

Report of the Executive Committee Meeting held on Friday 9th June 2023 at the Clubhouse.

The meeting opened at 9.30am

1. Members

Role	Name	Initials	Role	Name	Initials
President	Anne Cowling	AC	Acting Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Janet More	JM	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Jay Merrell due to other commitments.

3. Minutes of Previous meeting

The minutes of the meeting held on Friday 12th May were accepted as a true record.

4. Matters arising from previous minutes (not included elsewhere on the agenda).
All outstanding items are resolved elsewhere on the agenda.

5. Chairperson's Report Paul Kelly

I would like to thank everyone who helped to organise and assist at the Bowls Open Day which was without a doubt highly successful and enjoyed by everyone. We collected twenty names of local people who have requested that we arrange coaching for them. This exceeds the number of potential new members collected at any previous Open Day.

I would also like to thank the members who helped at the Friends of the Park event. We did not recruit any members, but the event was to support The Friends of the Park who do an excellent job. However, we did make some profit from the Tombola stall, so it was not a waste of time.

Club President A. Cowling

Ann commented that the organisation and the turnout of the Open Day was nothing short of incredible.

She also said that she would like to thank all the members who have supported her charity which has made great progress.

6. Acting Admin Co-ordinator Jay Merrell

- a) I have returned the Open Day Feedback form to Bowls England.
- b) A member has suggested we should sell club shirts from behind the bar. Having discussed this with Brian and Janet we share the opinion that responsibility for selling club shirts should remain with Brian. This way there will be tighter stock control and a clearer line of

responsibility for these items. However, should another member wish to take over the role of club shirt manager Brian will happily hand it over.

- c) Webmaster (myself)- Nothing to report.
- d) Publicity Officer (Di Dagg)- Our thanks to Di for her efforts advertising the Open Day.
- e) Membership Secretary (Lynda Manning)- NTR
- f) Welfare Officer (Steve Lovell)- NTR
- g) Safeguarding Officer (Henry Richbell)- NTR

7. Bowls Coordinator Graham Brown

Subgroup members reports for the following month's activities.

Men's Captain (Eddie Dilly) NTR

Ladies' Captain (Brenda Wilson) NTR

Captain of Mixed Games (Ian Hollingsworth)

Ian has advised that he will resume responsibility for friendly matches beginning in July and thanks all those that have kept things going during his recovery.

Indoor Captain (Gerry Mangeolles) NTR

Fixtures Secretary (Jay Merrell) NTR

Competitions Secretary (Trevor Jenkins) NTR

Bowls Co Ordinator (Graham Brown)

- a) Open Day was a success. Approximately thirty people attended and twenty signed up for coaching. All have subsequently been contacted, are still keen, and coaching has commenced.
- b) Enquiries with those attending proved that all types of advertising adopted generated interest.
- c) In connection with the above a small number of further enquiries are being received.
- d) Introduction of two lady coaches to bolster the club's support is underway using the Somerset model.
- e) I am pleased to report that Ian has resumed control of the friendly match selections.

Coaches

- a) Thanks to both Richard Whiting and Martin Speakman who have each generated the capacity to coach the twenty potential new bowlers.
- b) The last internal friendly used some of the time to introduce Richard's coaching drills which were well received. Further sessions are planned specifically on front end and more developed player skills.
- c) Thanks to Martin who has reorganised the range of bowls available for coaching.

Asset Co-ordinator Tony Woollard

Not a lot to report this month due to my being unwell for a couple of weeks.

1. Alarm systems serviced by Abel on 19th May. Mainly ok with only a couple of minor maintenance jobs to do.

2. Cracks in Gents toilet have been monitored and appear to be stable. Still being monitored and I believe that we will be able to go ahead with repairs within the next month. Steve Lovell has said that he has a contact who can replaster the affected walls for us.
3. Still trying to find out if an asbestos report available.
4. Heating system maintenance to begin during July.

9. Functions Co-ordinator Janet Moore

- a) We have had a few events this month. The social team worked hard to make the tour match against Plymstock a success. The 2-course meal was well received, and it was good to see many of our members staying after the match.
- b) I would like to thank members who made cakes for the Open Day which were well received.
- c) The social team met and agreed that we would trial a Bingo night on a Wednesday evening during the summer. If successful further events could take place over the Summer. We also agreed to standardise our league match food as we are having problems getting volunteers. Our offering has been made as easy as we can make it. We also agreed that Saturday Men's League match food would be reduced to £3.50 in line with other leagues.
- d) With my Tea Allocator hat on I would comment that it has become very difficult to get members to volunteer for tea duties. It is not right to expect a few members to take on League match tea duties. I prefer to ask for volunteers so they can put down a date convenient to them. However, as insufficient volunteers have come forward the Social team agreed that I would allocate dates for members and if not able to do so they must find someone to swap with another member.
- e) Janet announced that she has resigned her duties as Functions Co Ordinator and Steve Lovell has agreed to take over with immediate effect. Everyone thanked her for taking over the roll at short notice and for the work she has done.

10 Green Keeper Paul Kelly

We need rain on the green. We are watering regularly but this is restricted because the water level in the tank significantly drops each time, and it takes a long time to fill up again as the water pressure is very low.

11. Matters requiring attention May/June

- 1) Arrangements for Friendly team tea duties. This has been resolved.
- 2) Trophies Engraved for 2022 Competition winners. This will be delayed until the 2023 competitions have been completed then all the results will be added.
- 3) Follow up the Open Day requests for coaching. Done.
- 4). Progress on new coaching staff. Arrangements have been made for two lady members to do the Level One SBA coaching course

12 Any other business

- a) Club Coaches – resolved.
- b) Assistant for Tony Woollard. Still outstanding.
- c) Progress new members - Done
- d) Changes to the Rules for Indoor League – Noted.
- e) Sponsorship – Jay and Paul to investigate
- f) Difficulties due to members not volunteering for matches . It is thought that this will resolve itself in time.

- g) It has been suggested that we purchase some lapel badges so that we can give them as a gift to Touring Teams who visit us. Brian has requested a quotation and design (no charge) from a supplier. It was suggested that as an alternative we also explore the cost of ball point pens with our logo and club name printed on. These would be much cheaper and would be used daily by the recipient thus giving the club better promotion. Brian to investigate this as well.
- h) Honour Boards – It was decided that the old Historic Honour Boards for competitions that have been discontinued will remain in the Indoor Rink. We are to purchase a new set of acrylic boards which will be installed in the Club Room. The new boards will have all the names printed on and brought up to present day. The company supplying them will bring them up to date annually for a small charge.

13. Applications for Membership -David Bazley and Jonathon D. Cook. Both approved.

The meeting closed at 11.10

Date of Next meeting: Friday 9th June

Signed:Paul Kelly (Chairman) Date:2023