

IGHTFIELD PARISH COUNCIL

Clerk: James Howard
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Dear Councillor

You are hereby summoned to attend a **Meeting of the Parish Council of Ightfield** to be held on **Monday, 15 January 2024 at Calverhall Village Hall** which will commence at 7.30 p.m. in order to conduct the following business enclosed in the agenda below. The press and public are welcome to attend.

Signed: *James Howard*

Date 8 January 2024

1 Chairman's Welcome, Announcements and Public Session

2 Present, apologies or absent

3 Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

4 To approve the Minutes of the of the Parish Council Meeting held on Monday 13th November 2023

5 Reports: Unitary Councillor, Councillors & Clerk

6 Parish Matters - An opportunity for Councillors to report urgent items requiring attention.

- a) Playground reports – Ightfield and Calverhall.
- b) To approve the grounds maintenance contract from Marches Landscape for FY24/25.
- c) Cashflow report for January.

7 Highway/Environmental Health

Matters to report and update on items previously reported (to include drainage issues if any).

8. Planning (to include all received since the last meeting)

i) Applications:

23/05228/FUL

Erection of replacement dwelling and garage. 7 Burleydam Road.

9 Finance

- a) Balance reconciliation & cash book for information
- b) Payment/Invoices – *to include payment of invoices received post agenda*
- c) Budget – to approve the budget for 2024-25
- d) Precept – to confirm the precept requirement for 2024-25

Recipient	Reason for Payment	Amount	VAT
HMRC	Tax	£68,40	£0
James Howard	December salary	£272.85	£0
Unity Trust	Bank charges	£18.00	£0
Peter Haynes	Repairs to play equipment.	£595.80	£99.30
Peter Haynes	Repairs to gate etc.	£600.00	£100.00
James Howard	New ink cartridge for printer	£34.99	£5.83
Hugo Fox	Monthly direct debit for website	£11.99	£2.00
Scottish Power	Electricity	£127.07	£6.05
ICO	Data protection direct debit	£40.00	£0

Account	Money in	Reason	Current balance
Savings	£88.89	Interest	£413.21
Current	£6178.59	VAT returns	£8841.96

10 Items for Next Agenda – to enable Councillors to bring forward items for the March 2024 agenda

11 Date of next meeting

Monday 11th March 2024