

BRANDON TOWN COUNCIL

Minutes of the Precept Meeting of the Full Brandon Town Council
held at 7pm on Monday 12 January 2004
at the (New) Forest School, Bury Road, Brandon

Meeting commenced at 7.10pm

Present: Cllr Ms J S Bourton (Chairman), Cllr Mrs E. Milner (Vice Chairman), Cllr Mrs J A Ahern, Cllr Mr E V Ashley, Cllr Mr S J Edwards, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin, Cllr Mr S A Newbon, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

Also Present: Mr J P Scott (Town Clerk)

1. APOLOGIES FOR ABSENCE

Cllr Mr P S Baldwin.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]

Cllr Mr N A Vant declared an interest in the hanging baskets and waterers. He duly signed the Members book of interests. Cllr Mr P MacLoughlin declared an interest in Item 3.-The Brandon Remembrance Playing Fields and duly signed the Members book of interests.

3. BRANDON REMEMBRANCE PLAYING FIELDS - FUNDING

Cllr Mr P MacLoughlin declared an interest and withdrew from the meeting. He handed the Chairman Cllr Ms J S Bourton a letter whilst leaving. She read the contents to the Meeting, as written, after Cllr Mr P MacLoughlin had left.

In that letter, Cllr Mr P MacLoughlin apologised and continued ... "I have spoken to SAC and I am leaving the room as I have a prejudicial interest. I didn't leave last week as I was told I didn't have to by a district Councillor. I now know he was wrong but you can't rely on barrack room lawyers." Paul

Copies of the current accounts relating to The Brandon Remembrance Playing Fields Committee were tabled.

Resolution Record No. **BTC/216/12/Jan/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mr S J Edwards.

CARRIED: 10 for, 0 against, 1 abstention.

Cllr Mr A P Saxby asked to be named as abstaining.

THAT BRANDON TOWN COUNCIL IMMEDIATELY PAY THE BRANDON REMEMBRANCE PLAYING FIELD COMMITTEE THE £5000 GRANT INSTALMENT NOW DUE. THE RELEVANT ACCOUNTS FOR THAT COMMITTEE HAVING BEEN PRODUCED AS REQUIRED

Resolution Record No. **BTC/217/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr S A Newbon

CARRIED: 11 for, 1 against.

THAT THE ITEM RELATING TO THE BRANDON REMEMBRANCE PLAYING FIELDS FUNDING FOR 2004 TO 2005, LISTED UNDER RECREATION ON THE SECOND DRAFT PRECEPT, BE BROUGHT FORWARD AND DEALT WITH NOW

Resolution Record No. **BTC/218/12/Jan/04**

Proposed by Cllr Mr P R Ridgwell and seconded by Cllr Mrs C M Silvester.

CARRIED: 7 for, 5 against.

Cllr Mr A P Saxby asked to be named as voting against.

THAT BRANDON TOWN COUNCIL INCREASES THE BRANDON REMEMBRANCE PLAYING FIELDS FUNDING TO £20,000 PER ANNUM FOR 2004 TO 2005

4. OLD SCHOOL HOUSE – MEETING ROOMS

Resolution Record No. **BTC/219/12/Jan/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mrs C M Silvester

CARRIED: 7 for, 5 against.

THAT BRANDON TOWN COUNCIL INCREASES THE HOURLY HIRE CHARGE FOR MEETING ROOMS INSIDE THE OLD SCHOOL HOUSE TO £5 PER HOUR, OR PART THEREOF - TO TAKE EFFECT IMMEDIATELY

5. PRECEPT FOR BRANDON 2004 TO 2005 [PUBLIC ITEMS] - Discussion and Formulation - Second Draft Precept circulated to all Members prior to meeting.

Resolution Record No. **BTC/220/12/Jan/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES £2000 AGENCY FEES LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/221/12/Jan/04**

Proposed by Cllr Mr A P Saxby; remove the £4000 Legal Fees contingency listed under Administration on the Second draft Precept. Seconded by Cllr Mrs J A Ahern.

Cllr Mr R Silvester motioned an amendment: that the amount be reduced to £2000. Seconded by Cllr Mrs C M Silvester.

AMEMDMENT CARRIED: 6 for, 2 against, 4 abstentions.

THAT BRANDON TOWN COUNCIL REDUCES THE LEGAL FEES CONTINGENCY FROM £4000 TO £2000, AS LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/222/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: 11 for, 1 against.

THAT BRANDON TOWN COUNCIL REMOVES £200 FOR OFFICE COMPUTER REPAIRS, LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/223/12/Jan/04**

Proposed by Cllr Mr R Silvester and seconded by Mr S A Newbon.

CARRIED: 8 for, 2 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL RETAINS THE £175 ESTIMATE FOR OFFICE EQUIPMENT/FURNITURE, LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/224/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr A P Saxby

CARRIED: Unanimous

THAT CONFIDENTIAL ITEM 7. REGARDING STAFF, LISTED UNDER EMPLOYER'S COSTS, ON THE SECOND DRAFT PRECEPT, BE BROUGHT FORWARD AND DEALT WITH NOW

6. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/225/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr A P Saxby

CARRIED: Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES [Section 100(A)(4) LGA 1972

5. PRECEPT FOR BRANDON 2004 TO 2005 [PUBLIC ITEMS] - Discussion and Formulation CONTINUED - Second Draft Precept circulated to all Members prior to meeting.

Resolution Record No. **BTC/228/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr A P Saxby

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL REMOVES £800 FOR A SECOND OFFICE COMPUTER, LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/229/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr R Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL REMOVES £200 FOR COUNCILLOR'S ALLOWANCES, LISTED UNDER ADMINISTRATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/230/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: 11 for, 2 against.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATE FOR THE OFFICE FAX/INTERNET FROM £700 TO £400 AS LISTED UNDER EMPLOYERS COSTS ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/231/12/Jan/04**

Proposed by Cllr Mr P MacLoughlin and seconded by The Vice Chairman Cllr Mrs E. Milner

CARRIED: 10 for, 1 against, 1 abstention.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATE FOR THE CEMETERY INCLUDING NEW EQUIPMENT FROM £2100 TO £1400 AS LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/232/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £1000 ESTIMATE FOR CLOSED CEMETERY MAINTENANCE, LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/233/12/Jan/04**

Proposed by The Vice Chairman Cllr Mrs E. Milner and seconded by Cllr Mr R Silvester

CARRIED: 12 for, 1 against.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATE FOR THE NEW CEMETERY PURCHASE FROM £5000 TO £2000, AS LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT,

Resolution Record No. **BTC/234/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr R Silvester

CARRIED: 7 for, 1 against, 3 abstentions.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATE FOR TRUCK REPAIRS/TAX/MOT/TYRES FROM £1500 TO £1000, AS LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/235/12/Jan/04**

Proposed by Cllr Mr N A Vant and seconded by Mr S A Newbon

CARRIED: 5 for, 3 against, 3 abstentions.

THAT BRANDON TOWN COUNCIL INCREASES THE TRUCK REPLACEMENT CONTINGENCY TO £2000 AS LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/236/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: 9 for, 2 against, 2 abstentions.

THAT BRANDON TOWN COUNCIL REPLACES THE PROPOSED PURCHASE OF A DRIVEN GRASS MOWER WITH A TRAILER AT AN ESTIMATED COST OF £1500. AS LISTED UNDER CEMETERY ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/237/12/Jan/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mr R Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL PURCHASES A CEMETERY TRUCK TOWBAR, AS AN ADDITIONAL ITEM, AT AN ESTIMATED COST OF £300

Resolution Record No. **BTC/238/12/Jan/04**

Proposed by Mr S A Newbon and seconded by Cllr Mr P MacLoughlin

CARRIED: 10 for, 1 abstention.

THAT BRANDON TOWN COUNCIL PURCHASES A CEMETERY TRAILER SECURITY DEVICE, AS AN ADDITIONAL ITEM, AT AN ESTIMATED COST OF £200

Resolution Record No. **BTC/239/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr N A Vant.

CARRIED: 10 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL REDUCES THE TOWN KEEPERS PHONE CARD ESTIMATE FROM £250 TO £150 PER ANNUM, AS LISTED UNDER CEMETERY, ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/240/12/Jan/04**

Proposed by Cllr Mr A P Saxby: the estimated £15000 Public Loan Board annual repayment, for The Old School House refurbishment works, be removed from the Precept estimate.

Seconded by Cllr N A Vant.

Cllr Mr R Silvester motioned an amendment: that this amount be reduced to £5000.

Seconded by Cllr Mrs S Jureko.

AMENDMENT CARRIED: 8 for, 3 against.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATED PUBLIC LOAN BOARD ANNUAL REPAYMENT FROM £15000 TO £5000, AS LISTED UNDER OLD SCHOOL HOUSE ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/241/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr N A Vant.

CARRIED: 4 for, 7 against.

THAT THIS MEETING ADJOURNS FOR A FIVE MINUTE BREAK

Resolution Record No. **BTC/242/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr C M Silvester

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATE FOR A FIREPROOF STORAGE CABINET FROM £1100 TO £500, AS LISTED UNDER OLD SCHOOL HOUSE ON THE SECOND DRAFT PRECEPT

Cllr Mr N A Vant immediately withdrew from the Meeting prior to the following resolution being discussed.

Resolution Record No. **BTC/243/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £250 ESTIMATE FOR RECALIBRATION OF WATERERS, LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Cllr Mrs S Jureko immediately declared an interest and left the Meeting whilst the following resolution was being discussed. Her withdrawal was prompted by mention of The Chamber of Commerce.

Resolution Record No. **BTC/244/12/Jan/04**

Proposed by Cllr Mr R Silvester: the estimated £2,980 for Christmas Lighting is removed from the Precept estimate.

Seconded by The Vice Chairman Cllr Mrs E. Milner.

Cllr Mrs S Jureko returned to the meeting prior to the following vote, which was unrelated to the interest she declared earlier.

Cllr Mr A P Saxby motioned an amendment: that this amount be reduced to £1500.

Seconded by Cllr Mrs C M Silvester

AMENDMENT CARRIED: 9 for, 2 abstentions.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATED COST OF CHRISTMAS LIGHTING FROM £2980 TO £1500, AS LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/245/12/Jan/04**

Proposed by Cllr Mr N A Vant and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £1000 ESTIMATE FOR TOWN CLOCK REPAIRS, LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/246/12/Jan/04**

Proposed by Cllr Mr P MacLoughlin and seconded by The Vice Chairman Cllr Mrs E. Milner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £4000 ESTIMATE FOR SEATING, LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/247/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £350 ESTIMATE FOR RENTAL OF LAND FOR ALLOTMENTS, LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/248/12/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REDUCES THE ESTIMATED COST OF ALLOTMENT FACILITIES FROM £2000 TO £1000, AS LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/249/12/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr N A Vant

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £2000 ESTIMATE FOR STREET FURNITURE/LITTER BINS, LISTED UNDER GENERAL ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/250/12/Jan/04**

Proposed by Cllr Mr R Silvester and seconded by Cllr Mrs J A Ahern.

CARRIED: 11 for, 0 against, 1 abstentions.

THAT BRANDON TOWN COUNCIL TRANSFERS THE FOLLOWING REDUNDANT EAR-MARKED RESERVES INTO THE EAR-MARKED RESERVE FOR THE ORCHARD, COULSON LANE: PADDOCKS PLAY AREA - £6000 AND THETFORD ROAD PLAY AREA – £4005.25p, AS LISTED UNDER RECREATION ON THE SECOND DRAFT PRECEPT

Resolution Record No. **BTC/251/12/Jan/04**

Proposed by The Vice Chairman Cllr Mrs E. Milner and seconded by Cllr Mrs J A Ahern

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL REMOVES THE £2000 ESTIMATE FOR FOOTPATHS AND PUBLIC ROWS, LISTED UNDER RECREATION ON THE SECOND DRAFT PRECEPT