



Clerk to Council: Elizabeth Martin

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Ivy House
72 The Green
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SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Tuesday 19th May 2026
commencing at 7:30pm.

Meeting started 20:02

MEMBERS PRESENT: Councillors Nathalie Collister [NC], Abigail Barratt [AB], Nicholas Burnet [NB], Paul Rouse [PR]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Nicholas Burnet [NB]

APOLOGIES: Sam Frost [SF]

ABSENT: None

FC26/27/001 ELECTION OF CHAIR FOR THE ENSUING YEAR AND SIGNING OF DELARATION OF ACCEPTANCE OF OFFICE
Proposed [PR]. Seconded [NC]. Passed

IT WAS RESOLVED THAT Cllr. Nicholas Burnet Be Elected As The Chair For The Parish Council For 2026-2027

FC26/27/002 ELECTION OF VICE CHAIR FOR THE ENSUING YEAR AND SIGNING OF DELARATION OF ACCEPTANCE OF OFFICE
Proposed [AB]. Seconded [PR]. Passed

IT WAS RESOLVED THAT Cllr. Sam Frost Be Elected As The Vice Chair For The Parish Council For 2026-2027

FC26/27/003 TO SIGN THE DECLARATIONS OF OFFICE FOR ALL COUNCILORS
Declarations Signed

FC26/27/004 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
Apologies were received from [SF].
Proposed [PR]. Seconded [NC]. Passed

IT WAS RESOLVED THAT Cllr Rachel Inglefield Absence Is Received And Approved



FC26/27/005 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
[NB] and [NC] declared interests in the planning application for Chantry House. FC26/27/009

FC26/27/006 **MINUTES OF THE PREVIOUS MEETING HELD ON 3RD MARCH 2026**
Proposed [NC]. Seconded [NB].

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 3rd March 2026 Be Accepted As Presented.

FC26/27/007 **TO RECEIVE THE CHAIRS ANNOUNCEMENTS**
The newly elected Chair, Nicholas Burnet [NB], welcomed Councillors and thanked the previous Councillor, Rachel Inglefield [RI], for her contributions over the many years of service to the Parish Council. [NB] expressed appreciation expressed for the Parish Council newsletter draft.

[NB] again highlighted the Councils need for continued support by members of the public. The Council has one vacancy that is ready to be co-opted for and the Parish Council would also welcome members of the public to support the Council on working groups for continued project work in the Village. If you have any interest in either role, please contact the Parish Clerk at parishclerk@ogbournestgeorge.org.uk

FC26/27/008 **PLANNING**

FC26/27/009 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2026/02391](#)

Proposal

Erection of a three-bay car port with ancillary accommodation above under a pitched tiled roof, alongside a flat-roofed covered outdoor kitchen and store, construction of new garden wall and close-boarded fencing, partial hedge removal and associated landscaping works.

Site Address

Chantry House, Ogbourne St George, Marlborough, SN8 1SU.

Application Type

Householder planning permission

Decision

The application was reviewed, and **no objections** were raised by the Council.

[PL/2026/02802](#)

Proposal

Erection of Garden Store.

Site Address

Meadow Cottage, Ogbourne St George, Marlborough, SN8 1SU.



Application Type

Householder planning permission

Decision

The application was reviewed, and **no objections** were raised by the Council.

FC26/27/010 To Receive An Update On Enforcement Reports Placed With Wiltshire Council

The Council was made aware that the enforcement complaint raised with Wiltshire has been closed. Wiltshire do not believe there is any further action to be taken at the property. It is reported that this property has again transferred ownership.

FC26/27/011 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

Audit: Audit scheduled for 29 May; interim meeting required for sign-off.

Dog Waste Bin: The Clerk is chasing up a third quote. This is a pending item to be discussed in July.

Bus Shelter: EM to attend an update meeting regarding the bus shelter initiative across the county on 1 July 2026. EM to report back in the July meeting any updates.

Potholes: The Clerk was made aware of a problem area in OSG with potholes. These have been reported to Wiltshire Council via MyWilts App - <https://www.wiltshire.gov.uk/mywilts-online-reporting>

Upcoming Governance Requirements: The Clerk notified the Council that there is a new Governance assertion on the annual audit return and that requirements are changing in Upcoming governance requirements (IT policies, GDPR training, .gov domain).

Action List: Presented as a supporting document, councillors requested it be emailed with a Box folder link for easier access.

FC26/27/012 FINANCE MATTERS

FC26/27/013 To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3

None.

FC26/27/014 To Receive For Information, Disbursements Made Since The Last Meeting The disbursements are attached as part of the minutes

To Consider And Approve The Schedule Of Forthcoming Payments

The following standard payments were noted as forthcoming and attached as part of the minutes

Proposed [NB]. Seconded [NC].

IT WAS RESOLVED THAT The Forthcoming Payments Be Approved.

FC26/27/015 To Receive The Bank Reconciliations As Presented

Reconciliations Received And Attached As Part Of These Minutes



- FC26/27/016 To Receive Consider And Agree To Continue The Councils Payroll Provider Charlton Baker (Direct Debit of £18.00 Per Month)**
Proposed NB. Seconded AB. Passed
IT WAS RESOLVED To Accept To Continue The Councils Payroll Provider Charlton Baker (Direct Debit of £18.00 Per Month)
- FC26/27/017 To Consider And Agree to Continue The Current Internet Direct Debit Payments (Ionos1-1 and Hugo Fox)**
Proposed [NB]. Seconded [NC]. Passed
IT WAS RESOLVED To Consider And Agree To Continue The Current Internet Direct Debit Payment (Ionos1-1 and HugoFox) Be Accepted.
- FC26/27/018 ANNUAL RENEWAL MEMBERSHIPS**
- FC26/27/019 To Consider And Agree To The Renewal Of Membership Of WALC/NALC (Wiltshire Association Of Local Councils/National Association Of Local Councils) At A Cost Of £214.73 pa**
Proposed [NB]. Seconded [PR]. Passed
IT WAS RESOLVED TO Agree To The Renewal Of Membership Of WALC/NALC (Wiltshire Association Of Local Councils/National Association Of Local Councils) At A Cost Of £214.73 pa.
- FC26/27/020 To Consider And Agree To The Renewal Of Membership Of ICO (Information Commissioners Office) At A Cost Of £40pa**
Proposed [PR]. Seconded [NC]. Passed
IT WAS RESOLVED TO Agree To The Renewal Of Membership Of ICO (Information Commissioners Office) At A Cost Of £40pa
- FC26/27/021 To Consider And Agree The SLCC (Society Of Local County Clerks) At A Cost Of £44.24**
Proposed [NB]. Seconded [NC]. Passed
IT WAS RESOLVED TO Agree To The Renewal Of Membership Of The SLCC (Society Of Local County Clerks) At A Cost Of £44.24
- FC26/27/022 TO CONSIDER AND APPROVE APPOINTMENTS TO THE FOLLOWING OUTSIDE BODIES**
Proposed [AB]. Seconded [NC]. Passed
IT WAS RESOLVED THAT The Council Approve Appointments To The Following Outside Bodies
- Local Highway And Footway Improvement Group (LHFIG)(2 Members)
 - Named All Members Of The Council
 - Ogbourne St George Village Hall (Nominated Trustee) (1 Member)
 - Named All Members Of The Council
 - Marlborough Area Board (MAB) (2 Members)
 - Named All Members Of The Council
 - Poor Furze Charity (Nominated Trustee) (1 Member)



- To Be Discussed In July

FC26/27/023 TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES

FC26/27/024 Local Highways and Footpath Improvement Group (LHFIG)

Next meeting is 10th September 2026, 10:00, via Teams

FC26/27/025 Marlborough Area Board

Next Meeting 26th May 2026, 19:00, The Assembly Room, Marlborough Town Hall, Marlborough, SN8 1AA

FC26/27/026 Transport Working Group – To Receive An Update

No Update Provided

FC26/27/027 Community Spirit Initiatives Working Group - To Receive An Update

No Update Provided.

FC26/27/028 Communications Working Group - To Receive An Update

The Council discussed the progression on Parish Council PowerPoint/newsletter.

The Council discussed the proposal to revive the “Dragon” parish newsletter on a periodic basis. (Quarterly)

The Council took the decision to remove Facebook post approval restrictions to improve responsiveness. EM to update Facebook settings.

Councillors to contribute content for future newsletters.

FC26/27/029 Bell Field Working Group

NC Updated design proposals submitted to Wiltshire Council.

Planning permission likely required.

Significant support needed to progress project.

Agreement to hold a public consultation event, including presentation materials and outreach to residents.

Action Points:

[AB] to assist with engagement via the school.

[NB] to liaise with the Church.

Councillors to organise and advertise a July consultation event.

Councillors to prepare presentation materials and consultation content.

FC26/27/030 To Receive An Update Regarding The Parish Steward

The Parish Steward will be returning to the Parish starting 1st June 2026

FC26/27/031 TO CONSIDER AND AGREE THE QUOTE FOR DOG WASTE BIN EMPTYING IN THE VILLAGE

The Council will review in July when the third quote is expected to be received.



FC26/27/032 TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED

Correspondence included Events, safety updates, broadband scheme, and newsletters noted.

FC26/27/033 TO CONSIDER ITEMS OF MAINTENANCE

The Council discussed Road conditions and potholes raised.

FC26/27/034 KEY MESSAGES.

Key messages included Need for additional councillors.

Community consultation required for Bell Field project.

FC26/27/035 NEXT MEETING.

The next meeting will be held In June 2026 Date TBC For Purposes Of Audit Completion

The meeting following June will be held at 7:30pm on Tuesday 21st July 2026. Ogbourne St George Village Hall.

These minutes are accepted as a true and accurate record: -

Signed _____ Date _____

Meeting Concluded: 21:59



Summary Of Public Participation Section

Opened 19:30

a) Report from Unitary Councillor.

James Sheppard was not in attendance,

b) PCSO Report

PCSO Melissa Camilleri was in attendance on the evening. Speeding issues remain a concern, particularly on Marlborough Road the use of speed indicator devices (SID) is helpful; data collection from these devices could assist targeted enforcement. The Council were encouraged to share SID data to support police speed checks.

- Ongoing policing initiatives include knife crime awareness, test purchasing operations (including underage knife sales), and rural crime monitoring (fuel theft, agricultural crime).
- Shoplifting has increased nationally and regionally, including in Marlborough; operations are ongoing to tackle repeat offenders.
- Advice given to residents regarding vigilance and reporting suspicious activity.

Action: EM to post report to Facebook

c) Public Participation

No comments received.

Bank Reconciliation

March 2026 EOY

**Current Account**

Balance as per bank statement at 31/03/2026 on sheet

is £4,510.61

NAB

Cllr.

NC

Cllr.

Undeclared receipts

£0.00

Unrepresented cheques

None

£0.00

£0.00

Actual £4,510.61

Balance per cash book on

31/03/2026

£4,510.61

Difference

£0.00

NOTES:**Adjustments**

Movement (owed) to Earmarks (Savings)

(£4,501.95)

Forecasted VAT ytd

£619.45

Claimed VAT Prior Year Pending

£3,232.58

Wilshire County Council Precept (Paid September)

£0.00

(£649.92)

Balance on Suppliers (Major Items, non-payroll)

£0.00

£0.00

Balance On Customers

£0.00

£0.00

Available Balance To Spend

£3,860.69

Available Money v Bu

Savings account balance at

31/03/2026

£14,361.91

Savings Account After Planned Adjustments

£18,863.86

Total Available Money at

31/03/2026

£22,724.55

Earmarks

Bank Interest Accrued

£368.38

Street Sign Project

(£223.00)

Trees at VH and Bell Field

£1,513.00

VH Fencing

£35.00

Benches

£0.00

Trees

£670.00

Highways and Signage

£0.00

Contingency

£5,750.00

2nd SID

(£200.00)

Legal (carried forward)

£945.00

Future Election Fund

£1,220.00

Celebration Reserves

£650.48

Extreme Weather Contingency

£1,500.00

Playground Improvements

£4,000.00

Special Projects Fund

£2,635.00

£18,863.86

Clerk/RFO

Elizabeth Martin

Cllr.

Cllr.

Bank Reconciliation

Start Of Year

**Current Account**

Balance as per bank statement at 01/04/2026 on sheet

is

£4,510.61

NAB

Cllr.

Undeclared receipts

£0.00

Unrepresented cheques

None

£0.00

£0.00

Actual

£4,510.61

Balance per cash book on

01/04/2026

£4,510.61

Difference

£0.00

NOTES:**Adjustments**

Movement (owed) to Earmarks (Savings)

(£10,367.80)

Forecasted VAT ytd

£0.00

Claimed VAT Prior Year Pending

£3,852.03

Wilshire County Council Precept (Paid April & September)

£16,688.16

£10,172.39

Balance on Suppliers (Major Items, non-payroll)

£0.00

£0.00

Balance On Customers

£0.00

£0.00

Available Balance To Spend

£14,683.00

Available Money v Budget

Savings account balance at

01/04/2026

£14,361.91

Savings Account After Planned Adjustments

£24,729.71

Total Available Money at

01/04/2026

£39,412.71

Earmarks

Bank Interest Accrued

£368.38

Street Sign Project

£0.00

Trees at VH and Bell Field

£1,513.00

VH Fencing

£500.00

Benches

£0.00

Trees

£1,000.00

Highways and Signage

£0.00

Contingency

£6,750.00

2nd SID

£200.00

Legal (carried forward)

£945.00

Future Election Fund

£1,470.00

Celebration Reserves

£800.00

Extreme Weather Contingency

£1,500.00

Playground Improvements

£5,000.00

Special Projects Fund

£4,683.33

£24,729.71

NAB

Cllr.

Clerk/RFO

Elizabeth Martin

NC

Cllr.



OGBOURNE ST GEORGE PARISH COUNCIL

Disbursements and Forthcoming Payments Report

Clerk to Council: Elizabeth Martin

Email: parishclerk@ogbournestgeorge.org.uk

Website: <https://www.ogbournestgeorge.org.uk>

1. Disbursements

Date	Payee	Details	Amount
07 Mar 2026	1&1 Ionos	Website hosting	£8.50
12 Mar 2026	HugoFox	Website services	£9.99
31 Mar 2026	Unity Trust Bank	Bank charges	£7.00
---	End of Financial Year 2025/26		
01 Apr 2026	Charlton Baker	Payroll services	£15.00
01 Apr 2026	Kevin Iles	Grounds maintenance	£490.00
01 Apr 2026	1&1 Ionos	Website hosting	£17.50
01 Apr 2026	WALC	Subscription 2026/27	£178.94
07 Apr 2026	1&1 Ionos	Website hosting	£8.50
12 Apr 2026	HugoFox	Website services	£9.99
18 Apr 2026	1&1 Ionos	Website hosting	£17.50
24 Apr 2026	Charlton Baker	Payroll services	£15.00
30 Apr 2026	Kevin Iles	Grounds maintenance	£490.00
30 Apr 2026	Unity Trust Bank	Bank charges	£7.00



07 May 2026	1&1 Ionos	Website hosting	£8.50
12 May 2026	HugoFox	Website services	£9.99

2. Forthcoming Payments

Payee/Period	Details	Amount
Kevin Iles	Grass Cut Mar 4269	£490.00
Kevin Iles	Grass Cut May 4288	£490.00
Elizabeth Martin	Accounting Software	£90.00
WALC	SUB 26/27-1144	£214.73
May (recurring)	Ionos (x2), HugoFox, Charlton Baker, Bank charges	~£57.00
June (recurring)	Ionos (x2), HugoFox, Charlton Baker, Bank charges	~£57.00

Approved by Council:

Chair: Nicholas Burnet Date: 06/07/2026

Clerk: Elizabeth Martin Date: 01/07/2026