



Cantley, Limpenhoe and Southwood Parish Council

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Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 29th September 2022 at 7pm, at Cantley Village Hall** for the purpose of transacting the following business:

M Eversfield

Parish Clerk
24th September 2022

- 1) **Public Forum and County and District Councillor Reports**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 21st July 2022 (attached)**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
 - a) Network Rail (JD)
- 7) **Highways and Transport**
 - a) To receive an update on meeting with NCC Highways (SB/DM)
 - b) To receive an update on Parish Partnership Bids
 - c) To receive an update on meetings with Anglian Water and RSPB (JD)
 - d) To consider projects for County Cllr A Proctor's Highways Budget
 - e) To receive an update on Village Litter Pick (JD)
- 8) **Finance**
 - a) To receive and note accounts, budget comparison and bank reconciliation to 31st August 2022 (attached)
 - b) To consider payment of the following, via standing order:

i) Mrs A Barnes	Internal Audit 2021/22	£66.00
ii) National Association of Local Councils	Local Council Award Scheme	£60.00
iii) Norwich City Council	Cantley Pond Bench etc	£797.09
iv) Cantley Village Hall	Hall Hire	£42.50
v) Mrs M Eversfield	August Salary & Expenses	£258.20
vi) Mrs M Eversfield	September Salary & Expenses	£237.53
- 9) **Planning and Procedures**
 - a) To note that Standing Orders have been reviewed and no changes have been made.
 - b) To note that Filming Policy has been reviewed and no changes have been made.
 - c) To consider and adopt action plan (attached).
- 10) **To confirm that all evidence is prepared and in place to apply for Quality Award as part of the Local Council Award Scheme.**
- 11) **Ongoing Matters**
 - a) To receive an update on Limpenhoe Village Green
 - b) To receive an update on Cantley Pond
- 12) **Correspondence**
 - a) Cantley Sugar Factory re. Fire at the Pavilion
- 13) **Items for Next Meeting's Agenda**
- 14) **To confirm date of next meeting: Thursday 20th October 2022 at 7.00pm at Limpenhoe Village Hall**