

GREAT NESS and LITTLE NESS PARISH COUNCIL

Minutes of CIL Working Group of Great Ness and Little Ness Parish Council held via Zoom, on Wednesday 26th January 2022, at 6.30pm

Present Cllrs. Mullis (Chairman), Dickinson, Diggory, Peters
Absent: Cllr. Brooks
Clerk Mrs R. Turner

C61/2122 **WELCOME, PRESENT AND APOLOGIES FOR ABSENCE**

Cllr. Brooks sent apologies during the meeting as he couldn't access it due to technical issues.

C62/2122 **DISCLOSURE OF PECUNIARY INTERESTS**

None.

C63/2122 **DISPENSATION REQUESTS**

None.

C64/2122 **MINUTES OF 6TH JAN 2022** – agreed as being a correct record

C65/2122 **PROJECTS UPDATE AND NEXT STEPS**

(i) **Playing field**

- Paths to park / fitness kit need to be considered so it is accessible for people with disabilities.
- Fencing – the group discussed how essential is the play area fencing. It as agreed to wait for quotes and see what the itemised cost and alternatives are.
- Byelaw to stop motorcycles – it was believed there is one but this needs checking
- Lockable main gate by garages and easy access gate suggested with no gate by MUGA. Suggested there will be a hedge t boundary of MUGA and fitness equipment with pedestrian gate?
- Boundary of community land needs checking as diggers have been on site and fence has moved position
- Car park
 - A tree against house on Crescent has been planted with litte room to grow. Resident favours moving the tree and planting a wildlife friendly plant. My need variation of landscaping conditions on planning application.
 - Still a drop by the bungalows although has been built up a bit with earth.

Questions raised via email by a tenderer were discussed and responses agreed as follows. Agreed that these responses and questions raised at the site meetings with tenderers to be circulated by email to all parties. Also agreed to allow an extra week to return tenders as multiple parties have requested this.

Q: Ref in tender document to “The metal must be pre-treated for rust proofing with a minimum 5-year guarantee”

Please confirm what this refers to? Does it mean that the ‘rust proofing’ should have a minimum of 5 years? If so what is the minimum expectation for the warranty on the steel itself? The industry minimum standard is 25 years.

A. We would expect it to comply with the industry standard

Q: Tender ref: “The parish council’ s preference is for the contractor to have painted 1.2m archtop high metal fencing around the equipment for 0-11s with 2 self-closing, pedestrian

entrance gates, accessible to wheelchair users. However, should the cost prove to be prohibitive we reserve the right to not include this in the final agreed design.”

As per our discussion on site it was agreed that we would allow for this element in our quotation as an option, but you are happy for us to reduce the fencing/barrier requirement to enable maximum play value/equipment for your budget? Please confirm

A: Please provide 2 options – one for full fencing, one for reduced.

Q: Please confirm if we leave grass within the fenced area should a maintenance gate be included to allow for access? i.e. can your grass cutting machinery fit through a 1.2m wide pedestrian gate?

A: An opening of 6ft 6” minimum is needed for maintenance vehicles.

Q: Tender ref: “Supply three benches and one bin within the fenced play area. At least one bench should be accessible for wheelchair users.”

Please confirm what you require benches, seats with back and arm rest or picnic benches, as you have referred to wheel chair users and this is usually related to picnic benches

A: We want one accessible picnic bench and two regular benches with back and arm rests,

Q: Do the seats need to be:

- *On a concrete base?*
- *What is the preferred material for seats? i.e. steel, recycled plastic, composite, mix of steel & timber*

A: Composite is the preferred material and they need to be fixed into the ground with concrete but don't need a full base.

Q: What type of bin is required?

- *Steel?*
- *With or without a lid?*
- *Lockable?*
- *Does this need to be on a concrete base?*

A: A front opening bin made of steel on a concrete base, with a lid, lockable.

Q. Tender ref: “Supply and install Great Ness & Little Ness Parish Council play sign with posts and fixings - proof to be agreed with Great Ness & Little Ness Parish Council. Two signs to be supplied at each pedestrian entrance to the fenced play area.”

Could the signs be fixed to the gates to save cost and space?

A: Yes it is fine to fix signs to the gates.

Q: Tender ref: “Supply and install required safety signage.”

Please confirm what this is, were and how many?

A: Please base safety signage on statutory requirements for equipment you provide and base number on how many are needed which may depend on your design.

Q. Tender ref: “Within the fenced play area, the parish council is open to using either wetpour safety surfacing or an alternative such as grass safety mats. The solution chosen must comply

to Safety Standards and be durable. The parish council would like contractors to price for 2 options:

• Option 1: Supply and install to the fenced play area black, wetpour safety surfacing beneath play equipment to the highest industry standards which complies with European Safety Standards.

• Option 2: Supply and install safety matting.”

What is the preference for surfacing, as different surfacing carries different cost? i.e. grass matt is substantially cheaper than wetpour but has a higher future maintenance cost?

A: This is why we need 2 quotes, one for wetpour, one for grass mats. It would be useful if quotes could also outline estimated maintenance costs and maintenance regime for each surface.

Q: Would some colour be acceptable for the surfacing?

A: Yes.

Q: Does wetpour or resin bound rubber mulch require base works?

A: Yes.

Q: Can graphics be included in the wetpour or resin bound rubber mulch to add colour?

A: Yes.

Q: Tender ref: “ The contractor must supply a RoSPA Post Installation Report – any failures/problems to be rectified at contractor's own cost. ”

Can other independent inspection companies be used or does this specifically have to be ROSPA?

A: RoSPA is preferred as our regular inspections also follow their regime. If you wish to not to use RoSPA say how your provider meets RoSPA standards.

Q: Tender ref: “Contingencies”

Please can you confirm how we are to show a contingency? i.e. are we to with hold a % of the budget? Or is this a list of optional extra's outside of the quote for the £80,000 budget?

A: Optional extras are not part of the contingency – if you want to highlight extras please put these separate to contingencies.

Contingencies – please quote as you normally would and base the contingency amount on your experience of other comparable projects.

(ii) *Community land* – agreed to defer looking at this project until tenders for play area done.

C66/2122 **NEXT MEETING** – date not set.