Extensive work is required across the surface and maintenance also needs to be carried out. It is uncertain how much use is made of the ones at Over Wallop and some research would be done (**Action: Cllr Carpenter**). He highlighted a problem of getting young people to play during the week whilst at school which often included weekend school

matches. Nether Wallop does not have a cricket team. Cllr Carpenter proposed that a survey be done though beforehand it was agreed to approach the parishioner who had proposed the scheme to see if she could find out how many people would be interested (**Action: Parish Clerk**). The Chairman reported that this topic was raised in the past and there had not been enough people to support the project which costs three times the amount of the precept received by the council. If the council were to apply for grant funding the Chairman stated we must be assured of its viability. Cleaning of the pavilion was discussed and the Chairman expressed concern at the state of it and confirmed that it is the responsibility of the council. He proposed that a deep clean be carried out, this was seconded by Cllr MacDonald-Smith with all in favour (**Action: Cllr Carpenter**). Cllr Cotterell suggested a letter to the hirer pointing out that it is their responsibility to keep the pavilion in a clean state. Mr Richardson as groundsman will be contacted (**Action: Cllr Carpenter**).

3026 Village Green: Cllr Carpenter reported that the Green was being put to good use. The Village Market would be held there shortly. Plans were confirmed for a major repair of the river bank and a quote of £1,000-£1,200 for the work has been obtained. The Chairman suggested Mr Cooper is contacted for advice (**Action: Cllr Carpenter**). The Rill has been cleared by a party of volunteers from the village and solved the problem of potential flooding. The Parish Clerk has spoken to the Environment Agency to explain the situation.

3027 Nether Wallop Village Hall Trust: Cllr Souter reported that the archaeological survey and the weather have delayed progress but work is now going well and is only about a week behind schedule. He would circulate the monthly report to councillors (**Action: Cllr Souter**). Cllr James enquired who held the financial risk for the build. Cllr Souter replied that it was factored into the budget and that the Trust is working on behalf of the council.

3028 Correspondence: An enquiry had been made on the status of high speed broadband in the village. Cllr MacDonald-Smith reported that the box put in September outside Gerrards Farm gives quite a good speed depending on where you live. Best plan is to type in your postcode on the BT website (**Action: Parish Clerk**) to get an exact reading.

3029 Matters raised by councillors: Cllr Cotterell had circulated a preview of the new website introduction but as there was no Wi-Fi in the hall could not demonstrate the website any further. It was proposed that the council fund 1/3 of amount required to establish this and the Wallops Hall Committee would be contacted (**Action: Cllr Souter**). Cllr MacDonald-Smith suggested it may attract more business for meetings. Cllr Cotterell has established a new website email address for the Clerk. A revised logo would be created. Both he and the Clerk would purchase a domain name to be available for several years (**Action: Parish Clerk**). Cllr Cotterell further reported that Mark Lovell had done some work on the byway and it was unanimously agreed that he continue up to the sum of £150. Notification from HCC that a £500 grant had been confirmed to be used for byways and footpaths had been received by the Clerk. Cllr MacDonald-Smith was concerned on the legalities of doing work without the landowner's permission especially since this involved a chain saw to clear a path. This would be investigated (**Action: Cllr Cotterell**). The Footpaths Officer's advice would also be sought (**Action: Cllr Souter**). The Chairman read a report from the Footpaths Officer detailing his activities during the past month; further clearance work had been done on the rights of way. This included Footpaths 4, 7, 17 and 19. He met with the HCC Ranger responsible for the area who said it would be highly unlikely that HCC would be able to carry out any additional work apart from the annual clearance. The Small Grants Scheme may be widened to allow it to be more easily used for clearance work. He suggested that in the short term some of the HCC grant is used to carry out a simple clearance of restricted byway 36 which runs north from Wallop Drove to meet the meet the path going past Spring Pond.

3030 Points from the floor: none.

3031 Date of next meeting: The next monthly meeting will be held on Monday 5 September 2016 in the small meeting room of the Parishes Hall at 7.30pm. The Chairman thanked all for attending and closed the meeting at 8.58pm.

THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS PRIOR TO
BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL