

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 14 FEBRUARY 2023

**PRESENT:** Cllrs R Cross (Vice-Chair), P Evershed (PE), E Taylor (ET), J Smith (JS), T Reveler (TR) and N Lyon (NL)  
Bucks Councillor Angela Macpherson and Carole Jackman (Clerk)

Meeting commenced at 8.00pm.

**1 APOLOGIES**

Cllr A Lambourne (Cllr R Cross took the Chair).

**2 DECLARATIONS OF INTEREST**

None.

**3 MINUTES OF MEETING HELD ON 10 JANUARY 2023**

The minutes of the meeting held on 10 January 2023 were agreed by those present and signed by the Chairman.

**4 MATTERS ARISING**

There were no matters arising.

**5 PUBLIC PARTICIPATION**

No public were present.

- 5.1 Bucks Councillor Angela Macpherson (AM) reported that Bucks Council:
- had increased its council tax by 4.99%
  - Was negotiating with East West Rail to reinstate the roads in the area.

**6 GENERAL CORRESPONDENCE**

All correspondence had been circulated to Councillors.

**Appendix 1.**

- 6.1 It was noted that Clerk had emailed the Local Area Technician to ask what is the process to get the roads on the school bus route gritted but had not received a response.

**7 PLANNING**

**7.1 Planning applications**

**23/00112/APP** | Erection of hay barn | Judges Close West Edge Marsh Gibbon Buckinghamshire OX27 0HA  
**Decision:** No objection.

**Action:** Clerk to inform Buckinghamshire Council (AVDC) area.

**7.2 Withdrawn**

**23/00070/AHR** | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD  
Removal of 15m section of hedgerow (retrospective)

Following some concern regarding the removal of the hedgerow and a site meeting with the Parish Council, Bucks Council and some residents the owner clarified that he had no intention to remove the hedgerow.

Bucks Council confirmed that a section of the hedgerow will be 'laid' which is accepted as being permitted maintenance of a hedgerow and in addition to this, the owner will be replanting the 2-3m section adjacent to the road. Following the site meeting the application was withdrawn.

Although the application has now been withdrawn, there still is some confusion as to whether the dropped kerb can still go ahead following the submission and part approval of a previous application Ref. No: 22/02733/CPL .

**Action:** Bucks Councillor AM agreed to contact the planners to try to resolve any confusion. Clerk to forward AM the relevant planning references.

**7.3 Appeals**

**Site Address:** Barnwell Farm Station Road Marsh Gibbon Buckinghamshire OX27 0HN

**Proposal:** Application to discharge the section 106 planning obligation agreement on application 94/00266/AOP - Erection of agricultural workers bungalow

**Application Ref:** 21/04679/POA **Appeal Ref:** 22/00193/NONDET

**Planning Inspectorate Ref:** APP/J0405/Q/22/3293622

Following a discussion it was agreed that the Parish Council would not make any comments on this appeal.

#### 7.4 **Ewelme Sites – to receive updates on Sites A and B**

##### 7.4.1 **Site A**

It was noted that:

- some residents had complained that they had not been informed about some hedge and culvert work planned for site A.
- it was not the responsibility of the Parish Council to keep residents informed on approved planning matters.

##### 7.4.2 **Site B**

###### 7.4.2.1 **Rubbish bin at the shop**

No updates were available.

###### 7.4.2.2 **Grit Bin**

It was reported that the car park at the new shop was extremely slippery during frosty weather and a grit bin had been requested by a resident.

**Action: Clerk to write to Ewelme to request that they deal with this request as they are the land-owners.**

##### 7.4.3 **Site C**

It was noted that the street sign for Site C, Leonard Meadow, had not been erected.

**Action: Clerk to contact Bucks Council to ask for the street sign to be installed.**

##### 7.4.4 **Solar Farm**

Local farmer made aware by Sidleys that solar panels may be installed in some of his fields to supply electricity for HS2. AM confirmed that she was not aware of any requests for solar fields for HS2 in the county at all.

**Action: AM to follow up with HS2 and Bucks Council.**

### 8 **CLERK'S REPORT**

#### 8.1 **Finance Report**

Clerk presented the Financial Report for February 2023. Payments totalling £2951.83 were approved, as detailed in appendix 2.

#### 8.2 **S106**

Council had withdrawn its request for new seating at the All Weather Pitch as Bucks Council insisted that it had to be concreted in.

Cllr NL reported that he had been getting quotations for new playground equipment to be funded from the Swan Field Development.

It was noted that potentially sports club mowing equipment may not be eligible for S106 funds based on Clerk's previous experience.

**Action: Clerk to check with Bucks Council.**

**[Clerk's note: Bucks Council have now confirmed that the S106 funds can be allocated to mowing equipment.]**

**Action: BC AM agreed to ask Bucks Council to allow more flexibility on how the Sport & Leisure funding can be spent.**

#### 8.3 **Skateboarding**

The skateboarding has become extremely popular. It was unclear whether the Community Board would pay for any sessions in March if the invoice was presented after the 31<sup>st</sup>. It was agreed that invoices would be presented as soon after the sessions as possible so that we claim as much as possible of the £2,000 grant because none can be carried over to the next financial year.

Cllr NL reported that he had made a claim to the Rothschild Foundation for FY 2023-24.

It was noted that the cost of the events being held in the village hall at the same time as the skateboarding sessions were not covered by the Parish Council.

#### 8.4 **Internal Audit**

Clerk reported that she had booked the internal audit for 19 May 2023.

### 9 **VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)**

#### 9.1 **Settlement Review**

Councillors approved the final draft response to Bucks Council's Settlement Review.

**Action: Clerk to forward to Bucks Council.**

### 10 **VILLAGE HALL**

#### 10.1 **Report**

No updates were available.

- 11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**  
**Actions:**  
Cllr RC agreed to re-seed some areas of the playground.  
Clerk to organise a full inspection of the cableway.
- 12 DEVOLVED SERVICES**  
No updates were available.
- 13 ROADS AND PATHWAYS**
- 13.1 **Potholes / Road repairs**  
No new potholes were reported.
- 13.2 **Parking in Castle Street**  
Cllr JS reported that more staff are now using the car park adjacent to the shop. Council is waiting for the review on the new road layout from Bucks Council.  
**Action: Cllr NL to chase Bucks Council for the report.**
- 13.3 **Public Right of Way**  
A resident had reported that the gate at the Scotts Lane end of public footpath MGI/3/2 has fallen off and the posts are completely rotten.  
**Action: Clerk to report to the Public Rights of Way Officer at Bucks Council.**
- 14 STREET LIGHTING**
- 14.1 **Maintenance**  
No faulty lights were reported.
- 14.2 **Street light electricity contract**  
It was noted that the street lighting electricity contract with SSE expires on 31 November 2023. Council had been approached by two brokers, Utility-Aid recommended by the National Association of Local Councils and Clear Utility Solutions recommended by Bucks & Milton Keynes Association of Local Council. Clear Utility Solutions agreed to contact clerk in June when the market may have dipped to look into a new contract. Utility Aid was pushing to decide now.  
Council agreed to wait until June before deciding.
- 15 CEMETERY MATTERS**
- 15.1 **General Maintenance**
- 15.1.1 The Parish Council had received a letter requesting that a tree be removed as it was throwing up suckers. Following a site visit by Cllrs ET and PE it was agreed that the tree should not be removed because the suckers were not from it.  
**Action: Clerk to respond to the writer.**
- Burial, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**  
Burials had taken place:  
- 18 January 2023 in section D, Row 2, Plot no 6.  
- 19 January 2023 in section D, Row 2, Plot no 5.
- 15.2.2 **Advance reservation**  
No advanced reservations had been received.
- 15.2.3 **Memorial applications**  
Council approved a new memorial on the grave in Section D, Row 2, Plot no 2.
- 15.3 **Cemetery Road**  
Cllr ET reported that there were some trip hazards on the roadway which needed to be resolved. It was agreed that more professional help should be sought.
- 15.4 **Section C**  
It was noted that there was not enough space between some of the rows of graves in the cremation area. It was agreed that extra space should be allowed between every fifth row.
- 16 ENVIRONMENTAL MATTERS**
- 16.1 **Ware Pond**  
It was noted that:  
- Ware Pond had been dug out and that the Horticultural Society had arranged a working party to further tidy the area.  
- A branch in the willow tree adjacent to the pond needs removing.  
- Some of the fencing needs replacing.

**Actions: Cllr RC agreed to inspect the area to determine exactly what does need doing.  
Clerk to look into the council's responsibility for the trees at the pond and at the recreation ground.**

**17 STREET FURNITURE**

**17.1 Memorial Seat**

It was agreed to purchase a memorial seat if the funding could be from S106.

**Action: Clerk to send approved locations by Bucks Council to councillors.**

**17.2 White Gates**

The White Gates on the entrances to the village need cleaning. It was noted that this is not something that can easily be carried out by volunteers.

**Action: Clerk to report on FixMyStreet**

**18 COMMUNITY BOARD**

No updates were available.

**19 JUBILEE PLANTATION**

Cllrs RC, NL and TR continue to work on the Jubilee Plantation

**Action: Cllr RC to ask a local contractor if he can dig out the pond.**

**20 ANY OTHER BUSINESS**

It was reported that water is pouring out of the church yard during heavy rain. This has been an on-going issue and a Highways responsibility. Councillors agreed that Clerk should report this on Bucks Council's FixMyStreet.

**21 DATE OF NEXT MEETINGS**

Parish Council meeting: 8pm **Tuesday 21 March 2023**

It was agreed that the:

- Annual Parish Meeting will be held at 7.30 on 9 May 2023
- Annual Meeting of the Parish Council will be held at 8pm on 9 May 2023

The meeting closed at 9.56 pm.

**General Correspondence Received**  
**Bucks Council**

<b>Date</b>	<b>From</b>	<b>Description</b>	<b>Actions</b>
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs
10 Feb	News	Half term fun for families in Bucks	To Cllrs
9 Feb	BC Angela Macpherson	Westbury Terrace, Whales Lane	To Cllrs/Resident
9 Feb	News	Council calls for ULEZ expansion to be scrapped	To Cllrs
9 Feb	News	Council offers 12-month Council Tax payment option for residents	To Cllrs
8 Feb	Planning	22/00193/NONDET - Barnwell Farm Station Road Marsh Gibbon Buckinghamshire OX27 0HN	To Cllrs
7 Feb	News	New food waste toolkit launches for Buckinghamshire residents	To Cllrs
7 Feb	News	All aboard the Multiply Bus!	To Cllrs
3 Feb	News	New hi-tech lights enable better traffic flow at busy Aylesbury junction	To Cllrs
2 Feb	News	Free testing in Buckinghamshire this HIV Testing Week	To Cllrs
2 Feb	News	12 in 12: Council secures permanent repairs to roads in the north of the county	To Cllrs
2 Feb	News	Inspired to teach in Bucks? Visit our recruitment fair this Saturday to find out more	To Cllrs
1 Feb	News	Don't be driven to distraction by your mobile - Buckinghamshire drivers are reminded to stay safe on the road by not using mobile phones	To Cllrs
1 Feb	News	Meet The Carers and start your fostering or adoption journey	To Cllrs
27 Jan	Community Board	Haddenham & Waddesdon CB - request for invoices	To Cllr NL
27 Jan	News	Digital tools help speed up the planning process in Buckinghamshire	To Cllrs
26 Jan	BC Angela Macpherson	Hedgerow Removal, 1 Westbury Terrace, Whales Lane, Marsh Gibbon, OX27 0HD	To Cllrs
24 Jan	Community Board	Haddenham and Waddesdon Community Board meeting - Thursday 16th February 2023	To Cllrs
24 Jan	Planning	Planning Application Consultation 23/00070/AHR	To Cllrs
23 Jan	Parish Precepts	Ack. Of precept application	Noted
20 Jan	News	Council clears unauthorised Gypsy and Traveller site on green belt land	To Cllrs
18 Jan	News	Buckinghamshire Lottery: Strike it lucky and support local good causes	To Cllrs
17 Jan	Partnerships, Policy and Communications, Deputy Chief Executive Directorate	The Coronation of His Majesty The King	To Cllrs
16 Jan	News	Feeling Blue? Don't suffer in silence – help is available in Buckinghamshire	To Cllrs
13 Jan	Planning	Planning Application Consultation 23/00112/APP: Judges Close West Edge Buckinghamshire OX27 0HA Erection of hay barn	To Cllrs
10 Jan	Planning	23/00070/AHR -1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD: Removal of 15m section of hedgerow (retrospective)	To Cllrs
12 Jan	Parks & Green Infrastructure Officer	S106 application	To Cllrs
12 Jan	News	Fly-tipper learns the hard way that it doesn't pay to fly-tip in Bucks	To Cllrs
11 Jan	News	Buckinghamshire Council secures £397k in government funding to support active travel in the county	To Cllrs
10 Jan	News	Healthy choices lead to rewards with new activity app	To Cllrs
10 Jan	News	Buckinghamshire Youth Offending Service rated 'Good'	To Cllrs

Signature:

## Association of Local Councils

Date	From	Description	Actions
	BMKALC	Weekly updates: View from my window	To Cllrs
3 Feb	BMKALC	Newly added training now available for booking on our website	To Cllrs
3 Feb	NALC	 CHIEF EXECUTIVE'S BULLETIN	To Cllrs
1 Feb	BMKALC	Royal Garden Parties 2023	To Cllrs
31 Jan	BMKALC	Member News - Clear Utility Solutions Update	
31 Jan	BMKALC	BC Planning Forum Slide Set, written Q and A's - Jan 2023.pptx	To Cllrs
30 Jan	BMKALC	The Officer / Member Protocol	To Cllrs
27 Jan	NALC	 CHIEF EXECUTIVE'S BULLETIN	To Cllrs
25 Jan	NALC	 NALC NEWSLETTER	To Cllrs
24 Jan	BMKALC	Update - Coronation 2023	To Cllrs
20 Jan	NALC	 CHIEF EXECUTIVE'S BULLETIN	To Cllrs
20 Jan	BMKALC	Update! Member Engagement – Live Q&A with BMKALC & NALC	To Cllrs
16 Jan	BMKALC	Conference 2022 - Climate Change Practical Local Actions Overview	To Cllrs

### Others

Date	From	Description	Actions
12 Feb	Resident	Request to request Bucks Council to grit school bus route	To Cllrs
8 Feb	Resident	MGPC Estimate for WW1 Bench seat.	To Cllrs
8 Feb	Utility Aid	Street lighting elec. Broker	To Cllrs
8 Feb	Charity Commission	Charity Commission News February 2023	To Cllrs
2 Feb	Utility Aid	Street lighting electricity Audit	Clerk responded
2 Feb	EWR	East West Rail Alliance Update - 1x Abnormal Load Collection - Friday 3 <sup>rd</sup> February 2023.	To Cllrs
1 Feb	Resident	Broken footpath gate	To Cllrs
28 Jan	Stop the Arc	The Arc is Disguised with a New Name and Thank You David	To Cllrs
27 Jan	EWR	East West Rail Alliance Update - 1x Abnormal Load Collection: 30 Jan	To Cllrs
Various	Residents	Hedgerow Removal, 1 Westbury Terrace, Whales Lane, Marsh Gibbon, OX27 0HD	To Cllrs
24 Jan	Resident	Scotts Close Street Light	Reported to E.on
29 Jan	Wireless CCTV	Fly-Tipping cameras	To Cllrs
18 Jan	Love Energy Savings	URGENT: New support scheme announced 	To Cllrs
14 Jan	MGVH	Lighting in hall	To Cllrs

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
14-Feb-23

## COMMUNITY ACCOUNT

31-Dec-22		£23,761.44
Outstanding Cheques and cheques approved on 10 January 2023		-£2,287.13
Unpresented cheques at 30 January 2023		£634.40
<b>Income:</b>		
MG Tennis Club		£250.00
donation towards Jubilee Plantation		488.00
Cemetery reservation plot C-7-1		160.00
Burial D-2-6		480.00
Burial D-2-5		480.00

**Balance of Community Account at 30 January 2023** **£23,966.71**

Cheque No	Payee	Amount	Authority
<b>Cheques to be approved at meeting on 10 January 2023</b>			
103294	Bucks Council	Inv 608241: Cemetery bin emptying January 2023	£25.93 Litter Act 1983 ss 5
103295	SSE	Inv 11772331 0062: Street lighting 4 Jan - 1 Feb 2023	£204.64 PCA 1957s.3:HA 1980s.301
103295	SSE	Inv 591772404 0070: Street lighting 4 Jan - 1 Feb 2023	£11.86 PCA 1957s.3:HA 1980s.301
103295	SSE	Inv 861786437 0059: Street lighting 4 Jan - 1 Feb 2023	£2.87 PCA 1957s.3:HA 1980s.301
103296	E.on	Inv 116217: Street light repair Station Road	£28.16 PCA 1957s.3:HA 1980s.301
103297	MGVH	Inv 211-279: vh hire Dec 2022	£19.00 LGA 1972 s133
103298	Technical Surfaces	Inv 78975: MatchFit Service (double)	£900.00 LGA (Misc Prov) 1976, s.19
103299	David Rollins	Inv SK8-2023-001: Skateboarding 15, 22 Jan & 4 Feb	£375.00 LGA 1972 s.145
103300	Cancelled		
103301	HMRC	Clerk PAYE January 2023	£64.20 LGA 1972 s. 112(2)
103302	C Jackman	Clerk salary January 2023	£500.17 LGA 1972 s. 112(2)
103303	G Hodges	Grave digging 18/19 Jan 23	£820.00 Local Authorities Cemeteries Order 1977

£0.00 **£2,951.83**

## Totals yet to be deducted from balance of Community Account

103258	E Taylor	£15.00
103282	MGVH	£19.00
103283	CT Waters	£140.40
103205	G Hodges	£460.00

£634.40 **£634.40**

**Total** **£3,586.23**

## Total to be added to the Community Account

0.00 **0.00**

**Anticipated balance** **£20,380.48**

£20,380.48

<b>EARMARKED RESERVE ACCOUNT</b>	01-Apr-22	£26,725.40
	Total In	£25.16
	Total Out	£0.00

**Balance of Earmarked Reserve at 31 January 2023** **£26,750.56**

Bank Reconciliation 14 February 2022  
COMMUNITY ACCOUNT

**CASH BOOK** Notes  
Balance at 1 April 2022 **£20,163.19**

Total payments to 14 February 2023 -£70,120.19  
Add total receipts to 14 February 2023 £70,337.48

**Cash book balance at 14 February 2023** **£20,380.48**  
£20,380.48

## EARMARKED RESERVE ACCOUNT

**Balance of Earmarked Reserve A/C as at 1 April 2022** **£26,725.40**

Less total payments to 14 Feb 2023 £0.00  
Add Total Receipts to 14 Feb 2023 £25.16

**Balance at 14 Feb 2023** **£26,750.56**

## NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£64.56
	<b>£26,750.56</b>

**TOTALS at 14 Feb 2023** Community Account £20,380.48  
Earmarked Reserve Account **£26,750.56**  
**£47,131.04**

Signature:

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