

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

<b>Date:</b> 12 <sup>th</sup> October 2022		<b>Venue &amp; Time:</b> Galmpton Village Hall, 7.00pm
<b>Present:</b> Cllr Jan Carter Cllr Jo Hocking (in the chair) Cllr Darren James Cllr Alan Rundle Cllr Steve Pearson	<b>In Attendance:</b> Kathy Harrod (Parish Clerk)  SHDC Cllr Mark Long  Parishioners/guests 7	<b>Apologies:</b> DCC. Cllr Rufus Gilbert SHDC. Cllr Judy Pearce Cllr Anne Rossiter Cllr Tom Windle

REF 2022/23 MINUTES

### 134 WELCOME & APOLOGIES

Newly co-opted Councillor, Darren James was welcomed to the meeting having completed his Acceptance of Office and Register of Interest forms.

### 135 DECLARATIONS OF INTEREST - No declarations of interest were received.

### 136 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

It was resolved to accept the minutes of the 28<sup>th</sup> September 2022 without alteration, these were signed by the Chairman.

### 137 CLERKS REPORT

- Multi Parish Survey Results: These have been passed to the Councillors and SMASH team for review. The next steps are for the action group to create a five year plan to ensure they focus on the issues raised through targeted goals.
- Councillor Training has been requested, we await dates from Devon Association of Local Councils.
- A meeting with the National Trust has been requested,.
- The following Devon & Somerset Fire Service consultation has been received:  
Every year we ask our communities and businesses about the level of precept (council tax contribution) for the fire and rescue service. This consultation is open now until midday on 30 November.

We would like to hear from as many people as possible across Devon and Somerset to better understand our residents' views. Please can you complete the [online survey](#) and share this with your networks. Should you or anyone else be unable to complete this online please call 01392 872354 and leave a message with your name and number. Please see attached a poster for you to display if there are any appropriate places, or please include in any timely newsletters you may have.

Whilst we are aware of the pressures many of us are facing now and in the coming months, your feedback will help to make more informed decisions for the next financial year.

- Speed Restrictions & Highways Notifications have been received:

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**THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (INNER HOPE TO OUTER HOPE, HOPE COVEHOPE COVE) NOTICE 2023**

### **TEMPORARY 30MPH SPEED LIMIT**

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

From **MONDAY 23 JANUARY 2023**  
for a maximum of 5 days

Until **FRIDAY 27 JANUARY 2023** (both dates inclusive)

No person shall cause or permit any vehicle to proceed at a speed greater than 30 miles per hour on the sections of Affected Roads when temporary traffic signing is in place.

Roads affected -

**INNER HOPE TO OUTER HOPE, HOPE COVEHOPE COVE , SPEED RESTRICTION –  
REDUCE FROM 60MPH TO 30MPH - 35507067 - INNER HOPE TO OUTER HOPE  
THERE IS NO ALTERNATIVE ROUTE.**

This temporary restriction is considered necessary to enable -  
**INSTALLATION OF A 180MM OD PE RISING MAIN**

For additional information contact:

**KIER MG LTD**  
Telephone: **01726 224400**

Dated: MONDAY 23 JANUARY 2023

**THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (OUTER HOPE CROSS ROADS TO LOBSTER POT INN AND INNER HOPE TO OUTER HOPE, HOPE COVE) NOTICE 2023**

### **TEMPORARY 30MPH SPEED LIMIT**

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

From **MONDAY 16 JANUARY 2023**  
for a maximum of 5 days

Until **FRIDAY 20 JANUARY 2023** (both dates inclusive)

No person shall cause or permit any vehicle to proceed at a speed greater than 30 miles per hour on the sections of Affected Roads when temporary traffic signing is in place.

Roads affected -

**OUTER HOPE CROSS ROADS TO LOBSTER POT INN AND INNER HOPE TO OUTER HOPE, HOPE COVE , REDUCE SPEED LIMIT FOR 60MPH (NATIONAL SPEED LIMIT) TO 30MPH - 35507068 - OUTER HOPE CROSS ROADS TO LOBSTER POT INN**

**REDUCE SPEED LIMIT FOR 60MPH (NATIONAL SPEED LIMIT) TO 30MPH - 35507068 – 35507067 - INNER HOPE TO OUTER HOPE  
THERE IS NO ALTERNATIVE ROUTE.**

This temporary restriction is considered necessary to enable -  
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Dated: MONDAY 16 JANUARY 2023

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**138 OPEN FORUM:** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

- We are being encouraged to use the SHDC website to report all types of issue. How secure is the identity of those making reports? Cllr Long advised, information is kept confidential in respect of Enforcement issues. If

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there is ever an issue with someone not feeling confident with supplying their personal information, please make your report via one of the Ward Councillors.

- Reporting highways issues. All issues should be reported via <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Do SHPC have a full list of works and timings from SWW regarding the works to be undertaken?  
No - and the information supplied is now out of date.

The pipe on its current route is due to cross the leat and private land which has pipework underneath to supply seven properties. How will land be reinstated once the works have been completed? It was noted that rights of way over The Lane could be temporarily terminated, it is also possible one of the holiday lets will be rented out and people will turn up expecting access that will not be available.

SHPC have the details of the people undertaking the works and will contact them for updated information.

A copy of the information received from SWW will be attached to the minutes.

The Harbour are about to appoint a civil engineering construction group who specialise in case management for business, strategic, economic and management in respect of the breakwater. The report should be available in Spring 2023 after which funding will be sought. Works would take place over low season once the funding has been approved.

Boat sizes are now restricted to 6.5m as otherwise they cannot get past The Cove and around the corner.

- Lanterns: Now that the development is nearing completion are the contractors responsible for the damage caused to the road. Cllr Long advised that this would normally be part of the construction management plan. The parish council will ask for a copy of the survey of the road that the management company were to undertake prior to works commencing.

### DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)

The **Citizens Advice Consumer Service (CACS)** operate the primary reporting tools for scams in England – collating and passing on cases to Trading Standards.

- They offer tools for reporting online and offline scams – both available via <https://www.citizensadvice.org.uk/consumer/scams/reporting-a-scam/>
- They also take phone calls via their consumer helpline on 0808 223 1133.

They also encourage consumers to make an additional report to **Action Fraud**, the national reporting body for fraud. They are part of the National Fraud Intelligence Bureau – who pass intelligence to police and other enforcement agencies for action.

- They offer an online reporting tool <https://www.actionfraud.police.uk/reporting-fraud-and-cyber-crime>
- They also take phone calls on 0300 123 2040

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### THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (OUTER HOPE CROSS ROADS TO LOBSTER POT INN, HOPE COVE, DEVON) ORDER 2023

#### TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

**NOTICE** is hereby given that Devon County Council has made the above titled order.

From **TUESDAY 3 JANUARY 2023**  
for a maximum of 18 months

Anticipated Finish **THURSDAY 23 FEBRUARY 2023**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

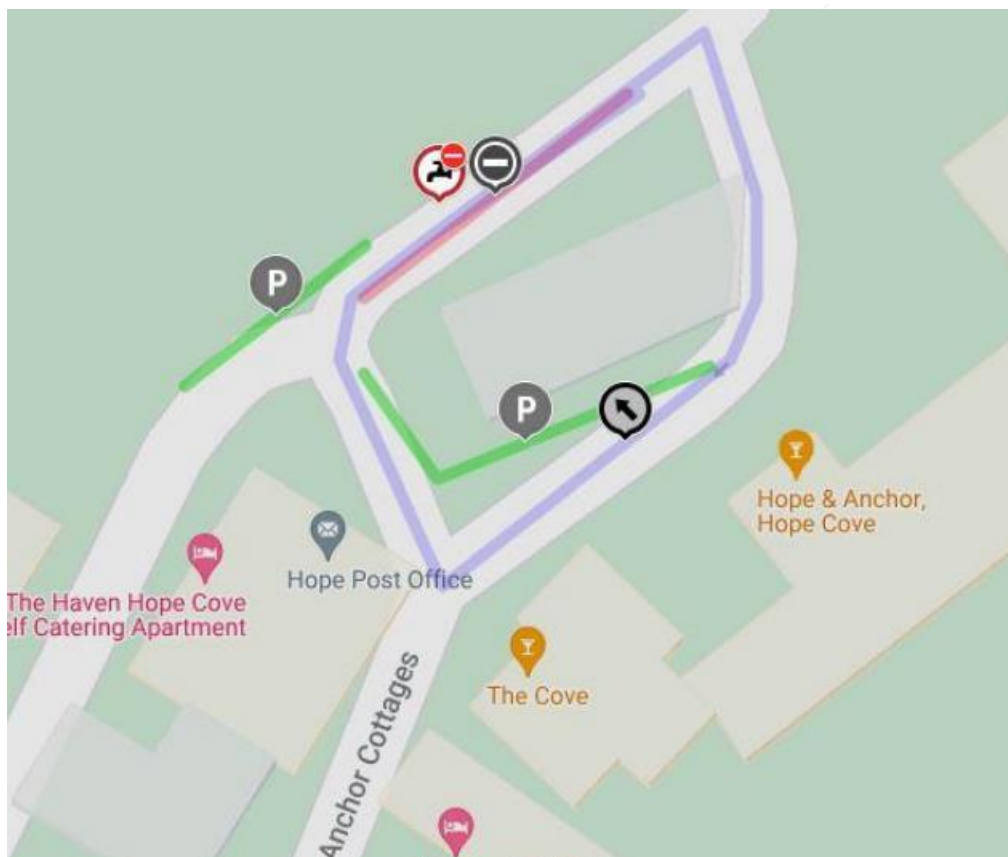
Roads affected -  
**OUTER HOPE CROSS ROADS TO LOBSTER POT INN, HOPE COVE, DEVON , REAR OF BEACHCOMBER COTTAGE - OPPOSITE THE COVE**

The alternative, signed, route for vehicles will be via - 35507068 - OUTER HOPE CROSS ROADS TO LOBSTER POT INN

SUSPENSION OF BAYS – 35507068 - OUTER HOPE CROSS ROADS TO LOBSTER POT INN

This temporary restriction is considered necessary to enable -  
**INSTALLATION OF 180MM OD PE RISING MAIN**

For additional information contact:  
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#### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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### DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. Information regarding the cost-of-living help is now available on the SHDC website, <https://www.southhams.gov.uk/cost-of-living-help>, this provides help and guidance on a wide variety of help available and also includes a support directory for other organisations.
2. Rural England Prosperity fund - over 800k has been allocated to the South Hams. This is to replace the South Devon Coastal Local Action Group and will cover rural tourism, infrastructure such as cycle paths, village hall technology and more. All bids are to be submitted via SHDC, full information including an application form is available on their website.
3. The Planning department has undergone some changes, there is a new assistant director in charge of SHDC and West Devon. Three vacancies are being advertised. It is hoped that by November the new employees will be in place and the service will further improve.  
Cllr Hocking asked that there be no conflict of interest with agency staff being hired when they may have an interest in associated businesses such as architecture.
4. There is due to be a full council meeting to consider investment zones re the Freeport areas - Sherford, Langage and Devonport.
5. The Government have advised that they may remove affordable housing ruling for estates of less than 40 properties. We await further information.
6. Parts of Devon/Cornwall/Somerset remain in an avian flu zone. Avian influenza (bird flu) is a notifiable animal disease. If you suspect any type of avian influenza in poultry or captive birds you must report it immediately by calling the Defra Rural Services Helpline on 03000 200 301.

Full details can be found via this link: <https://www.gov.uk/guidance/avian-influenza-bird-flu>

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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## 139 PLANNING, DECISIONS & ENFORCEMENT

### a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

Discussion re Inspectorate approval of gas tanks at Lantern Lodge:

The Parish Council was particularly disappointed to see approval of the installation of gas tanks agreed by the Inspectorate when the recent application was taken to appeal. This is in direct contradiction to all the guidance and regulations both central and local government have put into place for eco-friendly solutions having declared a climate emergency.

Following discussion it was agreed to send a letter to the Inspectorate, South Hams District Council and to our local Member of Parliament, Anthony Mangnall to detail their failings on this occasion.

### DECISIONS:

1. 2098/22/VAR, Land adjacent to 39 Weymouth Park. **No Decision Yet.**
2. 2761/22/HHO, 2 Brandy Rock, Grand View Rd, extensions & alterations (22/9). **No Decision Yet.**

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3. 2886/22/HHO, 39 Weymouth Park, rear extension/alterations (22/9) **No Decision Yet.**
  4. 2618/22/FUL, Court Barton Farm, Provision of agricultural building. (29/9) **No Decision Yet.**
  5. 2553/22/HHO, Spray Cottage, installation of new oil tank/concrete base (13/10) **No Decision Yet.**
  6. 3313/22/ARC, The Lanterns. **Discharge of Condition Approved.**

### b) ENFORCEMENT

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

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### 140 BUSINESS TO BE DISCUSSED:

- a) **South West Water:** Cliff Erosion Issue. This was first raised over 18m ago following the commissioning of two structural surveys of the cliff by a resident. At some point a section of the cliff will fall, taking with it part of the South West Coast Path and part of the main sewage pipe that transports waste between Inner and Outer Hope Cove. Depending on the time of year this will create a major pollution incident. There will also be a constant stream of tankers required to transport waste between the sewage stations.  
It was noted that at the end of October there will be a meeting between the Environment Agency, MP Anthony Mangnall, South West Water WW and the Harbour Team to talk about works required. SHPC were invited to join that meeting to discuss the issues.
- b) **Campervan/Boat Parking** – This issue will be added to the parking project for further discussion in respect of options available to deter future campervans/boat trailers from parking in inappropriate places throughout the parish.
- c) **Police & Crime Commissioner Councillor Advocate Scheme.** Cllr Rossiter is our Police representative.  
Please note the following email which should be used to report suspicious activity or continued anti-social or drug related activity. The more information and intelligence provided, enables the local police force to take action to disrupt any criminal activity. Kingsbridge & Salcombe: [kingsbridge@devonandcornwall.pnn.police.uk](mailto:kingsbridge@devonandcornwall.pnn.police.uk)
- d) **Defibrillator Locations and Suitability.** The defibrillator at The Old Parsonage is not immediately obvious and has been blocked in by cars/bins when the monthly checks have been undertaken. Cllr Windle has provided a review of potential locations and the preferred site is by the Galmpton noticeboard. Cllr Windle will be asked to approach the property owner to discuss options.

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### 141 FINANCE & GOVERNANCE:

- a) **Receipts & Payments – Month 7, See Appendix A,** Clerks Salary & HMRC, Nick Walker Printing £106.

**It was unanimously resolved to accept all payments, a mandate sheet was produced and signed.**

### b) Governance:

1. Internal Audit Actions Required:
  - i. Bespoke email addresses are recommended in order to keep Council business separate.
  - ii. Risk Management Strategy & Statement of Internal Control have been updated.
  - iii. Councillor absences need to be noted with confirmation of those apologies being accepted or not.
  - iv. Councillors have resolved that SMASH will no longer be a sub-committee of the Parish Council, they will be an action group subject to the policies and procedures adhered to by Parish Councils.
  - v. Authorised signatories were accepted, however, due to the number of new councillors this will be reviewed.



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2. Draft Memorandum of Understanding: The Councillors have reviewed the document and have some questions that require a response from the Monitoring Officer. Once a response has been received it will be reviewed again.

**142** At 20.2530 hrs the Chairman thanked everyone for their attendance and declared the meeting closed.

Items for the next Agenda:

- Reinstatement of a donations policy.
- Parking Project
- Neighbourhood Plan
- Financial update & budget for 2023/24

Next Meeting Dates – **9<sup>th</sup> Nov, 7.00pm, Venue Galmpton Village Hall.**

**Please watch the website and noticeboards\* for details of meetings and other pertinent information.**

**\* SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List** : Cllrs Carter, Hocking, James, Pearson, Rossiter, Rundle & Windle **for information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

## APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out	Cash Book Balance
Payment	September Wages	30/09/2022	7	Y	-	379.62	39,838.48
Payment	Nick Walker Printing	05/10/2022	7	Y	-	105.00	39,733.48
Payment	Do It All Services P3 Cut	05/10/2022	7	Y	-	80.00	39,653.48
Receipt	October Gross Interest	10/10/2022	7	Y	0.87		39,654.35
TOTALS YTD Financial year 2022/23					£ 20,824.77	-£ 5,652.02	39,654.35
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2022/23 month	7	£ 39,654.35
Balance at bank at end :						12-Oct-22	
	Revenue Accounts					39,654.35	
	Unpresented Items				receipts	-	
					payments	£ 39,654.35	-
							Variance
<b>FUNDS:</b>					<b>ACCOUNTS FOR PAYMENT</b>		
14,000.00	Fishermans Car Park & Parking Project				Wages	Via DD	-538.12
3,000.00	Defibrillator Renewals						
4,000.00	Maintenance				Plus		
500.00	Website & Computer Equipment					Nick Walker Printing	- 106.00
200.00	Sustainable Malborough & South Huish Sub-Committee						
146.15	P3						
1,076.00	Snow Warden/Gritter						
250.00	Election						
16,482.20	General Funds						
39,654.35	TOTAL				Meeting Sub Total		- 644.12