

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 25 AUGUST 2016 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, M Davies, J Guest, R Hatton, L Marshall,
T Musson (Chair), R Scott, V Wright
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 3 members of the public

Action by

143 Public forum

A resident spoke about the closure of the existing post office and the service that Tracey and Neil Anscombe have provided to the community. They asked if the Parish Council was considering acknowledging the fact of all the assistance that they have provided over the years in the Post Office. The Parish Council will add this to a future agenda for discussion

144 To receive apologies for absence

Apologies received from Cllr Parkin, accepted
Apologies from District Councillor Clarke, noted

145 To receive any declarations of interest

Cllr Hatton declared an interest in Agenda Item 153 as his wife is involved with the Tennis Club

146 To receive and approve the Minutes: of the Parish Council Meeting of 28 July 2016, circulated to members prior to this meeting. These were agreed as a true record and signed by the chair.

147 To receive reports from County and District Councillors *Cllr Mrs Dobson*

- The road works on the High Street will start on 3rd October for about 2 weeks. Large areas of patching will be undertaken following works to the drains under the road. In May 2017 the surface dressing will then be carried out over the top.
- Trial for HGV ban along the A1133 - a number of representations have been received, but the experiment will go ahead as planned and will be monitored to see if there is any change as a result that may be required.
- A public meeting with Network Rail has been arranged for 7th September with regard to the closure of Cross Lane Level Crossing and the construction of a new section of road as an alternative route.
- Spalford has a new Parish Chair
- Parking on Braemar Road – questionnaire and information to be sent to residents
- Planning enforcement is progressing with regard to the mobile home on Low Street.

148 To Formally Note Items of Income for the Month:

Income			VAT	Total
Burial Ground	Cemetery Fees	£192.00	Nil	£192.00

149 To Approve Items of Expenditure for the Month to be paid by BACS:

			VAT	Total
GreenBarnes (Capital Expenditure)	Pinboard Material for Noticeboards	£893.95	£178.79	£1,072.74
AEB Landscapes	Community Park Inspections	£362.56	Nil	£362.56
NSDC	Additional Trade Waste collections for Park	£109.31	Nil	£109.31
Clarity Cleaning	Window Clean @ 71 High Street	£10.00	Nil	£10.00
LDC Heritage Restoration (Capital Expenditure)	Re-pointing at Y&CC	£4,675.00	£935.00	£5,610.00

All items of expenditure agreed

- **Bank Reconciliation for the year to date** – signed by Cllrs Barrie and Davies and circulated prior to the meeting, noted
- **Budget Monitoring** – Due to technical IT difficulties experienced by the Clerk, this information does not appear to have reached Councillors – to be brought forward for resolution next month
- **Insurance renewal** – to be discussed at the next meeting
- **Rateable Value of 71 High Street – recalculated** – The valuation office has recalculated this, but an error appears to have been made and has therefore been queried. The officer dealing with this is currently on leave, which is causing a delay. NSDC have recalculated the bills but an error has been made with regard to the business rate relief, which has been dealt with but the new bills have not yet been received

150 Planning**Applications for Consideration**

16/01211/FUL	Cottage Lane (25)	Application for extension to dwelling – SUPPORTED. In the event that this is refused by NSDC again, the Parish Council will ask to have the decision called in
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Applications Determined

16/00910/FUL	The Hemplands (5)	Permitted
16/00730/FUL	Fisher Close (10)	Permitted
16/00953/FUL	Canon Stevens Close (4)	Permitted
12/00895/OUTM	Station Road, Braemar Farm	Permitted

- Decisions noted
- **Newark and Sherwood Plan Review** – To be queried if the figures are “floors” or “ceilings”?
Could we please see Figures for options 2 and 3 for Collingham
Welcome spatial policy 3 for rural villages

Clerk
and
Cllr
Scott

Cumulative effect of flood – Braemar Farm only looked at that development not of the overall picture
 Additional traffic effect on the existing highway network – Potter Hill /Swinderby Road/Station Road junctions and the A1133/A46 roundabout
 Affordable housing should be included on developments of less than 9 houses
 Resolved that Cllr Scott and Clerk would draft a response on behalf of the Parish Council

151 Capital Expenditure

- a) Tenders for new notice board at Station Road/Thornton Road – 3 quotes were requested, but only one quote received. Resolved to accept the quote received from Warren Shaw Clerk
- b) New laptop for Clerk – options discussed. I7 processor to be investigated before a decision is made. To be brought forward to the next meeting Clerk
- c) Colour printer – printer heads have stopped working, cleaning of the heads has not resolved the issue – resolved to strike off the asset register Clerk

152 Revenue Expenditure – Maintenance

- a) Grass Cutting and Landscape Contract – new contract to start 1st April 2017 – advice on meadow grass to be sought for some areas Cllr Scott
 Expressions of interests to be sought from 6 contractors Clerk
 To be brought forward to the next meeting for further discussion Clerk
- b) Parish Council owned buildings, external maintenance programme – Resolved to seek tenders as proposed Clerk

153 Community Facilities Grant Application for consideration

Collingham Tennis Club – clarification to be sought from the Tennis Club with regard to the amount of grant requested Clerk

154 Community Park

- a) Equipment for under 3's – The Parish Council resolved to support the intent of Baby and Toddler group with their wish to see specific age related equipment provided, through helping identify relevant funding opportunities. Additional support would be provided by the Parish Council through the ongoing maintenance and insurance of any equipment provided Cllr Scott
- b) Safety issue with cycles in park – following much discussion it was resolved that signs would be erected on the perimeter of the park and on the mounds to advise that “no cycling on the mounds” would be permitted. The October fleet article to state the reasons for this and a statement to be posted to the website/Facebook with this information Clerk
- c) Future development – the Fleet article for September seeks volunteers to be involved in developing the scheme for the refurbishment of the skate park. Cllr Guest will be carrying out some initial consultation at the Collingham Agricultural Show and seeking more volunteers Cllr Guest

155 Pedestrian Crossing – High Street

A letter has been received requesting a crossing on the High Street close to the location of the new Post Office. Cllr Dobson will take this to Nottinghamshire County Council Highways for consideration as the location of the request has now changed from previous requests.

156 Correspondence

- a) NALC survey of Community Led Housing – closing date 30 September – Resolved that individual responses would be sent All
- b) Post Office Consultation Response, noted
- c) Tree on Lunn Lane – Matter is now with NCC highways to investigate

- d) Trespass/Boundary Violation – land off Station Road/Phoenix Community Hall, further correspondence, noted
- e) NALC AGM 16th November – 5 Councillors and Clerk expressed an interest in attending, Clerk to book Clerk
- f) NALC training – Introduction to Chairmanship – Resolved that places be booked for Cllrs Davies and Marshall Clerk
- g) NALC possible training – Park Inspections, no one additional identified at this time

157 Fleet Article for October Cllr Marshall offered to write this. Article to include something on the cycling in the park issue, Request for volunteers for the skate park refurbishment project and Best Kept Village proposed Working Group who hope to have their first meeting in October Cllr Marshall

158 Clerks Report

Agenda Item

- New License Application – Oakridge Arena, Swinderby Road – Consultation response sent **136**
- NSDC Trade waste contacted and the existing bin should now be collected every week **140a**
- Letter to Robert Jenrick and copied to NSDC with regard to election costs sent **141b**
- Anglian Water request for assistance with locating Private Pumping Stations – published as “news” item on the website **141e**
- CPRE – publicising the Dark Skies campaign – published as “news” item on the website **141f**
- Existing insurance would cover the Parish Council in relation to an incident on the land due to ownership/maintenance The ATC should have 3rd Party Public Liability Insurance for any activities that they are undertaking **141g**
Checked that the ATC have this insurance in place in order for permission to be given to use the community park. Advised that any advertising they wish to provide could be posted by the Parish Council as appropriate
The date arranged is this evening, but no advertising has been undertaken

Other items

- Planning consultations responded to
- Tender issued for Station Road/Thornton Road (to be returned by August meeting)
- Sign designs being pulled together for issue to the manufacture who is awaiting receipt of them all, before proceeding
- Issues at the Community Park

Reports to NCC

103902072	Street Lighting	Cawthorne Close
FS5428268	Street Lighting	Baptist Lane
FS5524367	Street Lighting	Station Road – LC 10

Reports to NSDC

Street Name Plates for South End and Cottage Lane have been replaced. However the “No Through Road” has been put on the wrong one. Reported to NSDC and resolution has been made

Street Name Plates	Moor Road (junction with Cross Lane), Pocklington Road, Monkwood Close
Fly tipping	Cross Lane (Swinderby Road to Station Road) Fridge/Freezer in dyke
Fly tipping	Cross Lane (Swinderby Road to Station Road) bags in bottom of the hedge
Fly tipping	Carlton Ferry Lane

Cllr Scott

- YCC repointing and repairs: Work started on date agreed, and continues as promised. Work estimated 6 - 7 weeks, so completion between 7 and 14 September.
- Because of dust getting into YCC the curtains have been taken down and it is unlikely the projector could be used.
- On Thursday, August 18, I attended Trent Vale (Besthorpe) Wildlife Reserve for the completion of the 'Making Tracks' project to improve accessibility in the Reserve. Amongst others, the Parish Council was thanked for its support for the project both at the planning and grant applications. This project was cited as a good example of County, District and Parish working with the charity sector to provide good quality local facilities. Andrew Hindmarsh is Chair of Trent Vale Management Committee, the accessible hide was designed by David Dakin and built by Warren Shaw. The tracks were laid by local volunteers assisted by Gusto Construction.
- On September 7 at 6.30 pm at the Memorial Hall there is a public meeting with Network Rail about the new road near the Cross Lane level crossing. Meeting organised by the Parish Council and CC Maureen Dobson. This meeting was cancelled by Network Rail this evening.

The meeting closed at 9.10pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre