

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE OPEN SPACES & AMENITIES COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 16th MAY 2022

PRESENT: CLLRS MRS G GODDEN [CHAIR], MRS A THROSSELL [VICE-CHAIR], A MULCUCK, N NEWMAN & MRS J DEARDEN
MRS G JEFFS [AMINISTRATIVE ASSISTANT]

40. **OPENING OF MEETING**

The meeting was opened by the Chair at 7.42pm.

41. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

42. **DECLARATION OF MEMBERS' INTERESTS**

Cllr Mrs Dearden declared a personal interest in item 46d) Personal Training admin fee. Cllr Mrs Godden declared a personal interest in item 47 as she retains an allotment. Cllr Mulcuck declared a personal interest in item 49 as the noticeboard would be close to his property.

43. **ELECTION OF VICE CHAIR**

Cllr Anne Throssell was nominated by Cllr Newman and seconded by Cllr Dearden. There being no further nominations, Cllr Throssell was duly elected Vice Chair of the Open Spaces and Amenities Committee for 2022/2023.

44. **FINANCE**

(a) Financial Analysis Month 1

It was noted the water cost (4012) was very high as this is an estimated bill and in 6 months' time a credit will be issued and this will 'latten out'.

45. **MATTERS ARISING FROM PREVIOUS MEETINGS**

Groundwork Schedule – Update

The latest schedule was circulated and it was noted that progress was being made but some tasks had now been rescheduled until September [such as tree/hedge trimming as they cannot be done in nesting season].

It was **REPORTED** that 4 paver slabs on the walkway around the entrance to the Parish Office/ Kilnbarn are loose and need attention to level these out. It was **AGREED** these should be looked at as a priority.

46. **RECREATION GROUNDS MATTERS**

(a) Football pitch review

A discussion took place regarding pitch fees. It was **NOTED** fees were frozen because of the pandemic. With consumables and fuel increasing it was **AGREED** that fees for this season will go up by 20%.

	2019/2020	2022/2023
Jnr Team	£160.00	£192.00
Snr Team	£319.00	£382.80

(b) Line marking fee review

It was further **NOTED** that the cost of football consumables had risen considerably. With this in mind, this fee will be increased by 20%. Therefore new line marking fees for 2022/23 will be:

First season mark out	
2019/20	2022/23
£30.00	£36.00

Weekly mark out	
2019/20	2022/23
£15.00	£18.00

These fees only apply to the old recreational grounds at New Road.

(c) Football training

The Administrative Assistant **REPORTED** the training schedule has been received and throughout the summer months starting May to August/September the Kilbarn recreational grounds would be used every night and weekends for training. At points throughout the week there can be 3 teams per night training. A discussion took place regarding the over use of the grounds. It was **NOTED** that with the investment of top soil/dressing and seed so the goal mouths and condition of the grass can be improved. It was felt this investment needed time to see the benefit. It was further **NOTED** that all Council members were in agreement that no football is to be played from mid July to August (summer Holidays).

(d) Recreational ground admin fee review (football)

An email was **READ** from LL Coaching regarding the current admin fee. It was **NOTED** the admin fee was introduced for groups/organised activities to use the recreational grounds. It was **REPORTED** that LL Coaching had grown in numbers significantly and the area used was much larger than originally agreed. At some football camps, numbers can exceed 80. LL Coaching hire the shower rooms if the weather is poor and for the facilities and to store belongings. It was felt this had 'outgrown' the original agreement and fee. A new fee of £36.00 plus VAT was proposed by Cllr Newman and seconded by Cllr Godden.

Groups of less than 20 will pay £36.00 plus VAT for a quarter
Groups of more than 20 will pay £36.00 plus VAT per day.

It was Further **NOTED** that checks will be carried out for admissions and numbers of groups etc.

(e) Fencing Quotes NRRG (if available)

The Administrative Assistant **REPORTED** some of the fencing at the old recreational grounds were in need of replacement. It was further **REPORTED** this new/updated quote would be received and funds from Ear Marked Reserves would be used to carry out this work.

RESOLVED The administrative assistant to chase quote and report back at the next meeting.

(f) Music Fun day August Kilnbarn rec

A **REQUEST** was read for a music fun day on 27.08.22 using the recreational ground for a food truck, stalls and a band area for music performances.

RESOLVED To accede to this request

(g) Church Pre-School sports day – village green request

A **REQUEST** was read for the Church Pre School to use the village green for sports day on Jun 20th, if poor weather a reserve date of 27th June 2022 was **AGREED**

RESOLVED To accede to this request.

47. **ALLOTMENT MATTERS**

(a) Allotment Review of responsibilities establish a sub committee

A sub committee was formed and Cllr Mulcuck, Cllr Throssell and Cllr Godden as Allotment Managers will be members. It was **REPORTED** that other local parish council's manage their allotments differently to Ditton. It was **AGREED** that the groundstaff can retract on some maintenance jobs within the allotments. The Committee have agreed the following new rules:

- Letting or re letting a plot will now be let as soon (groundstaff will no longer clear plots)
- Paths and areas within the allotments will no longer be maintained by DPC Groundstaff
- (DPC groundstaff will trim the outside perimeter cage)
- Compostable heaps will now need to be in plastic compost bins and the wooden ones are attracting rats.
- The waste bin will no longer be emptied, all rubbish will need to be taken away
- The tap will be shut off from 1st November to 1st March

48. **MUGA – REFURBISHMENT**

(a) Update if available

It was **REPORTED** by the Administrative assistant that research had been undertaken on the surface. Each club/sport organisation had been contacted and ALL were in agreement that the proposed 'Tiger Turf Evo Pro Multi Use' would suit all. It was further reported that contact had been made with Trevor May the contractor and they also agreed this surface was the most commonly used as a Multi Use area. It was suggested that the admin assistant would try and get a rough cost from Trevor May for the total cost of the

refurbishment. All Councillors were in agreement and recommended this to go to Full Council for ratification.

RESOLVED to be placed on the next full council agenda

49. **NEW NOTICEBOARD BRADBOURNE LANE**

(a) New location for a new noticeboard Bradbourne Lane

The previous request for a notice board in the vicinity of Bradbourne Lane was discussed. It was **NOTED** the Administrative Assistant had contacted KCC and they would 'prefer' the location of the new noticeboard to be on land owned by the residents. The Admin Assistant asked Cllr Mulcuck if he could provide information regarding the land owner. The Council **AGREED** this could be placed on the location suggested if sufficient evidence of land ownership was produced.

50. **THE FORD**

The Admin Assistant advised that a site meeting had taken place with KCC and the Environment Agency. Both the Environment Agency and KCC have deemed that the Ford is NOT the responsibility of the Parish Council. The EA would be responsible for the 'normal flow' of the water. It was **AGREED** that in the summer months when the water had receded to the bollards, the Parish Council Ground staff would clear the silt. The Ford has a very healthy ecology system and this is evident with the amount of baby fish (fry).

51. **CORRESPONDENCE**

None Received

52. **CLOSURE**

The meeting closed at 9.10pm.

Chairman
6th June 2022

