

## Elkesley Parish Council

I hereby give you notice of a Meeting of the Elkesley Parish Council to be held on Tuesday 19<sup>th</sup> July 2022 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 12<sup>th</sup> July 2022

*W Davies*

Clerk to the Parish Council

### AGENDA

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 21<sup>st</sup> June 2022
- 7) To approve payments and the finance reports as of 21<sup>st</sup> June 2022
- 8) To approve Jubilee event expenses
- 9) To purchase additional streetlight poppies
- 10) To consider any planning applications as listed or planning correspondence
- 11) To approve the review and update of the Neighbourhood Plan, including representation and support from the Parish Council
- 12) To consider information received from Clifton Park regarding putting a small sand pit on the play area
- 13) To appoint representatives for external groups
- 14) To appoint Councillor's roles and responsibilities
- 15) To discuss a working group for the cemetery
- 16) To receive reports and consideration of any expenses on the following:
  - a. Sports field & play area plus BMX safety inspections
  - b. Cemetery & Independent Memorial Inspection
  - c. Defibrillator inspections
- 17) To receive highways and service faults
- 18) To receive items for information only
- 19) Time and date of the next Parish Council meeting

Minutes of the meeting held 19<sup>th</sup> July 2022

Signed: *J Skelton*

Date: *27<sup>th</sup> September*

*2022*

Minutes of the Elkesley Parish Council meeting held on Tuesday 19<sup>th</sup> July 2022 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

**Present:** Cllr Skelton (Chair), Cllr May, Cllr Savill, Cllr Stronach, Cllr Gounsell and Cllr Jefferson  
**Others:** Mrs Davies (Clerk), County Cllr Nigel Turner and members of the public

**2736/22 To receive apologies and reasons for absence**

No apologies received.

It was noted that Cllr O'Brien will be a few minutes late.

**2737/22 To receive and record declaration of interests from Members in any item on the agenda**

No declaration of interests received.

**2738/22 To receive the Chair's report**

The Chair gave his report to the Council.

- Anti-social behavior in the village has been tackled. A number of nuisance drivers and riders, overloaded and dangerous loads stopped and fines and points been issued.
- Work on the pub site is now moving at a fast pace
- The Chair has been down to Crooksford a number of times; there was a lot of rubbish bagged up and in the bin. Many people at the site enjoying themselves in the warm weather – many
- The Chair gave his personal thanks to the Parish councillors have spent minimum 40hrs working for the village during the month – these include admin duties, work on BMX track defibrillators checks, bins emptying, safety inspections, grass cutting in church etc.
- The Chair thanked the Memorial Hall Committee for what they do for the village; the Parish Council and Memorial Hall's relationship has grown stronger by the week which will benefit all the villagers further and in the future
- The village is looking well and tidy

**2739/22 To suspend the meeting to hold a 10 minute public session**

The Chair suspended the meeting to allow members of the public to speak.

- A resident has offered to make a fence in a corner of the fenced play area to provide an area for a sandpit; plus volunteer to help with the labour. The fencing would be to the same standard as the one already around the play area. It will have a self-closing gate that opens outward.

The price would be just for the cost of materials of £200 or less and free labour.

The sand is still to be costed but could be around £300.00. This is a lot cheaper than the estimated cost of £1,000 for contractors to do.

- The Chair of the Memorial Hall reported that the Bassetlaw Foodbank will be visiting the village hall car park with a mobile shop on Friday lunch times. The Committee has applied for a bar licence. Their Annual General Meeting will be held on the 22<sup>nd</sup> September.

Cllr O'Brien joined the meeting during this item.

**2740/22 To receive reports from the District & County Councillors**

Minutes of the meeting held 19<sup>th</sup> July 2022

Signed: *J Skelton*

Date: *27<sup>th</sup> September*

*2022*

**County Councillor**

County Councillor Nigel Turner gave his County report.

**2741/22****To approve the minutes of the meeting held 21<sup>st</sup> June 2022**

Cllr Stronach proposed to accept the minutes of the meeting held 21<sup>st</sup> June 2022 as a true record; this was seconded by Cllr May and resolved by the Council – 7 votes. The Chair duly signed the minutes.

**2742/22****To approve payments and the finance reports as of 21<sup>st</sup> June 2022**

The Clerk previously circulated copies of the financial report, budget and copy of bank statements for the Councillors to view.

Cllr Grounsell proposed to accept the financial reports and approve the following payments; this was seconded by Cllr Savill and resolved by the Council – 7 votes.

- a) Memorial Hall – Room Hire & Post Office Contribution £42.50 (2213)
- b) Wages £635.00 – (SO)
- c) R May – reimbursement of fuel for grass cutting and bin cleaning £55.27 (2214)
- d) J O'Brien – reimbursement of big bags £28.79 (2215)
- e) Mr Oldbury – reimbursement for Ionos invoice – website and domain fee £11.99 (2216)

**2743/22****To approve Jubilee event expenses**

Cllr Jefferson submitted his expenses for the Jubilee event of £455.61

Cllr Grounsell proposed to approve the Jubilee expenses of £455.61; this was seconded by Cllr Stronach and resolved by the Council – 7 votes. Cheque (2217).

**2744/22****To purchase additional streetlight poppies**

Cllr O'Brien proposed to purchase 40 large poppies for the streetlights at a cost of £3 each; this was seconded by Cllr May and resolved by the Council – 7 votes.

**2745/22****To consider any planning applications as listed or planning correspondence**

No applications received.

**2746/22****To approve the review and update of the Neighbourhood Plan, including representation and support from the Parish Council**

Following a discussion with Neil Oldbury – Cllr May proposed that the Parish Council supports and approves to carry out a review and update of the Neighbourhood plan, with Cllr Skelton as Representative; this was seconded by Cllr Stronach and resolved by the Council – 7 votes.

**2747/22****To consider information received from Clifton Park regarding putting a small sand pit on the play area**

Following on from the discussion in the public session; the Chair commented that the council has an opportunity to install a sandpit area for a low cost which would be an asset to the village.

Cllr O'Brien reported on her conversation with Rotherham Council regarding their large sandpit in Clifton Park, Rotherham. Recommendations made were:

Minutes of the meeting held 19<sup>th</sup> July 2022

Signed: *J Skelton*

Date: *27<sup>th</sup> September*

*2022*

- Not to use wood around any sandpit; it degrades and then splinters occur which could injure children
- Possible issue regarding worms and cat
- They have staff on site to check the sand four times a day, recording the inspection and also take a photo of the area at the time of inspection. Do we have the manpower to do that? Cllr Savill and Cllr May offered to carry out inspections during the day.
- The sand has to be play sand (cleaned) and to be aware of the initial cost of sand and replacing it.
- Recommend not cover the sandpit as doesn't dry out.

The Chair commented that this will be a lot of work and will only work if the council continues to maintain the sandpit.

After discussion, Cllr Savill proposed in principal to construct a sandpit subject to obtaining and approval of costings; this was seconded by Cllr Stronach and resolved by 7 votes.

#### **2748/22 To appoint representatives for external groups**

Cllr Stronach proposed to appoint the following representatives for external groups; this was seconded by Cllr May and resolved by the Council – 7 votes.

South East Bassetlaw Central Forum – Cllr O'Brien and Cllr Savill  
 Elkesley Memorial Hall Committee – (nominations put forward for selection by the Memorial Hall Committee) – Cllr Savill, Cllr May and Cllr Jefferson  
 Representative for the Neighbourhood Plan Steering Group – Cllr Skelton

#### **2749/22 To appoint Councillor's roles and responsibilities**

##### Volunteers for Cllr Roles & Responsibilities for 2022-23

- Walking Routes – Cllr Skelton
- Safer Neighbourhoods & Crime Prevention Liaison – Cllr Stronach and Cllr May
- Reporting roads and service faults – Cllr O'Brien
- Village information boards – Parish Clerk and Cllr O'Brien
- Football Liaison – Cllr May
- Play park bins – Cllr May and Cllr Savill
- Play area and sports field risk assessments and inspections – Cllr May, Cllr Savill and Cllr O'Brien to assist
- BMX risk assessments and inspections - making safe as required – Cllr Grounsell
- Cemetery Liaison – Cllr Stronach
- Cemetery working group (agreed on agenda item 15) Cllr Skelton, Cllr May, Cllr Jefferson and Cllr Stronach
- Snow Warden – Cllr Stronach
- Church yard grass cutting – Cllr Savill and Cllr Grounsell
- Checking defibrillator – Cllr Savill
- Idle Times reports – Cllr Savill
- Christmas event – Cllr Grounsell
- Remembrance event and lamp post poppies – All Councillors

Minutes of the meeting held 19<sup>th</sup> July 2022

Signed: *J Skelton*

Date: *27<sup>th</sup> September*

*2022*

- Website and social media – Cllr O’Brien
- To assist the Clerk with staff management responsibilities – Cllr O’Brien

Cllr Stronach proposed to approve the above appointed roles; this was seconded by Cllr Grounsell and resolved by the Council – 7 votes.

**2750/22 To discuss a working group for the cemetery**

After discussion – Cllr Stronach proposed that the cemetery working group consists of Cllr Skelton, Cllr May, Cllr Jefferson and Cllr Stronach; this was seconded by Cllr May and resolved by the Council – 7 votes.

**2751/22 To receive reports and consideration of any expenses on the following:**

**Sports field & play area plus BMX safety inspections**

Cllr May reported on some dog fouling in the play area.

Cllr Jefferson to send his play area inspections to the Clerk so that Cllr May can carry out any repairs that require doing.

Cllr Grounsell to forward his BMX inspection sheets to the Clerk. Cllr Grounsell requested approval to set a small sign for the BMX area – this was proposed by Cllr O’Brien and seconded by Cllr May and resolved by the Council – 7 votes.

Cllr Grounsell would like to carry out some work to the BMX track; this is to be costed up and put on the next agenda for approval.

**Cemetery** – Cllr Stronach reported all was okay in the cemetery, except for the supply of water.

**Defibrillator inspections** – Cllr Savill reported the defibrillators were okay.

**2752/22 To receive highways and service faults**

Nothing additional to report.

**2753/22 To receive items for information only**

- New terms and conditions to approve for the hall hire
- Work to be carried out on the BMX track

**2754/22 Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held on 20<sup>th</sup> September 2022 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.