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Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

Ninfield Full Council Minutes 20th October 2022

Cllrs Present:

Chair K Williamson (KW); V Chair S Guard (SG), J Cheshire (JC), K Crittall (KC) P Coleshill (PC), G Pharo (GP), P Holland (PH).

In attendance: J Scarff Clerk, Cllr. R Cade (RC) (part time left at 20:16) and P Doodes (PD) (part time left at 19:55). 3 members of the public.

- 2559 KW welcomed everyone to the meeting.
KW asked SG & PH to say a few words to mark the passing of Martin Wood (MW).
SG explained that MW had, over a long period of time be a member of many groups and societies in the village and was Chairman of the Memorial Hall & Village for a number of years.
The funeral will be 10th November 1pm at the Eastbourne Crem followed by a gathering at the Memorial Hall where everyone is welcome.
KW offered condolences from the parish council.
To receive reports from the County and District Cllrs and any questions one these reports.
Reports were received and had been circulated.
In addition to his report BB reported that the County Council are extremely short staffed.
KC asked why there was such a staff shortage.
BB explained that it was a combination of post pandemic, a big backlog in the court systems.
RC briefly explained items on the report. PD added that there are more press releases on the WDC website.
PD reported that she and RC had spent over an hour with the site manager at the Manchester Rd site. PD reported that it is a clean site and she and RC believe it is being very well managed. They have an open invitation to go anytime they need to.
- KC explained that she had been told of issues with people who are working on the site but parking in Manchester Road and are frustrated that nothing happens when there are complaints. Residents are unable to park outside their homes which is difficult for those with limited mobility.
A resident at the meeting reported the same issues. A worker turns up at 0630 with their car radio so loud it disturbs residents. JC reported that he has sent photographs of the parking issues to the site manager who has not replied. The clerk reported that a resident had written 15 emails to WDC enforcement about noise outside of working hours and not one has been acknowledged or answered.
GP suggested that if the district cllrs are planning a visit to the Manchester Road site that they check in with the parish council clerk for the latest information that she has.
The clerk commented that the parking by workers is a breach of the Construction management plan. RC and PD will contact enforcement and come back to the clerk with an update.
- There were no reports from school.
PC asked that the PC thank I Moffat for his long service as a school Governor, including being Chair of Governors. All cllrs agreed.

2560

Public Questions

Ten minutes are available for the Public to express a view or ask a question on **relevant**

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matters on the following agenda.

A resident asked if the newly refreshed yellow zig zag lines by the school are legally enforceable.

The currently are not.

2561 **To receive and accept apologies** and reasons for absence in accordance with the Local Government Act 1972 S 85 (3).

Apologies were received and accepted from Cllrs Langley and Collins.

P Frostick had emailed to say he wasn't able to attend.

2562 **Disclosure of Interests**

To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct.

There were no interests disclosed.

2563 **Exclusion of the Public**

To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

There was no requirement to pass this resolution.

2564 **Minutes of previous meeting** to be agreed and signed as a true record

SG Proposed, GP seconded. All agreed.

Resolved The minutes of the meeting of the Parish Council 28th July 2022 were agreed as a true record and signed by the chairman.

2565 **Matters for discussion.**

SG asked if cllrs would agree to bring item f to the top of the agenda. All agreed.

f) **To receive the minutes from the Sports Pavilion and Recreation Ground Committee and agree any actions required.**

The minutes had been circulated and were noted. SG explained that item 7b from the Sports Pavilion and Recreation Ground Committee agenda is being recommended to Full council to be supported. PH offered to submit the planning application.

PC proposed that the project be supported, seconded by JC, all agreed.

Resolved that the project be supported and PH submit and application for planning permission.

2 members of the public left the meeting 19:39

a) **To hear an update on the neighbourhood plan and agree any actions required.**

To consider proposed recommendations for approval

JC updated the meeting. With 15 days of the Reg 14 consultation left there had been just under 50 replies online but there is also a box at the village shop collecting paper replies. JC reported that he had had a phone call from a cllr in Horam congratulation him on getting to

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Reg 14 in the time. The cllr also commented that she really liked the website. At the close of the consultation each policy will be scored and the comments will be collated. Results will be shared, including with WDC and then there will need to be a decision as to whether any policies, justifications or the plan require any modification. JC explained that its important for the council to try and boost public engagement. JC also explained that the next stage is Regulation 16 consultation for a further 6 weeks which will be conducted by WDC. After that there is an independent examination followed by a referendum. There was a discussion about options to boost public engagement including booking the memorial hall and holding a public event.

b) **To discuss the correspondence regarding 'warm Hubs' and agree any actions required.**

PD left the meeting 19:55

PC had circulated a paper with ideas to consider. RC directed everyone to the WDC website to see where there is extra help available for vulnerable people. He described parish councils as the eyes and ears for the district council. WDC may be able to help Parish Councils with financial support a warm hub was necessary. RC also said that he could help by getting officers to come to the village and talk to residents to ensure that they are claiming everything they are able to. SG commented that the two pubs should be invited to join in. RC offered to help where possible. KC suggested a time and space could be set up and let people know that officers from WDC could come to the village to give advice and help. SG summarised that people would be encouraged to access all the opportunities in the village during the winter where spaces are open and will be warm. There are clubs and societies running activities that residents can join in with. If there is a time of inclement weather the village emergency plan can be enacted with appropriate venues being opened for additional support. KC asked RC to let her know if officers could be available 19th November 9-1pm to advise residents of help available.

c) **To discuss the Telephone box project and agree any actions required.**

The clerk reported that UK Power Networks have provided a quote to disconnect the phone box from the electricity - £1023 +VAT. Payment for this is required immediately to secure the quote. SG proposed that the payment should be made, seconded by KC, all agreed. The clerk requested that she was given permission to add it to the list of payments for approval later on the agenda. **Resolved** that the clerk make the payment.
RC left the meeting 20:16

d) **To agree arrangements for Remembrance Sunday wreaths.**

SG explained that there will not be a church service this year, it will all take place at the recreation ground. SG proposed that a donation be made to the royal legion in lieu of buying wreaths as we have the wreaths and the large poppies for the roadside. All agreed.

e) **To agree arrangements for the Village awards to be presented at Gala evening.**

SG explained that the posters are all up. The box is in the shop to collect nominations for the village awards. SG proposed that the parish council pay for the awards for the evening. PH seconded and

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all agreed.

g) **To receive reports from Parish Councillors including those requiring actions.**

SG reported that Tommy will be moved from Sparkes Pavilion ready for Remembrance Sunday.

GP reported that the traffic island opposite to Ingrams has lots of vegetation on it. Clerk was asked to report it to highways.

Finance Matters

- i. To receive the Statement of Accounts to 30th September 2022 for noting.
The reports were pre circulated & noted.
- ii. To receive a report detailing the bank balance for Unity Bank to 30th September 2022 for noting.
The report was pre circulated & noted that the balance is £186,829.99.
- i. To receive the notice of closure of the Audit from the external auditors.
The report had been pre circulated and there were no recommendations.
- iii. To receive and agree payment of the schedule of invoices.
KW proposed GP seconded. That the payments should be made with the addition of the payment to UK Power Networks. All agreed.

2566

Date of next meeting.

To note the date of the next meeting is The Finance committee Meeting Thursday 17th November, 7pm at the Methodist Hall.

2567

Correspondence – to note for possible inclusion on next agenda.

KW declared the meeting closed at 20:42