

FRINDSBURY EXTRA PARISH COUNCIL
MINUTES OF THE MEETING HELD ON THURSDAY 26 APRIL 2018 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm

PRESENT:	Cllr David Coomber	Chairman
	Cllr Chris Buckwell	
	Cllr Peter Martin	
	Cllr Geoff Moore	
	Cllr Chris Sparks	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer
	1 member of the public	

Item *Action point*

Minute number 2018/19/

1 APOLOGIES

1 Apologies for absence were received from

Cllr Trevor Archer	On holiday
Cllr Mrs Val Archer	On holiday
Cllr Gary Etheridge	At a meeting of Medway Council
Cllr Pater Hicks	At a meeting of Medway Council
Cllr Mrs Fatima Mitchell	Prior engagement
Cllr John Williams	At a meeting of Medway Council

It was proposed by the Chairman, seconded by Cllr Martin and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST

2 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

3 None

4 MINUTES OF THE MEETING HELD ON 22 MARCH 2018

4 It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed the minutes of the meeting held on 22nd March 2018 be signed as a true record.

5 MATTERS ARISING

5 a C/03/18/21 minute 2017/18/629 Annual Parish Meeting

The hall would be unavailable on 14th May. It was decided to hold the Annual Parish Meeting on Wednesday 30th May at 7.30 pm.

6 FOOTPATHS**6 a Representative's Report**

The Chairman suspended the meeting to allow the Footpaths Officer give her report.

Mrs Roscow reported that the footpaths she had walked were all clear and there were no problems.

The Chairman thanked Mrs Roscow and reconvened the meeting.

7 PLANNING**a Applications**

- 7 i **MC/18/0978:** 36 Povey Avenue, Wainscott: Construction of a single storey side/rear extension

No objection.

- 8 ii **MC/18/0982:** Upnor Depot, Upnor Road, Upnor: Details pursuant to condition 7b on planning permission MC/17/0624 - Variation of conditions 6 and 7 on listed building consent MC/14/3685 to amend description of conditions

Noted.

- 9 iii **MC/18/1036:** Bay 1 Magazine B, Upnor Depot, Upnor Road, Upnor: Listed building consent for replacement of existing slab and train rails with new slab and strip foundations

No objection.

- 10 iv **CAN/18/1199:** St Philip and St James Church, Upnor Road, Upnor: T1 - Holly - To dismantle the tree cutting the stump off as close to ground level as possible and treat stump to abate re-growth.

No objection

Neighbourhood Application

- 11 i **MC/18/0966:** 81 Wainscott Road, Wainscott: Neighbourhood consultation application for the construction of a single storey extension to rear. The details submitted are as follows:

The extension will extend beyond the rear wall of the original dwelling by 5.291m
The maximum height of the proposed extension from the natural ground level is 3.m
The height at eaves level of the proposed extension measured from the natural ground level is 2.710

Noted.

12 b Decisions

The decisions listed on Appendix A were received.

c Appeals and Other Matters

13 **i Local Plan**

A response to the consultation was discussed. It was agreed points to be made should include a welcome of a reintroduction of a rail link between Hoo and Gravesend; the amount of traffic that would be generated on the Hoo Peninsula that would have to go through the parish and the considerable impact on Four Elms roundabout.

8 FINANCE

14 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

15 **b Payments Made Since the Last Meeting**

It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed the payments made since the last meeting as listed on Appendix B be ratified.

16 **c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Sparks and agreed the accounts for payment as listed on Appendix A be approved (cheques 101980- 101984).

17 **d Accounts 2017/18**

It was proposed by Cllr Buckwell, seconded by Cllr Sparks and agreed the accounts for the year to 31st March 2018 be adopted.

9 GRANT APPLICATIONS

18 None.

10 GENERAL DATA PROTECTION REGULATIONS

19 It was proposed by Cllr Buckwell, seconded by Cllr Moore and agreed that Satswana be appointed Data Protection Officer at an annual cost of £150.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

20 i. General Matters. Nothing to report.

21 ii. Disability access gate. Filmer Construction had not reported back and the Clerk would remind them.

22 iii. Football. Following the decision taken at the February meeting (minute 2017/18/562), the Clerk had written to the football club, asking for everything to be removed and the keys returned by the end of May. They had now relocated all their teams for the following season, but due to the weather conditions they had some matches still to play and asked for the deadline to be extended to the end of June.

b Wainscott Fields Open Space

- 23 i. General Matters. The Clerk would ask the landscape contractor to remove the self-seeded trees and shrubs
- 24 ii. Reptiles. The Clerk reported that someone unknown had removed the rubble that was providing shelter for hibernation.

25 c Fordwich Drive Open Space

Nothing to report

d Playparks

- 26 i. Recreation Ground. Nothing to report.
- 27 ii. Wainscott Fields. Nothing to report.
- 28 iii. Fordwich Drive. The Chairman reported that he had noticed cigarette butts in the play area.

29 e Allotments

The landscape contractor had begun clearing the two overgrown plots.

30 f Lower Upnor Village Green

Cllr Moore said the grass needed cutting.

31 g Woodland

The tree report had been commissioned.

32 h Notice Boards

Cllr Moore said he would remind Mr Reddick that the weather was now suitable for the notice boards in Upnor to be varnished.

12 UPNOR**33 a General Matters**

Cllrs Moore and Sparks said that the parking in Lower Upnor was getting worse and there was an accident waiting to happen. After discussion, it was agreed to contact the Portfolio Holder for Highways and ask for a site meeting.

34 b Lower Upnor Riverside Project

Cllr Sparks said he was ready to submit a planning application for fencing of the Council's woodland at the rear of the car park. He would establish the planning fee.

13 HIGHWAYS AND TRANSPORT

35 Nothing to report.

14 LIGHTING

36 Nothing to report.

15 RURAL LIAISON COMMITTEE**37 a Representative's Report**

The open meeting scheduled to be held on 6th March had been postponed due to weather conditions and had been held on 24th April. The Chairman had been unable to attend and in Cllr Hicks's absence, there was no report.

16 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

38 No meeting.

17 HALL MANAGEMENT COMMITTEE**39 a Representative's Report**

In the absence of Cllrs Mrs Mitchell. Archer and Mrs Archer, there was no report.

18 POLICE MATTERS**40 a Police Liaison Committee Representative's Report**

Cllr Williams had circulated the crime figures prior to the meeting and in his absence there was no further report.

41 b Neighbourhood Watch

In Cllr Onimole's absence, there was no report.

19 COMMUNICATIONS**42 a Website**

Nothing to report

43 b Magazine

In Cllr Etheridge's absence, there was nothing to report.

20 CONSULTATION

44 No documents received.

21 CORRESPONDENCE

45 None

22 REPORTS AND CIRCULARS

46 He reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

47 It was proposed by the Chairman, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the remaining items were legal matters.

24 LAND ACQUISITIONS

48 Ongoing

25 DISPOSAL OF LAND

49 Ongoing

26 OTHER LEGAL MATTERS

50 Nothing further had been heard and the item would be removed from the agenda.

The Chairman thanked everyone for attending and closed the meeting at 8.30 pm

SignedChairman

On theday of2018