



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9TH OCTOBER 2018 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

071/18 PRESENT

Cllrs Adam, Boswell, Brown, Harvey, Jones, Mannington, Newton, Robertson, Stevens, Tippet and Turner. The Clerk was also in attendance

072/18 APOLOGIES FOR ABSENCE

PCSO Nicola Morris gave her apologies

073/18 COUNCILLOR INFORMATION

Changes to Register of Interests

There were no changes to Cllrs Registers of Interest

Declaration of Interests

Cllr Boswell declared an interest in item 077/18(Southons Field) as owner of neighbouring property to Southons Field

Granting of Dispensation

No requests for dispensation were received.

074/18 MINUTES OF THE PREVIOUS MEETING

Minutes of the Parish Council meeting held on 11th September 2018 were agreed and signed as a true record.

075/18 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

Update from Parish To Do List

Revised list would be circulated to Cllrs following the meeting.

076/18 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

No members of the public were in attendance.

The meeting was adjourned for the following items:

PUBLIC FORUM

No members of the public were in attendance.

EXTERNAL VERBAL REPORTS

County & Borough Councillors

Not in attendance

Police

Not in attendance

Community Warden

Not in attendance

The meeting was reconvened for the rest of the agenda.

077/18 PARISH MATTERS

19:35 Cllr Adam arrived at the meeting

Reports from MBC and KCC

Meetings had been held on 24th and 27th September respectively. Cllr Tippen gave an update on both meetings and the Clerk would circulate the minutes to all Cllrs.

Police Update/Report from Police Forum

10 crimes reported since the last meeting: 1 theft; 2 theft of motor vehicle; 3 criminal damage; 1 attempted criminal damage; 2 burglary and 1 arson. Several calls of anti-social behaviour had been received in the last month with youths causing issues and parking. A meeting had been arranged for 22nd October to discuss anti-social behaviour within the village.

The Clerk had contacted the organiser of the Police Forum but no dates had been set for future meetings.

Communication

Newsletter

The latest draft was being put together by Cllr Boswell and would be circulated to all Cllrs shortly. It was due to go to print on 26th October with delivery envisaged to be weekend of 3rd/4th November.

Social Media & Website

No issues/reports

Cemetery

Exclusive Right of Burial Certificates

One certificate was presented to Cllrs to sign

Update regarding Flooding/Water issues

An update email had previously been circulated to Cllrs from the Environment Agency regarding the Middle Medway Flood Resilience Scheme.

Street names for new development at the old Marden Cricket & Hockey Field site, Albion Road

A letter had been received from MBC requesting street name proposals. As discussed at the Full Council Meeting in October 2016 Cricketers names had been agreed to be used. It was therefore proposed by Cllr Tippen that Seymour Drive be allocated to the main road through the development (green on the plan) and Cllr Newton proposed The Wickets for the smaller close of 3 properties (orange on the plan). Both names were agreed and the Clerk would contact MBC. Cllr Adam asked the Clerk to inform him when confirmation had been received as the History Group were updating the document on village street names.

Petition received for Skateboard Park

A young resident had submitted a petition to the Parish Council requesting MPC to consider looking at and providing a skate park. Cllrs agreed in principle for looking at provision of skate park. Cllr Tippen proposed a sub-group be set up and Cllrs Boswell, Harvey and Newton together with Cllr Tippen would sit on this. A meeting would be held to discuss in more detail. It was proposed that following the initial meeting the resident be asked to sit on the group to take this forward.

Litter pick on 20th October

Although several residents had now approached the Parish Clerk to assist Cllrs felt that due to the vegetation not having died down on the outlying roads it was proposed that this would be cancelled and a date would be agreed for March 2019.

Southons Field

Request for usage

An email had been circulated to Cllrs from Marden Motor Club asking to hire Southons Field for a Motor Show in 2019. Cllrs did not have an issue with this but suggested sharing the event with Musical Picnic in the Park. However if the Motor Club wished to have a stand-alone event there was not a problem in principle. The Clerk to respond.

19:55 Cllrs Brown and Turner arrived at the meeting

Beacon

The beacon had been installed at the field on 2nd October and the Clerk had circulated photos together with a policy and risk assessment which Cllrs agreed. Thanks were expressed to Epic Engineering for making the basket and a Marden resident who arranged for the donation of the pole and for the installation. A letter of thanks would be sent to everyone involved. Cllrs agreed the risk assessment and policy for the lighting/use of the beacon. It was suggested that a photo of the beacon be on the front page of the newsletter.

078/18 COMMITTEE REPORTS

Amenities Committee

Draft minutes of the Amenities meeting held on 25th September had been previously circulated.

Planning Committee

Draft minutes of Planning Meeting held on 18th September and 2nd October had been previously circulated. Marden Neighbourhood Plan Steering Group were due to meet tomorrow evening to discuss the amendments following Regulation 14 consultation.

Finance Committee

There had been no Finance Committee meeting held in September.

Other Conferences/Meetings attended

Marden at Christmas 18th September 2018 – notes circulated

WW1 Commemoration Meeting 20th September 2018 – notes circulated

Borough Councillor Meeting 24th September 2018 – The Chairman gave a brief report at item 077/18(a). The Clerk would circulate the notes of the meeting.

KALC Maidstone Area Committee Meeting 24th September 2018 – Cllrs Mannington and Tippen attended and a verbal report was given. Once the Clerk had received the minutes these would be circulated.

County Councillor Meeting 27th September 2018 – The Chairman gave a brief report at item 077/18(a) and the Clerk would circulate the notes of the meeting.

Patient Reference Group Meeting 27th September 2018 – Cllr Tippen attended and gave a verbal report.

Conferences/Meetings for the coming months

KALC Finance Conference – 18th October – all day - The Clerk to attend

Kent Highways Parish Seminar – 2nd November – Oakwood House, Maidstone – Cllr Mannington offered to man the office so that the Clerk and Cllr Boswell could attend.

WW1 Commemoration – 11th November 2018 – Village/Southons Field all welcome

Marden Memorial Hall Management Committee – 26th November 2018 - Hall Trustees

Marden at Christmas 7th and 8th December - all Cllrs, Clerk and Assistant Clerk

ICCM Exclusive Right of Burial Training – 11th December – Vinters Park Crematorium - The Clerk to attend

KALC Chairman Training – 13th December - East Malling - Cllrs Boswell, Robertson, Stevens, Tippen and Turner attending

079/18 CORRESPONDENCE

KALC Community Awards Scheme 2019

It was proposed that an item would be placed in the newsletter for nominations and a decision would be made at the January meeting.

KCC Waste Recycling Centre Consultation

Closing date 1st November 2018. The Chairman read out the consultation questions with Cllrs providing a response. The Clerk would reply on behalf the Parish Council.

Marden Parish Church Magazine

For information

MBC Strategic Plan consultation

Parish Councils had not been notified of this consultation and the Clerk was asked to contact Mark Green at MBC asking why Parish Councils were not contacted directly. Borough Councillor Burton to be copied in.

080/18 FINANCE**Balances as at 9th October 2018**

Nat West (as at 3rd September 2018) Reserve Account: £30,840.06 Current Account: £00.00
 Unity Bank: £61,436.83 / Santander: £33,297.76 / NS&I: £17,965.59

Payments for ApprovalCheque Payments

Graham Carey – Grounds maintenance £180.00

Cash – Office Cleaning £50.00

Total: £230.00

Electronic Payments

Ian Jones – Cemetery Ashes Plot £55.00

HMRC – PAYE/NIC £961.08

NJ Plumbing – Anti-Vandal Tap at Public Conveniences £117.50

Les Chappell – Replace pumps at Changing Rooms £385.00

Postage by Phone – Office/Newsletter postage £200.00

Castle Water – changing rooms water £40.49

Castle Water – cemetery water £53.72

PJK Littlejohn – External Audit £480.00

Pitney Bowes – Franking Machine Rental £15.54

ICCM – Cemetery Training £162.00

Marden Memorial Hall – Youth Club Hire / Office Rent £372.00

Ecocleen – Public Conv. cleaning £597.79

Yew Tree C&L Ltd – Grasscrete at Southons Field £4,056.00

Maidstone BC – Cemetery refuse £54.17

Total: £7,550.29

Invoices agreed and Cllrs Boswell and Newton would authorise payments.

Completion of External Audit for 2017/18

The completed audit had previously circulated to Cllrs and published on website and notice boards. One item to report was that risk assessments had not been completed prior to the end of the financial year but in May 2018. The Clerk had diarised this to be undertaken in April 2019.

Clerk's annual subscription to SLCC

Cllrs agreed for payment of £233 to be made. The Clerk would pay the subscription to ALCC.

Kent County Playing Fields Association

The annual subscription of £20 was agreed.

081/18 HIGHWAYS AND PUBLIC TRANSPORT**Highways**Update on Village Parking Survey

Cllr Tippen informed Cllrs that there was a meeting to be held on 24th October at 10am with MBC Parking and Kent Highways to discuss the restrictions and single & double yellow lines.

Other

The Clerk was asked to contact Kent Highways regarding the condition of the lines and lifting of the ironwork on the resurfaced Goudhurst Road.

Cllr Harvey reported problems with large lorries trying to access the development site at the old Cricket and Hockey ground. The Clerk was asked to contact the site manager regarding access. Kent Highways would also be contacted regarding the access issues.

The Clerk had received reports from residents regarding parking at South Road by contractors at Appledown Grange.

Public Transport

MPC response to South Eastern for the step-free access fund

A photo shoot was held at the station with several residents along with Parish Councillors, Borough Cllr David Burton and Helen Grant. The Clerk had responded to the nomination and Cllr Newton had emailed photos.

Other

The Clerk was arranging a meeting with Network Rail.

Leaf-fall timetable has been published although the timetable at the station does not correspond with some of the actual train times. The Clerk would contact South Eastern regarding this.

There being no further business the meeting closed at 8.58pm

Date: 13th November 2018

Signed:

Cllr Kate Tippen

Marden Parish Council Chairman

Marden Parish Council

Parish Office

Goudhurst Road

Marden

01622 832305

07376 287981

clerk@mardenkent-pc.gov.uk

www.mardenkent-pc.gov.uk