



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9TH JUNE 2015 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

- 021/15 **PRESENT:** Cllrs Adam, Brown, Childs, Newton, Reed, Robertson and Tippen. The Clerk, Community Warden Mira Martin and PCSO Nicola Morris were also in attendance.
- 022/15 **APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs Boswell, Mannington, Turner and Weir
- 023/15 **(a) DECLARATION OF INTEREST:** Cllrs Newton and Reed declared an interest in item 027/15(f) as Trustees of Marden Memorial Hall.
(b) COUNCILLORS REGISTER OF INTEREST: There were no amendments to the register of interest
(c) GRANTING OF DISPENSATION: There were no requests for granting of dispensation.
- 024/15 **MINUTES OF THE PREVIOUS MEETING**
 Minutes of the Annual Parish Council meeting held on 12th May were agreed and signed as a true record.
- 025/15 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** No member of the public were in attendance.

The meeting to be adjourned for the following items:

EXTERNAL REPORTS

Borough Councillors – no Cllr present

County Councillor - not present

Police: PCSO Nicola Morris reported the month's crime figures: Crimes since last meeting 2: 1 criminal damage and 1 theft. Other information submitted included vehicles being broken into at Marden Station on 1st June with one set of golf clubs being stolen for one vehicle – BTP have been notified; a suspicious vehicle had been reported in Summerhill Road on 23rd May; reports of young persons being seen with catapults and parents have been spoken to; incidents at toilets were being monitored; reports of people seen trying to take items from the charity bin at Marden library car park; met with representative of Golding Homes and continuing to meet on a regular basis; surgery held on 6th June and also attended the Big Musical Picnic with the mobile police station and 2 other officers.

Community Warden: Raised the Dog Show which was taking place on Sunday 14th. A new law is coming into force that all dogs have to be microchipped and this is being offered free on Sunday.

The meeting was reconvened for the rest of the agenda.

026/15 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

Allen & Maplesden Charity Trustees – The Clerk was asked to contact the Chairman of the Trustees to ask which four of the Trustees were representatives of the Trust who were nominated by the Parish Council. Following this the Council would discuss and nominate four representatives at the July meeting.

027/15 PARISH MATTERS

- (a) Local Needs Housing - No date for the appeal hearing had been registered on the Planning Inspectorate website
- (b) Business Forums
MBF – Holding an open evening on 2nd July at Burtons, Pattenden Lane.
NRBF – No representative in attendance
- (c) Police Forum - minutes of previous meeting had been circulated to Cllrs.
- (d) Communication
 - (i) Newsletter – All Summer newsletters should now have all been delivered. The next newsletter was due to print on 28th August and the Clerk had visited the site office at Highwood Green to ascertain road layout and to ask to be informed when residents move in.
 - (ii) Website – continually being updated
- (e) Cemetery – Exclusive Right of Burial Certificates – no certificates for signing
- (f) Marden Memorial Hall Roof update, outcome of tenders, borrowing approval application and Public Works Loan application – a tender report had been received and Cllrs requested that an Extraordinary Full Council meeting be called prior to Planning Committee next week to discuss this further.
- (g) Napoleon Drive Transfer – no further information to report
- (h) Marden Parish Council Action Plan – this had previously been circulated to Cllrs. Although at the last meeting it was suggested that the Action Plan be incorporated into the monthly reports the Parish Council needs to have an Action Plan as part of the criteria of the Local Council Award Scheme. Cllrs agreed to adopt this.
- (i) Marden Parish Council Dignity At Work Policy – Cllrs Brown and Tippen had drafted a new Dignity at Work Policy which had been circulated to Cllrs. Document was agreed and adopted.
- (j) Electricity Supplier – information regarding possible transfer – prices had been obtained as to standard charges and unit rates. Cllrs agreed to discuss this at the next Finance meeting. The Clerk was asked to provide a comparison for this meeting.
- (k) KM article on 15th May 2015 – Re library transfer – Cllrs were shown an article from the Kent Messenger stating that KCC's plans are in "limbo" regarding library transfers for information.
- (l) Conifers at Cranham Square – The Clerk had written to Golding Homes stating that the Parish Council intended to remove the conifers unless a response from Golding Homes was received. No response had been forthcoming therefore Cllrs agreed to instruct a tree surgeon to remove the conifers as soon as possible.
- (m) CCTV – an order for one camera had been placed on 18th May and the Clerk was awaiting confirmation of invoice and delivery. Taylor Wimpey had been contacted regarding the possibility of connection to a building on Rookery Court to install a camera overlooking the play equipment. A response had been received but it felt that this option was not a possibility.
- (n) MBC – Planning Application MA/13/1928 – S106 contribution for open space. An email had been received from Catherine Slade which had been circulated together with CIL Regulation information. The application was reconsidered by MBC Planning Committee on 28th May regarding S106 contributions and a letter had also been sent from Marden Parish Council to Ward Councillors regarding the Council's concerns. This was discussed and agreed that Southons Field which is owned by the Parish Council would be put forward for S106 contributions for the provision of new pavilion with services along with phase 2 of the adventure trail and it was agreed that this would maximise the facilities for all residents of Marden. Cllrs felt that this met all the CIL Regulation criteria.
- (o) MBC – Dog Show at Marden Playing Field – 14th June 2015

- (p) Marden Neighbourhood Plan – offer of assistance for preparation of document from graphic designer – One estimate had been received regarding costings and a further response was awaited. Cllrs considered the estimate received and asked that the Clerk speak to the other graphic designer to ascertain whether he wishes to quote for the work.

028/15 COMMITTEE REPORTS

- (a) **Amenities Committee** – There was no Amenities meeting held in May. Playdale had been offered the contract for the adventure trail and thanks expressed to Cllrs and Mrs Adam for meeting with providers and taking this forward. A deposit cheque had been sent off and work was planned to commence on 13th July.
- (b) **Planning Committee** – Minutes of Planning Meetings held on 19th and 26th May had been previously circulated.
- (c) **Other Conferences/Meetings attended:**
 22nd April – Redrow meeting – notes previously circulated
 29th April – KALC Area Committee – Minutes previously circulated
 13th May – Internal Auditor visit – report circulated – item under Finance below
 15th May – Marden SWMP meeting – an update would be provided at the next meeting
 18th May – 7th Rail Summit – update from Network Rail, Southeastern and Eurostar
 21st May – KALC New Councillor Induction – Cllr Childs attended
 21st May – Rural Neighbourhood Police & Parish Forum – minutes circulated
 8th June – Hall Trustees meeting
- (e) **Conferences/Meetings for the coming months:**
 11th June – South Maidstone Action for Roads and Transport (SMART) – Cllr Childs attending – this meeting has now been cancelled
 17th June – SLCC Clerks Conference – The Clerk and Assistant Clerk will be attending
 27th June – Parish Council S106 site meeting at 9.30am
 17th July – Pear Technology training
 24th July – KALC Councillor Conference (TBC)

029/15 CORRESPONDENCE

- (a) KALC Area Committee – Economic Development Strategy response – noted
- (b) MBC – response regarding CCTV funding bid – The Parish Council's bid for this funding stream had been unsuccessful
- (c) MBC Housing and Community Services unit restructuring update – noted
- (d) Local Government Boundary Commission – draft recommendations
<https://consultation.lgbce.org.uk/node/4285> – noted
- (e) Kent, Surrey & Sussex Air Ambulance Trust – invite 13th August 2015 – Special Afternoon Tea at Chiddingfold, Surrey – unfortunately unable to attend
- (f) Marden Parish Church magazine – noted
- (g) MBC – Community Play Scheme Grant notification – The Parish Council had been successful in its bid for £1,000 towards Play Scheme
- (h) Marden History Group – thank you letter for work on re-siting of the mounting block and replacement of the "Stop" sign at the library car park – noted

030/15 FINANCE

- (a) Balances as at 27th May 2015
Post Office £17,642.22: Santander Account £37,660.48
Nat West Account: £121,539.04
- (b) Payments for Approval (list available at meeting) – invoices agreed and cheques signed by Cllrs.
- (c) Internal Audit – End of Year Report – this had previously circulated to Cllrs. There were no issues arising from this audit. The Clerk was thanked for her work in this.
- (d) Youth Club financial assistance – Further to informing the Youth Leader that the Parish Council was in agreement for funding Tuesday sessions an email had been received back to say they are struggling for volunteers and therefore cutting down to one or two sessions a month.

- (e) Data Protection Registration – annual subscription due of £35. Cllrs agreed payment.
- (f) BT – changes to prices broadband increase of approx. 5% - noted

031/15 **HIGHWAYS AND PUBLIC TRANSPORT**

a) **Highways**

Highways Issues – Traffic Calming and other highways issues

Other Highways Issues

Details received from MBC regarding land drains in Marden - details had been received from Bill Axell at Maidstone Borough council regarding land drainage investigations

KCC PROW – Outcome of Public Inquiry for Footpath KM340, Roughlands, Goudhurst Road – a letter had been received stating that the Inspector had “declined to confirm the order”

Kent Highways – Highways, Transportation and Waste Survey Results -

<http://consultations.kent.gov.uk/consult.ti/HTtracker>

(b) **Public Transport**

Marden Station

Improve Rail and Bus Services and Facilities

Southeastern August 2016 timetable www.southeasternrailway.co.uk/august-2016

previously circulated – acknowledge all the hard work being undertaken but concern over the non-stopping train during the evening peak. Cllr Adam to prepare a response.

Meeting with Mike Gibson on 13th July at 10.15am

Low water pressure being experienced – the Clerk was asked to contact South East Water regarding this

Big Musical Picnic - Questions were asked by residents and noted and these would be looked through by the Clerk

There being no further business the meeting closed at 9.50pm

Signed:
Chairman, Marden Parish Council

Date: 14th July 2015

PUBLIC FORUM

The Chairman closes the meeting and then invites members of the public to ask questions or make statements. The public must not take part at any other times

No members of the public were in attendance