

# Leebotwood & Longnor

## Parish Council Meeting

Monday 9<sup>th</sup> September 2025

At Leebotwood Village Hall

### MINUTES

1. Chairmans Welcome the chairman welcomed all to the meeting.
2. Present: Councillor R Reynolds- Chairman, Councillor R Lawrence- Vice-chairman, Councillor A Holt, Councillor P Pardoe, Councillor E Williams, Councillor O Williams, Councillor S Willocks. Also, present L Pardoe clerk to the council Shropshire Councillor C Naylor.
3. Council to Agree the minutes from the July 2025 meeting . It was agreed that these were a true and accurate record of the meeting proposed by Councillor E Williams, Seconded by Councillor P Pardoe and agreed by all members present.
4. Shropshire Councillor to report. Councillor C Naylor had a detailed report( see attached ) and talked member through some salient points.

He did suggest that we might get MP Stuart Anderson involved with the Road Crossing campaign it was suggested we try and get him to ask a Parliamentary Question on the matter. Councillor Naylor would approach him about this.

It was suggested that we perhaps have a walkabout with Dave Vasmer portfolio holder for Highways about the potholes. We need some publicity to see if we can get these potholes and flooding dealt with .

He mentioned the Memorandum of Understanding that Shropshire Council have circulated with a view to Parishes taking on more work for Shropshire Council. After discussion members felt that all they would realistically be able to take on would be some grass cutting, sign cleaning and hedge cutting. They felt that the Potholes needed to be dealt with by contactors with the right equipment and had the road safety experience needed when working on the highways.
5. Public Session. There were no members of the public present.
6. Council to discuss Traffic calming measures including
  - a. Community Speed watch
  - b. Vehicle Activated Signs for Leebotwood and Longnor
7. Highways -Members to report any Highways Matters. A councillor had reported a dead deer on the side of the road and was told that Shropshire Council do not deal with Wildlife.

The clerk to approach DEFRA about the deer have they got TB? Also, clerk to see if we can get some signs for the Longnor Bend warning drivers of the possible presence of wild deer. Councillor Willock had reported some fly tipping at Walkmills on fix my street but this had not been dealt with yet.

The fix my street does not seem to working as well as it did with many items being reported but not being dealt with.

Clerk to chase up Joe Walmsley as the street lights have not been fixed and the darker nights are fast approaching.

If we are getting 20mph signs through Longnor near the school can we get a VAS in conjunction with the new speed limit?

Would it be possible to have new VAS on existing poles . Clerk to contact Joe Walmsley at Highways England to ask if we could get the existing VAS in a better position . Clerk to invite him for a site meeting with members and our Shropshire Councillor. The members could then decide where the best siting for the new VAS would be to better collect data from the passing /speeding vehicles

8. Planning Applications;

Previous applications.

- Ref: 25/01323/FUL  
Address: Greenfields, Leebotwood, SY6 6LU  
Proposal: Erection of garage and hobby room with office above

Permission granted

- Reference:25/02342/FUL  
Address: 29 Walkmills, Church Stretton, Shropshire. SY6 6NJ  
Proposal: New single storey extension, alterations to windows and doors(including replacement of existing windows) , removal of existing outbuildings and existing conservatory and various minor alterations. Awaiting decision
- Reference: 25/02724/VAR (validated: 24/07/2025)  
Address: 9 Vineyard Cottages, Longnor, Shrewsbury, Shropshire, SY5 7PX  
Proposal: Variation of Condition 2 (approved plans) pursuant of 25/00440/FUL to allow for a change to roof design .Awaiting decision

New Applications.

- Reference: 25/02870/TPO  
Address: Shrubbery Farm, Longnor, Shrewsbury. SY5 7PP  
Proposal: Work to 2 no Sycamores (T1&T2)protected by Shropshire County Council (Longnor) Tree Preservation Order 1965 (SA/3)  
Councillors agree that they supported the proposed trimming of the 2 trees. Proposed by Councillor R Reynolds, seconded by Councillor O Williams

Applications received after Agenda was prepared.

- Reference: 25/02973/PMBPA  
Address: proposed residential Barn Conversion, Padmore, Leebotwood.  
Proposal: Application for prior approval under Part3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form a single dwellinghouse.. After discussion it was agreed that the Council supported this application. They felt that it was being sympathetically done and was in keeping with the main residence. Proposed by Councillor R Reynolds, seconded by Councillor A Holt and agreed by all members present.

9. Clerks Report- Verbal to cover items not covered on the agenda

10. Report on status of the Defibrillator at Leebotwood Village Hall. Councillor R Lawrence reported that the defibrillator was ready for use.

11. Financial Report

- a. Council to agree to pay the invoices as presented by the clerk. It was agreed to pay the invoices as presented by the clerk ,proposed by Councillor R Lawrence , seconded by Councillor A Holt and agreed by all members present.

D/d	D/D	Hugo Fox	20.99
23	FP	SALC	40.00
	D/D	Hugo Fox	11.99
	Bank	Charges June	6.00
24	FP	D Malley	115.20
25	FP	L Pardoe	67.00
26	FP	L Pardoe mth5	410.08
27	FP	L Pardoe Mth4	567.48
28	FP	HMRC PAYE Mt 4&5	244.40
29	fp	HMRC NI 4&5	58.19
	Bank	Charges July	6.00
30	FP	Leebotwood Village Hall	20.00
		Hugo Fox	11.99
22-Jul	D/D	ICO	47.00

- b. Council to accept Bank Reconciliation as presented by the clerk. It was agreed to accept the Bank Reconciliation as presented by the clerk Proposed by Councillor A Holt , seconded by Councillor E Williams and agreed by all members present
- c. Council to agree to accept the National Pay award backdated to April 2025. It was agreed to accept the National Pay award backdated to April 2025 from the next Paydate propsoed by Councillor R Reynolds, seconded by Councillor R Lawrence and agreed by all members present.
- d. Council to agree that the signatories of the Unity Trust Bank Accounts close the accounts. The clerk was instructed to email Charles Baker and ask him to close the accounts as he was the administrator of the accounts. Proposed by Councillor R Lawrence, seconded by Councillor O Williams and agreed by all members present
- e. Council agreed that the clerk should purchase a new laptop for Council use with one Commercial User Licence and Microsoft Office Suite .

12. Parish Matters -Members to report any Parish matters

13. Date and time of next meeting . It was agreed that this would be held on Monday 3<sup>rd</sup> November 2025 at Longnor Village Hall starting at 7.30pm

14. The Chairman thanked all for attending and closed the meeting at 9.15pm.