

# **BORDEN PARISH COUNCIL**

All members of Borden Parish Council are summonsed to attend the  
**FULL COUNCIL MEETING OF BORDEN PARISH COUNCIL** to be held on  
**Thursday 20<sup>th</sup> February 2020**  
In the “**Barrow Room**” at Borden Parish Hall at 7pm

*Julie Miller*

Julie Miller, Parish Clerk

clerk.bordenpc@gmail.com

13<sup>th</sup> February 2020

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

### **3. TO APPROVE FOR SIGNATURE THE MINUTES OF THE MEETINGS HELD ON 16<sup>TH</sup> JANUARY 2020.** *(Attachment A)*

### **4. PUBLIC PARTICIPATION SESSION –**

*The period of time designated for public participation at a meeting in accordance with standing order 3 above shall not exceed 30 minutes unless directed by the chairman of the meeting, a member of the public shall not speak for more than 5 minutes. a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given*

- a. Police/PCSO
- b. Parishioners
- c. County/Borough Councillors

### **5. FINANCE**

#### **a. To approve accounting statements January 2020**

Chair and RFO to sign the bank reconciliation and bank statement balances  
*(Attachment B)*

#### **b. To approve the accounts for payment**

Approved signatories to sign the BACs payment list  
*(Appendix 1)*

### **6. MATTERS ARISING FROM THE LAST MEETING**

- a. To note meeting with projector installation contractor.
- b. To note no response from Borden Primary School.
- c. To note PCSO response for local surgery.
- d. To note PCSO request for more information on missing crimes from reports.
- e. To note response sent to resident concerning Remembrance wreath laying.
- f. To note dates reserved for Saturday morning meetings.
- g. To note copy of C Mattheck Tree Guide ordered.

### **7. GOVERNANCE AND ADMINISTRATION**

- a. To note advice from ICO on sharing of data.
- b. To consider funding proposals for Borden Parish Hall *(Attachment C)*
- c. To consider funding for Sports Pavilion

### **8. PLANNING MATTERS**

- a. To receive update on Wises Lane planning appeal.
- b. To receive update on Neighbourhood Plan.

### **9. OPEN SPACES**

- a. To note councillor tree walk and to consider areas for replacement of removed trees
- b. To consider protective surface quotes under gates at Playstool.
- c. To receive update from Cllr Bolas on tree warden role.
- d. To consider quote for replacement of picnic tables.
- e. To consider have a field day picnic on 4<sup>th</sup> July 2020.

## 10. BORDEN NATURE RESERVE

- a. To note update on fly-tipping prosecution.
- b. To note correspondence from KCC regarding litter issues.

## 11. HIGHWAYS

- a. To note update on School Lane street lamp.
- b. To receive update on the use of Maidstone Road as a diversion for the A249.
- c. To receive update on KCC Highways Improvement Plan.
- d. To note response from Cllr Whiting regarding traffic surveys.
- e. To note vegetation clearance of Woodgate Lane and flytipping reported.
- f. To consider quotes for refurbishment of signs

## 12. VE DAY 2020

- a. To receive update from VE Day 2020 advisory committee

## 13. CONSULTATIONS FOR COMMENTS

- a. Swale Borough Council Corporate Plan

## 14. EXTERNAL MEETINGS

- a. To note any external meetings attended by councillors.  
Community Safety Briefing – Cllr Sims 04/02/2020
- b. To note any future meetings  
Highways Improvement Plan meeting 10/03/2020  
Lord Lieutenant's Civic Service 17/03/2020

## 15. CORRESPONDENCE

There is none.

## 16. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

### a. Planning Applications to consider for comments

- i. 20/500367/FULL 34 Key Street Sittingbourne Kent ME10 1YS  
Demolition of existing storage buildings and erection of 1no. two bed and 3no. one bed dwelling units with associated parking turning and amenity space.
- ii. 20/500229/FULL  
White Acres Hearts Delight Road Tunstall Sittingbourne Kent  
Proposal: Demolition of 1no. outbuildings and erection of a portal framed vehicle store.

## 17. REPORTS AND MINUTES FROM COMMITTEES AND REPRESENTATIVES

- a. Speedwatch – Cllr Downes
- b. Kent Association of Local Councils – Cllr Sims
- c. Borden Sports Association – Cllr Sims
- d. Heritage – Cllr Harrison
- e. Borden Parish Hall – Cllr Hepburn

## 18. ITEMS FOR INFORMATION ONLY

- a. Matters for information circulated to councillors (Appendix 2)
- b. To receive any reports from councillors

## 19. NEXT MEETING TO BE HELD 19<sup>TH</sup> MARCH 2020 at 7pm

### Appendix 1

### ACCOUNTS FOR PAYMENT

### FEBRUARY 2020

	Invoice Date	Invoice Number	Services Provided	Gross	Net	VAT
Ms J Miller			Clerk staff costs February	£580.01	n/a	n/a
HMRC			PAYE costs February	£146.76	n/a	n/a

Ms J Miller			Expenses - Clerk	£58.45	n/a	n/a
Fryer Cleaning & Maint	31/01/2020	8002	Maintenance of memorial & centenary gardens	£386.40	£322.00	£64.40
John England			Playstool Inspections	£50.00	n/a	n/a
Four Jays	30/01/2020	463006	Toilet servicing	£21.60	£18.00	£3.60
Richard Buxton Solicitors	06/02/2020	BOR1-001	BRAD legal fees	£3,642.22	£3,035.18	£607.04
Lemar	20/12/2019	1847	Bus Shelter	£3,540.00	£2,950.00	£590.00
Borden Fete Committee			Contribution to Marquee	£300.00	£0.00	£0.00
AAA Events	13/01/2020	AAA00713	Stage for VE Day	£ 900.00	£ 750.00	£150.00
Clearway	10/01/2020	440923	Clearing fly tipping at Nature Reserve	£ 462.00	£ 385.00	£ 77.00
Swale Borough Council	04/02/2020	200861	Election costs 2nd May 19	£ 187.42	£ 187.42	£ -
EuroLoos	29/01/2020	A05724	Toilet servicing new contract	£ 144.00	£ 120.00	£ 24.00
Ms J Miller	07/02/2020		Tree Book	£ 33.80		

## Appendix 2

### MATTERS FOR INFORMATION

22/01/2020 Swale Joint Transportation Board Minutes  
 22/01/2020 Briefings at Swale House  
 22/01/2020 Wheelabrator Kemsley K3  
 20/01/2020 National CSSC Green Message  
 22/01/2020 Chief Executives Bulletin  
 22/01/2020 Proposed Disabled Bays Swale  
 22/01/2020 Swale Borough Council corporate plan  
 22/01/2020 KALC CEO Bulletin  
 25/01/2020 National CSSC Green Message  
 25/01/2020 KALC Health and Well Being Conference  
 25/01/2020 M20 Smart Motorway Works  
 25/01/2020 Chief Executive's Bulletin  
 03/02/2020 M20 Smart Motorways Update  
 03/02/2020 KALC survey  
 03/02/2020 National CSSC Green Message  
 03/02/2020 Chief Executive's Bulletin  
 03/02/2020 NALC Study Tour  
 03/02/2020 The Rural Bulletin  
 03/02/2020 National CSSC Green Message  
 03/02/2020 Great British Spring Clean  
 07/02/2020 Invitation to Community Engagement Workshop  
 07/02/2020 Invitation to Swale Green Grid Forum and Visit Swale Familiarisation  
 07/02/2020 KALC News January  
 07/02/2020 Help with developing rural proofing toolkit  
 07/02/2020 South Coast CCG Engagement meeting  
 07/02/2020 Don't ignore it, share it e bulletin February  
 07/02/2020 RSN Rural Funding Digest  
 07/02/2020 Transforming mental health care services in Kent and Medway  
 07/02/2020 National CSSC Green Message  
 10/02/2020 February newsletter SAC  
 10/02/2020 Planning Events – March 2020  
 10/02/2020 Smart Motorway M20 updates  
 10/02/2020 Kent ANOB Trees  
 10/02/2020 M2 Brenley Corner update  
 10/02/2020 Swale Borough Council Remuneration Review