

## Report of the Executive Committee Meeting held on Friday 14<sup>th</sup> March 2023 at the Clubhouse.

The meeting opened at 9.30am

### **1. Members**

Role	Name	Initials	Role	Name	Initials
President	Anne Cowling	AC	Acting Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Janet More	JM	Admin. Assistant	Brian Wombwell	BW

**2. Apologies:** All present.

### **3. Minutes of Previous meeting**

The minutes of the meeting held on Friday 10<sup>th</sup> March were accepted as a true record.

**4. Matters arising from previous minutes** (not included elsewhere on the agenda).  
All outstanding items are resolved elsewhere on the agenda.

### **5. Chairperson's Report Paul Kelly**

**a)** Bowling Buddy Support scheme up and running. I have six members who have agreed to help, I will recruit more if demand requires it. All new members get a Bowling Buddy letter in the membership pack Thanks to Lynda for ensuring this happens. The contact is me I will then allocate and keep a record. Nick is the first with Mike Jays buddying.

**b)** Following Exec approval to approach Patanque Club I have contacted Mike Crew, and they have accepted our offer. Provisions for an equipment shed have been made, and they will purchase and install. Our green team have cleared an area for the shed which will be installed in the second half of April. They have 50 Members joining us as social members and this will be included in their membership fees. Forms have been provided for a bulk registration and payment; subsequent members will be ad hoc in accordance with our process. Club matches involve twelve players in total fitting them in will not be an issue when we have matches. We can host six rinks of men's teams on a Saturday and still accommodate the Craft team with our larger club room.

I met with a potential Club Sponsor "Oakfield Court Nursing Home," and had a meeting with Peter Arnold, their new community officer. Match day score cards will be sponsored this season (yes, I know we have stock) but did not want to inhibit what could be a good source of sponsorship. I offered several options including banners sponsoring club, Triples, etc. I suggested a cost of £200 per banner for the season and £40.00 for a Club Triples Day (this is good value from talking to other clubs). He took ideas away and suggested we hold further talks in due course.

**c)** I think we need a club Promotion leaflet showing the footfall and potential publicity that our activities could bring.

Due to a lot of time used up on Complaints and Disciplinary matters we have not held an initial recruitment meeting with those willing to help priority as Park Day Looms.

**The following is a letter to be given to all new member**

Action  
by

PK

PK

PK

Exec

Exec

## Bowling Buddy

Welcome to Wellington Bowling Club as a new member, thank you for choosing Wellington Bowling Club. To optimise your first year with us and settling you in to bowling at a new club, it helps if you have a guiding hand.

I would like to make you aware of our Bowling Buddy Support that is available for you. You probably have already met with one of our coaches and had the opportunity of six coaching lessons before becoming a member.

Bowling Buddy is a small team of experienced bowlers who have volunteered to assist with being that guiding hand. If you are interested in linking up with a Bowling Buddy, please contact me, Paul Kelly, on 07494250177 or [paulkelly24@btinternet.com](mailto:paulkelly24@btinternet.com)

I co-ordinate the team and having spoken with you, will put you in direct contact with one of our Bowling Buddies. They will give you as much support as you wish for as long as you wish. It can be daunting at first, how do I book rink time? When can I play? How do I access equipment? Meeting new people? Your Buddy is there to help.

With the opening of the Green, the number of rinks available increases dramatically and accessing time to play will allow you to get as much bowling as you wish to play. If new to the game your Bowling Buddy can continue with progressing your understanding of how to play bowls, increase your bowling skills, at the pace you are comfortable with.

Bowls is a terrific game that caters for all levels of ability, social bowling to competitive bowling, your Bowling Buddy is not pushing you to become a top bowler but to maximise your Enjoyment of the game at the level you wish to play.

Good Bowling Paul

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### **Club President Ann Cowling**

**a)** Ann referred to the President's Day which is the Closing of the Green in September. She suggested that we could have a raffle and charge £1 to enter a competition. The proceeds to be donated to a local charity. This was agreed. Ann proposed and the Exec agreed that this year's charity will be Reminiscence Learning in Tonedale.

**b)** Ann also asked if we would be supplying food free of charge as has been done in past years. This was agreed and Derek Alford said he would bring his BBQ equipment.

### **6. Acting Admin Co-ordinator Jay Merrell**

**a)** The 2023 Fixtures Booklet and reregistration packs have been issued to the membership. Our thanks to Henry, Lynda, and Clive for their help with this. Apologies for not spotting the numerous errors in the fixtures booklet during the proof-reading stage, which resulted in a reprint of the fixtures (free of charge by Carly Press).

**b)** Paul will report on a meeting with a representative from Oaktree Court Care Home with a view to them sponsoring us. Sponsorship is a potential revenue stream which the club has not exploited over recent years. With Paul's agreement I approached Carly Press for an estimate of the cost of a professionally designed four-page A5 brochure to present to local businesses who may be interested in sponsoring us.

**c)** Prices are:-  
50 brochures £117.00 plus VAT.  
100 brochures £126.00 plus VAT.  
250 brochures £150.00 plus VAT.

**d)** An email has been sent to the full membership to see if any members have any knowledge, interest or expertise in this area and would be prepared to join a small working party to pursue this project. I would seek Executive approval for any volunteers to make up a working group of three or four, remaining members coming from the Executive. We should stress to our members that if we can increase other revenue streams, we would hope to

JCM/  
PK

JCM

maintain membership subscription costs at the present level. This was agreed and should proceed.

e) A 6ft x 3ft banner promoting the club and specifically the May 28<sup>th</sup> Open Day has been delivered. Tony has fixed it to the fence next to the disabled entry.

f) I have ordered ten copies of the Laws of the Sport, fourth edition, from Bowls England. Two copies for the club the remainder are for sale behind the bar at £5 each.

TW

**Webmaster** (myself)- Nothing to report.

**Publicity Officer (Di Dagg)** - Our advert was published in the Wellington Edge Magazine. Feedback from both members and non-members has been positive and we have received several firm expressions of interest from potential new members.

**Safeguarding Officer (Henry Richbell)**- NTR

**Welfare Officer (Steve Lovell)** - NTR

**Membership Secretary (Lynda Manning)**- NTR

Jay apologised and said that he will not be available for the next meeting but will still submit a report.

## **7. Bowls Coordinator Graham Brown**

### **Subgroup members reports for the following month's activities.**

#### **Men's Captain (Eddie Dilly)**

- Ongoing criticism continually raised concerning the indoor rink underlay. See Tony Woollard's report.
- Selectors meeting is being held this week (10/4).

TW

#### **Ladies' Captain (Brenda Wilson)**

- Ladies held a pre-season meeting on 22 March.

#### **Captain of Mixed games (Ian Hollingsworth)**

- Ongoing pre-season meetings are held with selectors regarding process for fixtures availability and selection.
- Good sign up for this season's Leagues

#### **Indoor Captain (Gerry Mangeolles)**

- No report.

#### **Fixtures Secretary (Jay Merrell)**

- 2023 Men's Top Club. We have a bye to Round 1 when we will be away to the winner of City of Wells or Somerton. To be played by Sunday 14 May.

#### **Competitions Secretary (Trevor Jenkins)**

- Request that the indoor Honours Boards are brought up to date.
- Entries for this year's competitions being steadily received.

#### **Bowls Co Ordinator (Graham Brown)**

a) Mike Groves attended the SBA meeting on behalf of WBC and collected this season's League score cards.

b) Several instances during the last month endorsing the need for the mentorship programme.

Exec

Exec

<p>c) I met with Richard Manning to enquire whether he will be conducting any coaching activities at WBC. He says he may be able to help from the end of May. The need to identify suitable new Level 1 coaches should continue.</p>	Exec
<p>d) Gerry has advised that he does not want to select players for indoor Friendlies next season. A resultant call for members to function as selectors was quickly answered. Thanks to Janet Moore, Martin Speakman and Ian Hollingsworth who will comprise the panel and by doing so have safeguarded the continuation of these matches.</p>	
<p>e) Indoor rules and structure will be reviewed over the summer to align with the revised club management hierarchy.</p>	GB
<p>f) A small but steady number of responses have been received following our advertisement in the Wellington Edge.</p>	
<p>g) Graham mentioned that the Trophies have still not been engraved and it was agreed that this should be actioned without further delay.</p>	Exec
<p><b><u>Coaches</u></b></p>	
<ul style="list-style-type: none"> <li>• Martin has three further “new” bowlers approaching the end of their initial sessions. He also emphasises the need for additional coaching support.</li> </ul>	Exec
<ul style="list-style-type: none"> <li>• Richard continues to focus on development coaching and will be repeating the drills introduced at the start of last season for anyone interested.</li> </ul>	
<p><b><u>Asset Co-ordinator Tony Woollard</u></b></p>	
<p>a) Indoor Carpet problems persist. We need to write to “Greengage” to let them know the problems. Tony agreed to do this as soon as possible so that Greengage can investigate and resolve all the problems when they come in September.</p>	TW
<p>b) Clubhouse heating can be switched off next Month and repairs can then be initiated.</p>	
<p>c) I have been advised that we should fit glass “tell tales” in order to ascertain cause of the cracks. I will get this done a.s.a.p.</p>	
<p>d) Risk Assessment has been completed and is on the Web Site (thanks Jay). I will print out a hard copy and leave in club.</p>	TW
<p>e) I have investigated the possibility of new dishwasher in kitchen. It appears that there are three types of industrial washer. There is a gravity drain of the same design as we have, there is a pumped drain of the same type as we have, and a passthrough. A similar to existing would cost around £1,250 for the cheapest and a passthrough £2,370 for the cheapest. All have drawbacks in the way they can be installed. The existing washer is a gravity drain which needs to be at waist level, which means the user must twist when loading and unloading. A pumped drain washer can be fitted at floor level but that would involve lifting as well as twisting. A passthrough would also involve the user twisting when loading and unloading. It may well be that one has smaller baskets which would be easier to handle. My investigations have shown that the model we have has been superseded and is not available in this country. It was decided that the alternative dishwashers do not improve the situation so purchasing a new one at this time is not worth doing.</p>	
<p>f) The Premises License is being looked at and any problems will be considered.</p>	TW
<p><b><u>9. Functions Co-ordinator Janet Moore</u></b></p>	
<p>a) I am pleased to report that at the last Bingo evening the £300 flyer prize was won at long last.</p>	
<p>b) We had a very enjoyable tour to Torquay with almost fifty members and next year’s tour has been booked. Thanks to Steve for his hard work in organising the tour.</p>	
<p>c) The Easter Egg and Meat Raffle was held last week and proved to be very popular with members. After purchase of the prizes £135 was put into the Social Fund. As this was successful, I intend to hold another Raffle towards the end of the Outdoor season.</p>	

d) The Bar and Kitchen have had a deep clean in readiness for the Outdoor Season thanks to Alan, Marguerite and all the helpers.	
e) The New TV has been installed and we look forward to using it for sports events in the future. The first occasion will be the Grand National on Saturday coinciding with Opening of the Green. We will be holding a Sweepstake to add more interest. I would like to thank all members who are on the list for Bring and Share on Saturday.	
f) Lists for tea duties for all matches are on the noticeboard in the corridor. I will be holding a meeting on 20th April to go over tea duties for new members and any who require a refresher.	JM
g) An email has been sent out and a notice in the Clubhouse for the Tombola at the Park on Sunday 7th May. We shall need a Gazebo.	JM
h) Our Coronation Celebration on the 8th May needs a little further discussion with the Executive and Social Team. It has been decided that we will not be participating in the Rugby Club gala celebrations, but we will be supporting the Friends of the Park that day.	JM
<b><u>10 Greenkeepers Report Paul Kelly</u></b>	
<ul style="list-style-type: none"> <li>• The Green is ready for the opening on the 15<sup>th</sup> of April.</li> <li>• Paul asked everyone to ensure that the mat is continually moved up and down to prevent damage to the green as it is very wet.</li> </ul>	
<b><u>11. Matters requiring attention March/April</u></b>	
a) Coronation Day arrangements. Locations are agreed and details are ongoing.	
b) Opening of the Green. All arrangements including food are done.	Exec
c) Open Day 28 <sup>th</sup> May arrangements are ongoing and will be finalised at the next meeting.	
d) Mileage Allowance revisions. These have been re calculated using current costs but may need to be addressed again if things change.	
e) Tea Duty for Friendlies. A sheet is displayed on the Notice Board but not many names have been volunteered. It is hoped that that names will be submitted following the Opening and the upcoming meeting with members re Tea Duty.	JM
<b><u>12 Any other business</u></b>	
a) The dishwasher in the kitchen. See Tony Woolard's report.	
b) Club Licence – Tony does not expect any problems but will review in due course.	TW
c) The Wellington Pétanque Club progress. See Paul Kelly's report.	
d) Richard Manning coaching? See Graham Brown's Report.	
e) Lady coaches - Ongoing	Exec
f) Edge markers on Indoor Rink – This has been resolved by marking the radiators with a dot.	
g) Assistant for Tony Woolard. This ongoing but urgent. We are to contact members to ask if they have any experience which would be of help to Tony and relieve him of some of the work.	Exec
h) Arrangements for integrating new members into the club. See Chairpersons report re "Bowls Buddy."	Exec
i) Arrangements for Indoor only members over the summer – This to be addressed.	Exec
j) <b>13. Applications for Membership</b> - Non this month.	
<p><b>The meeting closed at 1140</b>  <b>Date of Next meeting: Friday 12<sup>th</sup> May</b></p>	
<p><b>Signed: ..... Paul Kelly (Chairman)      Date: ..... 2023</b></p>	