



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 21 March 2022 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 15th March 2022

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 21 February 2022.
5.	Co-option of Stephen Lakin
5.1	To resolve to co-opt Stephen Lakin onto the Parish Council
6.	Planning Applications The following Planning Applications to be considered and resolved:
6.1	Application Ref: 22/500665/FULL Proposal: Demolition of rear extension. Erection of front porch, single storey rear extension and extension to existing rear dormer with Juliet balcony. Address: Creg Ny Baa 21 Charlesford Avenue Kingswood Maidstone Kent ME17 3PE
6.2	Application Ref: 22/500801/FULL Proposal: Demolition of existing garage and erection of annexe ancillary to main dwelling. Address: The Nook Gravelly Bottom Road Kingswood Kent ME17 3PX
6.3	Application Ref: 22/500960/FULL Proposal: Conversion of integral garage to additional accommodation and erection of a new detached garage. Address: Silvani Gravelly Bottom Road Kingswood Kent ME17 3NX
7.	Planning Outcomes (for report only)
8.	Actions & Outcomes (for report only)

9.	Finances and Payment of Accounts
9.1	Bank reconciliation February 2022
9.2	Responsible Finance Officer's report February 2022
9.3	To approve the schedule of payments for March 2022
9.4	To ratify payments already made in February 2022
9.5	Reconciliation of invoices against cheques and ledger for February 2022
9.6	To consider performance against the 2021/22 budget
9.7	To resolve to accept the quote for grass maintenance in the Parish.
10.	Sports Field
10.1	Review of the month's Sports Field Inspection Sheets.
10.2	To discuss the opening and closing of the Sports Field gates and resolve whether to accept quotation for sign.
10.3	To consider correspondence received in relation to the coppicing of trees.
11.	Policing
11.1	Crime Figures
12.	Staff Committee
12.1	To ratify decision regarding RFO and Parish Clerk position.
12.2	To discuss and resolve whether to adopt correspondence in relation to National Salary Award 2021-2022.
13.	To resolve to adopt the Parish Council Action Plan for 2022
14.	To discuss and resolve dates for the Annual Parish Meeting and Annual Parish Council Meeting
15.	The Queens Platinum Jubilee 2022
15.1	To receive an update and discuss The Queens Platinum Jubilee event arrangements
15.2	To discuss 'Plant a Tree for the Jubilee'
16.	Tom Hoy Community Award 2022
16.1	To announce the nominations and the winner of the Tom Hoy Award Community Award 2022.
17.	To consider ways the Parish Council can assist with the Ukraine crisis
18.	To receive an update on the Community Building project
19.	Residents' concerns
19.1	To consider and resolve what if any action to be taken in respect of:
19.2	Broomfield Road
19.3	Anti-Social Behaviour
20.	Any other information
21.	Items for next agenda
	Parish Council Meetings
	The next meetings of the Parish Council are scheduled for Monday 25 April 2022. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.