

Harby Parish Council Minutes

Ordinary Meeting

Thursday 19 November 2015 at Harby Village Hall

Start: 19:30	Finish: 21:00	Reference: 094/15
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Councillors Present: Richard Croft (RC), John Howard (JH), Caroline Nolan (CN), Stuart Parkin (SP) and Jayne Rose (JR). Cllr Dobson (NSDC and NCC).
Clerk: Lydia Smithson.

Item	Title and Decision	Action Required
094/15/1	Apologies for absence. Cllr Quibell. Cllr Thursby. Cllr Clarke (NSDC). Cllr Dobson arrived at 20:45.	-
094/15/2	Declarations of Interest (<i>in accordance with Localism Act 2011</i>) JH 094/15/5c	-
094/15/3	10 Minute Public Time Parishioner request for playground sign near playing field. Contact County Council to investigate feasibility of new signs and a tube count (measuring speed and volume of traffic). Letter received to end an allotment tenancy. Letter received to request an allotment plot swap. Request for grass cutting at All Saints Church. Request needs to be in writing. Response received from parishioner regarding grass cutting at Millfield Close. Noted. Request from a consultant regarding possible development of land on Station Road for low cost starter homes and whether a small development would be welcome in principle. Safer Neighbourhood Group feedback. Cllr Clarke (NSDC) chaired the group and Mr Bailey from the District Council provided suggestions for tackling anti-social behaviour. The group is open to all residents to attend. Cllr Dobson noted the Thorney Road bridge 'bump' is due for repair in 2016 and a warning notice has been erected.	Cllr Dobson. LS advertise in Trio. LS add to Jan agenda. LS contact church. - LS email developer the CLP and add to January agenda. - -
094/15/4	Approve draft minutes It was resolved to approve the following minutes: Ordinary (ref 093/15), with an amendment to 093/15/6e <i>"The Annual Return was signed off from the external auditors Grant Thornton with no comments"</i>	LS upload.
094/15/5	Update on matters arising from the above minutes a. Local hedge now cut back. b. The Community Police Property Marking and First Aid Event on 13 th October was successful, with around 20 residents from Harby, Thorney and Wigsley attending the first aid training. The police cancelled their attendance at the last minute due to an urgent policing matter.	- LS arrange property marking mid-2016

	<p>c. The application to register land between Glebe House and Church Farm has been cancelled by the Land Registry as no response was made from the applicant following Parish Council objection.</p> <p>d. Installation of Wigsley Road allotment gate.</p> <p>e. Drainage Board to remove rocks left on Wigsley Rd following dredging. Rocks may have come off bridge - County Council to check.</p> <p>f. Application for website funding. In progress.</p> <p>g. Salt delivery for pavements and roads to be made when County Council are in the area.</p>	<p>LS seek to register land.</p> <p>RC arrange date.</p> <p>Cllr Dobson arrange check on bridge.</p> <p>LS.</p> <p>-</p>
094/15/6	<p>The new Council and Community Website The website was viewed and it was resolved to approve it.</p>	LS make live by end of year.
094/15/7	<p>Joint Community Led Plan. It was resolved to formally adopt the Joint Harby, Thorney and Wigsley Community Led Plan 2015-2025.</p>	-
094/15/8	<p>Meeting dates for 2016 Provisional dates 21 Jan, 17 Mar, 19 May, 21 Jul, 6 Oct, 24 Nov. 29 Nov Annual Parish Council Walkround 10am.</p>	LS confirm dates with village hall.
094/15/9	<p>Financial</p> <p>a. The Budget Training session undertaken by the Clerk was informative and developments will be made to the budget update in the new financial year.</p> <p>b. It was resolved to approve the budget.</p> <p>c. It was resolved to approve the bank reconciliation.</p> <p>d. It was resolved to approve the invoices for payment.</p> <p>e. Advisory comments were made on the Annual Return Audit Report for the 2014/15 accounts from the external auditors Grant Thornton. In summary: 1. figures for 2013/14 needed to be updated to move the Council tax Support Grant into a different box. 2. Update asset values to purchase price rather than insurance value.</p> <p>f. The quarter two (Jul-Sep) internal audit by Cllr Nolan was completed with no comments.</p> <p>g. An update was provided regarding the local government audit arrangements for 2017 onwards. The process appears complicated and requires clarification.</p>	<p>-</p> <p>-</p> <p>-</p> <p>-</p> <p>LS make requested updates.</p> <p>-</p> <p>Cllr Dobson liaise with NSDC. LS/CN investigate implications</p>
094/15/10	<p>CLP update Steering group will meet in the New Year. A Trio article will request residents send in their current broadband speeds. Baseline figures for Council objectives and priorities to be collected.</p>	<p>-</p> <p>RC.</p> <p>LS.</p>
094/15/11	<p>Correspondence (for information)</p> <p>a. LCC notice of road closure on B1190 from 15/02/16 for</p>	LS.

	two weeks. Traffic diversion plan has not been received.	
	Summary of minutes for newsletter	LS.

Documents for payment and income		
<u>Payment</u>		
<u>To Who</u>	<u>Details</u>	<u>Amount</u>
Continental Landscapes	September cuts	£108.00
Continental Landscapes	October cut	£54.00
Newark Community First Aid	Community First Aid Event	£100.00
NALC	Budget Training Session	£25.00
Petty Cash Payment		
One Stop	Community First Aid Event - Biscuits	£3.25
One Stop	Community First Aid Event - Refreshments	£4.40
<u>Receipts</u>		
Natwest	Interest	£0.06
Natwest	Interest	£0.13
Natwest	Interest	£0.15