



## **BRUSH BOWLS AND SPORTS CLUB RULES** (Effective from AGM 11th December 2018)

- RULE 1** The Club shall be called 'The Brush Bowls and Sports Club'.
- RULE 2** The objects of the Club are:
- a) The provision of opportunities for recreation, social interaction and refreshment for the benefit of its Ordinary Members and Bowls Playing Members and:
  - b) The provision and maintenance of a Clubhouse at the Nanpantan Sports Ground, Loughborough, Leicestershire.
- RULE 3** That, the Club shall be a member of the Bowls Leicestershire Association and play the flat green game of bowls as laid down by the rules of the Bowls England Association.
- RULE 4** That, the Club shall be a Members Club and consist of Bowls Playing Members and Ordinary Social Members except where the context otherwise requires 'member' includes Bowls Playing Members and Ordinary Social Members.
- a) That the first condition of membership shall be that these rules are accepted as final and binding.
  - b) Membership shall be open to anyone on application. Every candidate for Membership shall be proposed and seconded by members of the Club. Their full name, address, telephone number and occupation - email DOB shall be entered on the application form, together with the names of the members proposing and seconding their application.  
A list of applications shall be exhibited prominently in the Clubhouse for a period of at least two weeks before their election as a member. Until the candidate is selected as a Member they shall not be entitled to any privileges of the Club.
  - c) In the event that an Ordinary Social Member seeks to convert their membership to Bowls Playing Membership, an application shall be submitted to the Management Committee for consideration.
  - d) Each member of the Club shall (to the extent that such a person is not entitled to recover under any policy of insurance) be entitled to be indemnified out of any and all funds available to the Club which may lawfully be so applied, against all costs, expenses and liabilities



whatsoever incurred by such person in the proper execution and discharge of duties undertaken on behalf of the Club or arising there from, or incurred in good faith in the purported discharge of such duties.

- e) Members from other Clubs, visiting for the purpose of participating, observing or supporting scheduled activities at the Club shall, for the duration of their visit only, be considered as Ordinary Social Members and be entitled to use the facilities of the Club.

#### **RULE 5**

That the General Meeting shall be held annually, the date and time of which shall be posted on the notice board of the Club 14 days prior to the meeting, and that there shall not be more than 13 months between annual meetings. Eleven shall form a quorum to elect Committees to manage the affairs of the Club.

- a) All Members shall be entitled to use the Clubhouse and bring visitors to the Club at any time and utilise the facilities within the Clubhouse.
- b) That a Bowls Playing Member shall be entitled to the above but also to be selected to play on Club matches and to use the green for competitions, casual bowls and the use of the dressing room.
- c) The Management Committee shall adhere to the full **BOWLS ENGLAND** Rules & Regulation No 9 approved 23rd November 2013. **Disciplinary Rules in relation to Misconduct at Club level at Licensed Tournaments Misconduct.**
- d) No betting shall be allowed in the Club and no lottery shall be promoted by any member of the Club in aid of the Club funds without prior permission of the Management Committee.

#### **RULE 6**

At the Annual General Meeting the following shall be elected:

President, Vice-President, Honorary Secretary (Ex Officio), **is ex officio correct? This is used when the position is filled automatically not through AGM vote?**

Honorary Treasurer (Ex Officio), Assistant Secretary, Fixture Secretary, Club Captain and Vice-Captain, Competition Secretary, Green Ranger, Bar Manager, Maintenance Manager, Entertainment Manager, Publicity Officer, One Playing Member and Four Trustees elected tri-annually.

#### **NOTE:-**

Past President, President, Vice-President, Fixture Secretary, Club Captain and Vice-Captain, Competition Secretary & Green Ranger should all be Bowls Playing Members.



- a) The Management Committee shall be constituted as follows:  
President, Vice-President, Past President, Honorary Secretary, Honorary Treasurer, Assistant Secretary, Bar Manager, Maintenance Manager, Entertainments Manager, Club Captain, Publicity Officer and one elected Bowling Member and Ladies Representative. Six members shall form a quorum.

An Entertainments Manager shall be elected to organise all entertainment, fundraising and Club functions within the Clubhouse and shall have the power to co-opt additional members onto the Entertainment Committee.

A Bar Manager shall be elected who will be responsible for maintaining bar stocks, general bar management and organising the volunteer bar staff. He will provide a monthly report to the Management Committee.

A Maintenance Manager shall be elected who will be responsible for maintaining the internal and external fabric of the building and other general maintenance work with the aid of volunteers or contractors, which ever is appropriate. He will provide a monthly report to the Management Committee.

A Green Committee made up of the Green Ranger and three other elected at the AGM will be responsible for supervising and ensuring greens maintenance is carried out.

- a) All other elected officers to have full access to the Management Committee through the Hon. Secretary who will include such item in the next meeting agenda. In an emergency the Hon. Secretary shall call an emergency meeting. This will enable officers to manage their own areas of responsibility and provide monthly reports to the Management Committee.
- b) The Committee shall meet at least once a month or as required to conduct the business of the Club. All business and transactions conducted at the meetings shall be recorded and minuted.
- c) The Selection Committee shall consist of a Bowls Playing Captain and Vice-Captain. Ladies teams shall be selected by the Ladies Captain. The President shall have the casting vote if requested. Two shall form a quorum.

**RULE 7**

That, at all meetings of the Management Committee, the President shall have the casting vote.



- RULE 8** Any Committee Member absenting himself from three consecutive meetings without giving sufficient reason or apology, shall be deemed to have signed. The Committee shall have the power to fill any vacancy which may occur.
- RULE 9** That the subscriptions for the following year to be fixed by the Management Committee and be presented at the Annual General Meeting. Subscriptions shall be payable on election to the Club, and thereafter on the 1st January with payment not later than the 2nd week in February. Any members failing to pay their subscriptions before this date shall be deemed not to be members and shall not be entitled to match play or use the facilities of the Club.
- RULE 10** At all General Meetings of the Club, each member shall have one vote, except that only Bowls Playing Members may vote on bowling matters.
- RULE 11** That the playing season commences and ends at the discretion of the Green Ranger.
- RULE 12** That for every match, the Selection Committee shall select players, plus a number of reserves. Should any member selected give notice at a later date that he is unable to play, the Chairman of Selectors, Team Captains or appointed person shall have the power to re-arrange the team. Team Captains or appointed person shall have the power to re-arrange the team, if necessary according to the capabilities of the reserve or reserves which have been subtitled.
- RULE 13** Dress Code for Bowling shall be as follows:

#### Introduction

Standards for Dress Codes are a top down process set first **Bowls England**, then **County** and finally at **Club level**. For new members it can be confusing to get it right.

Now at the **Bowls England** top level the dress code is more relaxed and is evident in national competitions. The Club Guidance for members, which is a more modern code but also but also retains the standards of the existing tradition. **(SEE APPENDIX A FOR FULL DETAILS)**

- RULE 14** That the Bowls Playing Members are expected to take an interest in the preservation of the green, and on no account will play on the green in matches, or practice be allowed unless bowling shoes or slippers are worn. Throwing matches or tobacco, etc. on the green or in the gutter is strictly prohibited. Normal etiquette must be observed on or around the green at all times in order that no one is offended or distracted whilst playing bowls.



- RULE 15**
- a) Potential Club members may be introduced for a period not exceeding one month.
  - b) An out-of-town guest may be introduced for the duration of his stay with the permission of a Committee Member.
  - c) A member shall be allowed to introduce a local visitor not exceeding three times per season, with the permission of a Committee Member and upon payment of a set fee per game.
- RULE 16** That should any question or dispute arise not provided for in forgoing rules, or as to the construction thereof, the same shall be referred to the Committee and their decision shall be final.
- RULE 17**
- a) That no alteration or addition to these rules be made, except at the general meeting of the Club, that 14 days notice be given in writing to the Hon. Secretary of any proposed alteration or addition.
  - b) That the Management Committee may make/vary and revoke by-laws provided they are not inconsistent with these rules for the administration and control of the day-to-day internal affairs of the Club. These by-laws shall be binding on all members of the Club.
- RULE 18** The bar on the Club premises shall be permitted to supply alcoholic drinks at such hours as may from time to time be fixed by the Management Committee, and as posted in the Club. The Management Committee of the Club shall ensure that the provision of the Current Licensing Act, any relevant Acts and any conditions attached to the License granted to the Club are adhered to in all respects.
- RULE 19**
- a) There shall be four Trustees of the Club appointed by the general meeting.
  - b) A Trustee shall hold office for three years or until he resigns or until a resolution removing him from office shall be passed at a general meeting.
  - c) The Trustees shall in all respects act with regard to any property of the Club held by them as directed by the Management Committee, and shall have the power to hold the tenancy or conveyance of the Club premises and to assure the legal ownership of the Club assets and at all times to act in accordance with the wishes of the Management Committee and in the best interest of the Club.
- RULE 20** That neither the Club nor Officers shall be liable to any Member or guest for any loss of or damage to any property occurring on Club premises.
- RULE 21** That if the Club shall pass at a General meeting by a majority comprising two thirds or more of the Membership present and entitled to vote, a resolution of intention to dissolve the Club, the Management Committee or failing them the Trustees, shall take immediate steps to convert the Club assets into money. The proceeds of the



conversion, unless otherwise proposed by the Membership, shall be sed by the Trustees firstly to discharge all debts and liabilities of the Club. Any assets of the Club that remain following this will become the property of an appropriate bowls Club charity.

- RULE 22** All payments on behalf of the Club over £25.00 shall be made by cheques signed by two of the Members authorised to do so.
- RULE 23** No Member shall receive at the expense of the Club, any commission, percentage or similar payment on or with reference to purchase of intoxicating liquor by the Club.
- RULE 24** That the Hon. Secretary of the Club shall maintain at the Club premises a list of names and addresses of all Members of the Club.



## APPENDIX A Dress Code

**Footwear:** For ALL GAMES IT IS ESSENTIAL that flat shoes are worn on the green and are available to purchase from many recognised bowls suppliers and manufacturers. This complies with Bowls England Guidance should be White/Grey/Brown.

### Clothing: (Mens and Ladies)

Events	Weekdays	Weekends
Roll Ups	Tailored Shorts*/Trousers/Skirts - Grey ** White tops with collar	Tailored Shorts*/Trousers/Skirts - Grey ** White tops with collar
Club Matches	Tailored Shorts*/Trousers/Skirts - Grey ** Club shirts***	Tailored Shorts*/Trousers/Skirts - White * Club shirts***
Away Matches	Tailored Shorts*/Trousers/Skirts - Grey ** Club shirts***	Tailored Shorts*/Trousers/Skirts - White * Club shirts***
League Matches	Tailored Shorts*/Trousers/Skirts - Grey ** Club shirts***	Tailored Shorts*/Trousers/Skirts - White * Club shirts***
County Games	Check specific rules on count website or handbook (White*)	Check specific rules on count website or handbook (White*)
Special Social	Normally smart casual but look for details on specific event	Normally smart casual but look for details on specific event

Always check on the team sheet where appropriate.

#### Notes:

- Colours:** White means white or cream  
Grey - mid to dark grey preferred but if it says grey on the label is acceptable
- Shorts:** White or grey as defined above. Currently should be Bowls England but this could be relaxed in the future.
- Club Shirts:** Current Club shirts and showerproof Club jackets may be purchased via the Treasurer.
- Travel wear to Matches:** (Home and Away) Grey trousers and blazer or Club showerproof jacket, Club shirt and dark shoes.
- Ladies travelling to matches:** For Lady bowlers, due to restrictive changing facilities at some clubs, may travel in their bowling outfits.