

Kemberton Parish Council

Clerk to the Council:

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Chairman:

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Minutes of Meeting of Kemberton Parish Council held in The Village Hall, Kemberton

Wednesday 08th March 2017 at 7.30PM

Present: James Rennison (Chairman), Ian Amos, Martyn Bidgood, Giles Greenwood, Philip Jones, Mark Lea and Mary Wright.

In attendance: Joanne Fellows clerk to the Council

1. Apologies for Absence:

None.

2. Chairman's Announcements

The Chairman welcomed all to the meeting.

3. Declaration of any Disclosable Pecuniary Interests in respect of items on the agenda

They will be annotated at the relevant item in the minutes.

4. Dispensation

No requests

5. Public Participation

No public present

6. Minutes of meeting held 11th January 2017

The minutes were approved and signed by the Chairman. A copy has been placed in the minute book.

7. Matters arising from the minutes.

None raised

8. Matters Reported from Shropshire Council

Cllr M Wood not in attendance.

9. Correspondence

- a) For Information. Road Closure – Houghton Road, Shifnal 13/03/17 – 17/03/17 (20:00-05:00hrs)

It has been observed that the road to Bridgnorth has re-opened fully following roadworks.

10. Grindle House Farm Hearing

The hearing starts 09th May 2017. Cllr P Jones volunteered to be Parish Council representative at hearing. The Chairman has some backing documents which he will print and pass on to Cllr P Jones.

The Chairman will contact Shropshire Councillor M.Wood with regards to the process and the stage inspectorate calling for representation.

11. Planning Applications Received

None received.

12. Planning Application Decisions

For information

REFERENCE	ADDRESS	DESCRIPTION	DECISION	DATED
16/04952/TCA	Strathmore, Mill Lane, Kemberton, Shifnal, Shropshire, TF11 9LU	Notification of works to include the removal of self-seeded conifer tree lying within Kemberton Conservation Area	No Objection	09/01/17
16/05713/TCA	St Andrew And St John The Baptists Church, Mill Lane, Kemberton, Shifnal, Shropshire	To prune back small branches of 1No Western Red Cedar Tree; prune back large branch of 1No Sycamore Tree and prune back lower branches of 1No Cypress Tree (as per schedule) within Kemberton Conservation Area	No Objection	16/01/17

13. Transparency Grant Application

The council have been successful in their application for grant funding to buy laptop and website development and have received £1,472.23.

The clerk has purchased a laptop/software cost: £381.64 (exc vat) / £457.97 (inc vat)

The clerk has developed parish council website which includes minutes from previous meetings, policies, annual returns. £300 of the clerk's time will be claimed against transparency grant for website work undertaken during January and February.

The remainder of the grant funding £790.59 will remain as a reserve for further development / training / scanner / computer updates.

The clerk thanked councillors for their help in sending electronic copies documents.

14. Website

The clerk has developed website and can be found at:

<https://www.hugofox.com/community/kemberton-parish-council-13421/about-us>

Councillors discussed having a “Community” tab on the website which was agreed. The website will also be referenced within the parish magazine so that people know it is available and can use site. A copy of the parish magazine will be posted on the website and it was agreed that there should be no changes in current distribution methods of the magazine until the website has embedded and broadband is readily available.

15. Financial Matters

- a) It was **RESOLVED** to approve and sign the following cheque payments

(Cllr P Jones declared interest in St. Andrew's Church and did not get involved in approval).

Cheque Number	Payee	Description	Amount £
439	Kemberton Village Hall	Hire of hall	30.00
440	Joanne Fellows	Laptop £457.97 Salary £400 inc: website development Jan, Feb, Mar	857.97
441	HMRC	Employee tax	100.00
442	Kaleidoscope	Donation	45.00
443	St Andrew's Church	Donation	100.00
444	AED supplier	replacement pads	43.56

- b) It was **RESOLVED** to approve and sign Reconciliation and Bank Statements for the month of January 2017
- c) It was **RESOLVED** to approve and sign Receipts and payments for the month of January 2017.

16. Roads and Road Safety

There have been no new issues to raise, other than to mention the ongoing potholes on the roads.

Cllr M Lea looked at the possibility of claiming the Environmental and Maintenance Grant for such works, however it was felt there is no recourse to claim as the grant covered things like litter picking, playground maintenance. The main responsibility for road maintenance still lies with the principle authority – Shropshire Council. Cllr M Lea **PROPOSED** that no grant claim was made, Cllr I Amos **SECONDED**, all **AGREED**.

17. Local Joint Committee

The LJC meeting is being held tonight.

18. Broadband

Cllr M Lea has received an email from M Moss which he read out at meeting. (Extract from email). *"I asked Chris at Connecting Shropshire a few weeks back. He said they have been very busy closing down contracts on Phase 1. Phase 2a is about to start, and he stated we are part of that. I'm not sure where we are on the list within that, but he said there is a lot of planning to take place, and he'd inform us when they get to that point.*

Stage 1 will be BT carrying out a ducting survey, which originally was due to happen this spring. I'm not sure if that was a bit ambitious, but maybe we should press him again in spring as see what stage they are at. Then he stated a view to install winter 2017/2018.

I see they put out an email this afternoon that states Phase 2 starting this month, and completing spring 2018."

The Chairman thanked Cllr M Lea for update and said it would be interesting to see what comes out of Connecting Shropshire's evaluation for installation.

19. Appointment of Internal Auditor

Cllr P Jones **PROPOSED** the Parish Council use the same auditor as last year, Cllr M Wright **SECONDED**, all **AGREED**.

20. Delegates Reports

The Chairman was hoping to table a copy of the Parish plan at meeting however there is a bit more work to be undertaken. Deferred to next meeting.

21. Elections

Nomination Packs tabled to Councillors at meeting. It was noted that completed forms cannot be posted and have to be returned in person or with a trusted representative. Cllr M Bidgood volunteered to take completed forms in on the 26/03/17 should any councillors wish to give him their forms.

The clerk will email Cllr P Jones with notice of election to be displayed on notice board.

22. Date and time of next meeting.

ANNUAL MEETING

Wednesday 10th May, 2017 at 7.00PM Kemberton Village Hall

PARISH COUNCIL MEETING

Wednesday 10th May, 2017 at 7.30PM Kemberton Village Hall

Meeting closed at 8:30PM