

TOLLER PORCORM PARISH COUNCIL

Full Parish Council Meeting | Wednesday 9 September 2026

Appendix B – Finance Report

Minute reference: 26/09-7.i

Bank Reconciliation July 2026

Prepared by Clare Smith (RFO), 31 July 2026

A	Bank Reconciliation at 31/07/2026		15,233.13
	Cash in Hand 01/04/2026		
	ADD Receipts 01/04/2026 - 31/07/2026		5,610.43
	SUBTRACT Payments 01/04/2026 - 31/07/2026		20,843.56
	Cash in Hand 31/07/2026 (per Cash Book)		4,086.10
			16,757.46
B	Cash in hand per Bank Statements	0.00	
	Petty Cash 31/07/2026	566.10	
	Lloyds Current Account 31/07/2026	16,190.36	
	Lloyds Savings Account 31/07/2026		
	Less unrepresented payments		16,756.46
	Plus unrepresented receipts		16,756.46
	Adjusted Bank Balance		16,756.46
	Error A does NOT equal B		
	ERROR IS £1.00		

Note: transposing error when paying 25-INV-15771.
Will be corrected at next invoice.

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Bank Reconciliation August 2026

Prepared by Clare Smith (RFO), 2 September 2026

A	Bank Reconciliation at 31/08/2026		
	Cash in Hand 01/04/2026		15,233.13
	ADD Receipts 01/04/2026 - 31/08/2026		5,830.35
	SUBTRACT Payments 01/04/2026 - 31/08/2026		21,063.48
	Cash in Hand 31/08/2026 (per Cash Book)		16,445.12
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2026	0.00	
	Lloyds Current Account 31/08/2026	747.66	
	Lloyds Savings Account 31/08/2026	15,697.46	
			16,445.12
	Less unrepresented payments		16,445.12
	Plus unrepresented receipts Adjusted Bank Balance		16,445.12
	A = B Checks out OK		

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Transactions for July and August 2026

RECEIPTS

Date	Description	From	Net	VAT	Total
09/07/2026	Interest	Lloyds	6.65	0.00	6.65
05/08/2026	Vat Reclaim	HMRC	0.00	212.82	212.82
10/08/2026	Interest	Lloyds	7.10	0.00	7.10
			£13.75	£212.82	£226.57

All invoices for payments below have been examined, verified and certified by Clare Smith, RFO.

PAYMENTS

Date	Description	Payee	Net	VAT	Total
09/07/2026	Website	Hugo Fox	9.99	2.00	11.99
24/07/2026	Play area inspection	Ken Hussey Play inspections	27.50	0.00	27.50
	Salary & allowances	Clare Smith	284.15	0.00	284.15
	Pension	Dorset LGPS	67.20	0.00	67.20
27/08/2026	Grass cutting	Countrywide Grounds Maintenance Ltd	116.67	23.33	140.00
28/07/2026	Service charge	Lloyds	4.25	0.00	4.25
06/08/2026	Website	Hugo Fox	9.99	2.00	11.99
19/08/2026	Toller Times	Footprints Ltd	37.33	7.47	44.80
26/08/2026	Grass cutting	Countrywide Grounds Maintenance Ltd	116.67	23.33	140.00
28/08/2026	Salary & allowances	Clare Smith	263.02	0.00	263.02
	Pension	Dorset LGPS	67.20	0.00	67.20
	Service charge	Lloyds	4.25	0.00	4.25
			£1,008.22	£58.13	£1,066.35

Transfers between bank accounts for July and August 2026

TRANSFERS

Date	Description	From	To	Total
28/08/2026	Future payment cover	Lloyds Savings	Lloyds Current	500.00
				500.00

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Position Against Budget, 1 April – 31 August 2026

01 Income

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
1	Precept	10,615.00	5,307.50	-				-	(-)
				5,307.50				5,307.50	50%
2	Grants received								(N/A)
3	VAT reclaim								(N/A)
4	Bank interest	90.00	32.53	-57.47				-57.47	(-)
									63%
31	CIL								(N/A)
SUB TOTAL		10,705.00	5,340.03	-				-	(-50%)
				5,364.97				5,364.97	

03 Staff Costs

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
5	Staff salary				2,800.15	1,285.00	1,515.15	1,515.15	(54%)
12	Clerk's allowance				312.00	130.00	182.00	182.00	(58%)
13	Clerk's mileage				200.00	63.99	136.01	136.01	(68%)
45	Staff pension				814.86	371.01	443.85	443.85	(54%)
SUB TOTAL					4,127.01	1,850.00	2,277.01	2,277.01	(55%)

04 Admin-Office

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
6	Insurance				600.00	597.46	2.54	2.54	(0%)
7	Village Hall hire				120.00	32.00	88.00	88.00	(73%)
8	Membership				260.00	251.05	8.95	8.95	(3%)
9	Training				450.00	112.00	338.00	338.00	(75%)
10	Audit - internal				175.00	175.00			(0%)
14	Office printing & stationery				50.00		50.00	50.00	(100%)
15	Website				160.00	85.83	74.17	74.17	(46%)
27	Toller Times				200.00	97.83	102.17	102.17	(51%)
32	Software IT				270.00	180.00	90.00	90.00	(33%)
44	Bank service charge				52.50	21.25	31.25	31.25	(59%)
51	Miscellaneous					38.19	-38.19	-38.19	(N/A)
SUB TOTAL					2,337.50	1,590.61	746.89	746.89	(31%)

05 Council Assets

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
20	Grit bin refills								(N/A)
21	Noticeboard/seats								(N/A)
22	Office equipment								(N/A)
23	Bus shelter								(N/A)

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24	Defibrillator costs	200.00	200.00	200.00	(100%)
38	Signposts				(N/A)
46	Grit bins/sandbag stores				(N/A)
49	Telephone Box				(N/A)

SUB TOTAL	200.00	200.00	200.00	(100%)
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06 Grants and Donations

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
19	Grants				1,400.00	1,400.00		1,400.00	(100%)
SUB TOTAL					1,400.00	1,400.00		1,400.00	(100%)

08 Reserves- Earmarked

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
35	Working reserve								(N/A)
48	TP Recreation Area				1,000.00	350.00	650.00	650.00	(65%)
50	Asset Replacement								(N/A)
52	Denty Donation		277.50	277.50				277.50	(N/A)
SUB TOTAL			277.50	277.50	1,000.00	350.00	650.00	927.50	(92%)

10 Recreation Ground

Code	Title	Receipts			Payments			Net Position	
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
39	Signs at Rec Ground								(N/A)
40	Inspection				110.00	55.00	55.00	55.00	(50%)
41	Grass and hedge cutting				1,530.00	583.35	946.65	946.65	(61%)
42	Solicitors fees								(N/A)
47	Repair/replacement								(N/A)
SUB TOTAL					1,640.00	638.35	1,001.65	1,001.65	(61%)

Summary

NET TOTAL	10,705.00	5,617.53	-	5,087.47	10,704.51	4,428.96	6,275.55	1,188.08
V.A.T.		212.82				189.40		
GROSS TOTAL		5,830.35				4,618.36		