

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 4 th September 2019 at 7:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Graham Edmed, Malcolm Ireland Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett Shellina Prendergast until 8.15pm PCSO John Boyd until 8.15pm

Cllr Prendergast updated the meeting

1. Apologies: Cllr: Karen Chappell-Tay
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meetings held on to be 3rd July and 21st August were agreed
4. **Financial Regulations** – to be carried forward
5. **Impact Assessment** – to be carried forward
6. **Document Retention Scheme** – to be carried forward
7. **Financial Risk on Investments** –

The Parish Council resolved to approve this document

8. **Police**
No crimes reported
Ewatch circulated
Summer Newsletter 2019 - Annual Policing Survey edition - Circulated
9. **Consultations**
 - I. Annual Policing Survey
 - II. South Eastern timetable change.
 - III. Kent and Medway Energy and Low Emissions Strategy Consultation - deadline 23 September
 - IV. Draft Kent and Medway Housing Strategy 2019-23 - consultation deadline 12 noon on 9 September
 - V. DEFRA Consultation on reducing personal water use and the first draft response for the JPG by John Horne
 - VI. CIL – The Clerk was instructed to reply in favour of the amendments.
10. **Highways including Public Transport**
Cllr Ireland reported
Public Transport
KCC Community Transport Grant Scheme 2019-20
11. **Lighting**
Prime-one maintenance offered a monthly rate for both Columns at £15.86 for both columns not including VAT

The Parish Council resolved to accept this.
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12. **Training**
Clerk is starting CILCA 17/9/19 at a cost of £450.00 would ESPC be prepared to contribute

The Parish Council resolved to contribute £80.00 towards this.

Finance and Transport conference 2019 – circulated
Dynamic Councillor Event - Kent Fire and Rescue Road Safety Experience - circulated
13. **KALC**
NALC newsletters circulated
Community Resilience/Emergency Plan Questionnaire completed
Spreadsheet of Parish and Town Councils and Neighbourhood Forums in the county that have either produced or are producing a Neighbourhood Plan – circulated
Chief Exec bulletin
KALC news – August 2019
NALC Annual conference
Recycle week

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14. Local development Framework

Local Plan

Briefing: Review of Local Plan - Monday, 22nd July – Cllrs Turnill and Ireland reported.

The Local Plan Review – Scoping Themes, Issues and Initial Choices (Regulation 18) has been prepared for informal public consultation. The Consultation opens on 19th July. Comments must be received no later than 5pm on Monday 30th September.

G & T Planning Inspectorate appeals – correspondence circulated.

15. Planning

Correspondence

I. Planning Training 6/8/19 – slides circulated:

II. MBC decisions:

i. 19/502369/FULL Lower Lodge Friday Street ME17 3DD

Removal of rear sheds and outhouse, and erection of a part single storey, part two storey extension to rear of listed dwelling to provide kitchen and 2 bedrooms - Refused

ii. 19/502370/LBC Lower Lodge Friday Street ME17 3DD

Listed Building Consent for removal of rear sheds and outhouse, and erection of a part single storey, part two storey extension to rear of listed dwelling to provide kitchen and 2 bedrooms - Refused

III. Enforcement – Closed meeting

The Clerk updated the Parish Council.

16. Finance

I. Correspondence

II. No items of income to be noted

III. Items ratified for payment

J Burnett	155.68	Salary
J Burnett	155.48	Salary
Go cardless	13.20	Tailored Auto Pensions
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HMRC	38.80	Paye
HMRC	39.00	Paye
EDF	76.26	Street Lighting

Items approved for payment online

SVPC	78.00	Room hire
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James Ferguson	95.00	Play area inspection
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IV. Bank Balances

Unity	10955.33
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Nationwide	8161.70
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V. Bank Reconciliation approved

VI. Performance against budget approved

17. Play Areas

I. Play area reports

Annual – report circulated

Weekly – no issues

Monthly – safety surface needs sweeping

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18. **Village Hall**

- I. Request from Village Hall Management Committee to pay their recent bill for lighting works £740.00 plus £148.00 vat
- II. Report –
- III. Lease – to be carried forward

19. **Correspondence**

Mayor of Maidstone's Charity Wine and Cheese Tasting Evening - 27 September 2019

NATIONAL CSSC Green Message - UK Protect Bulletin – 2 Aug 2019

20. **Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.

21. **Additional matters to be discussed at next meeting**

22. **Date of next Parish Council Meeting to be agreed 9/10/19**

23. Meeting closed 21.40