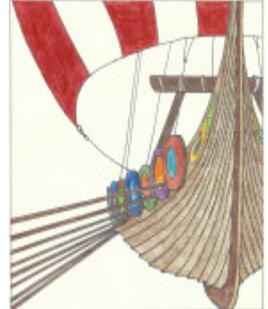


# Cliffsend Parish Council

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The Village Hall, Foads Lane, Cliffsend, CT12 5JH  
clerkcliffsendpc@gmail.com Telephone: 07849 160192  
website: <https://www.hugofox.com/community/-15862/home/>



Cliffsend Parish Council Meeting  
Tuesday 28<sup>th</sup> July 2020

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Tuesday 28<sup>th</sup> July 2020 at 7.30pm via Zoom, for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Alison Willoughby-Browne  
Clerk

**Note residents and members of the public are cordially invited to submit any questions to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.**

## Agenda

- |          |  |
|----------|--|
| 34/20-21 | <b><u>Welcome and apologies for absence</u></b>  |
| 35/20-21 | <b><u>Declarations of interest</u></b>   |
| 36/20-21 | <b><u>Adoption of the minutes of 28<sup>th</sup> July 2020 as being a true record</u></b>  |
| 37/20-21 | <b><u>Matters arising from the above minutes</u></b>   |
| 38/20-21 | <b><u>Working Party &amp; Councillor Reports</u></b> <ul style="list-style-type: none"><li>• County Cllr</li><li>• District Cllr</li></ul> |
| 39/20-21 | <b><u>Financial Matters</u></b>  |

Budget Monitoring: where each line of the Council's budget is compared against the spend to date to identify potential over/underspends etc.

Payment Schedule - to authorise items of expenditure since the last meeting  
RESOLVED: that the following be approved for payment.

### **July Payments**

<b>Payee</b>	<b>Description</b>	<b>Invoice No</b>	<b>Method</b>	<b>VAT</b>	<b>Excl VAT</b>	<b>Total</b>
David J Buckett	Internal Auditor	1169	Transfer	-	476.10	476.10
Clerk	Council mobile phone	-	Transfer	-	34.99	34.99
Cllr Forrest	Plants for barrier troughs	-	Transfer	-	150.00*	150.00*
<b>Total for Month</b>					<b>661.09</b>	<b>661.09</b>

Estimate of £150, dependent upon supporting receipts.  
To approve the setting-up of bank standing orders for Clerk and Countrywide.

**40/20-21**

#### **Planning Applications**

F/TH/20/0621 Land East of 40 Canterbury Road West  
FH/TH/20/0826 1A Canterbury Road West

**41/20-21**

#### **Current Topics**

Ongoing review of Council procedures  
Memorial trees  
TDC funding

**42/20-21**

#### **Clerk's Reports**

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

**43/20-21**

#### **Correspondence Received**

**44/20-21**

#### **Public Questions – no decisions made**

Next scheduled meeting – TBA