

Minutes of the Parish Council Meeting

Monday 20th August 2018, 7.30pm, Tap Room, New Inn

Present: Parish Councillors Janice Hughes (Chairman), Keith Alderman, Bob Aylmer
Adam Knight, David Sexton, Alan Woolford. Guests Hart District Council Joint CEO
Patricia Hughes, Members of the Public 10

18.83 WELCOME & APOLOGIES Apologies Ward Cllr Anne Crampton.

18.84 PUBLIC SESSION

i. **Hart Joint CEO** Patricia Hughes joined the meeting – part of a tour of all Parish Council meetings in Hart – to make direct contact, to appreciate Parish issues, and seek feedback regarding the Parish Newslink. Also to raise the profile of Hart training opportunities open to Parishes, for example recent course on Cyber Security. Patricia noted that Daryl Phillips is the CEO with expertise in Planning, her own background includes Environmental Health.

ii. **The Brook**

Discussion

- Riparian responsibilities require the Brook watercourse to be kept clear: 'Under the Flood and Water Management Act, riparian owners maintain all the duties and responsibilities for watercourses in their land set out in the Land Drainage Act'.
- The water flow in part comes from the Water Treatment Plant; blockage and standing water causes issues with smell and mosquitoes.
- Hart will not permit the watercourse to be piped other where it flows through culverts under the road. An open watercourse and natural filtration is required.
- The Parish Council will request the Parish Lengthsman to check flow through the Parish Council land – which is believed to be clear – and also where it may be blocked with vegetation growth and grass cuttings.
- The deeds allow the Parish Council to require or undertake clearance of the extent of the Brook across the Common Land.

iii. **Glencoe, Vicarage Lane**

A majority of public attending wished to discuss Glencoe in Vicarage Lane regarding:

1. The planning application for demolition of the bungalow and two new houses see 18.90 below.
2. Felling and removal or burning of all vegetation including mature trees and hedgerows from the site in early June.
3. Ongoing burning of waste material at the site.

1. Planning Application

Draft comments for discussion

A. 'PRINCIPLE OF DEVELOPMENT'

- The site is within Hound Green settlement policy boundary
- the principle of small scale new housing development within rural settlements is allowed, subject to specified criteria
- principle of development of Filia Cottage accepted by Hart and appeal Inspectors
- brownfield site – as per residential garden in rural area
- No specific objections raised to the proposal for the two houses, but strong objection to the removal of vegetation and screening. **SEE APPENDIX I**

For signature

B. SANG PROVISION?

- Clerk to discuss with Hook Parish Council.

C STREET SCENE

- The two proposed houses will dominate the site to a much greater degree than the present bungalow.
- As all mature boundary hedging and trees have been removed, the present impact on the street scene is severe. The proposal is insufficient in quantity and detail of native planting.
- A substantial, detailed native planting scheme will be needed for screening and to restore the street scene in keeping with the rural aspect of Vicarage Lane.
- The proposal for a double driveway access 7.5m (25ft) in width, will prevent restoration of much of the hedgerow and create a permanently open aspect fronting the houses. Suggestions – central single driveway serving both properties; or single driveways at opposite sides of the properties.

D. LANDSCAPE AND FOOTPATH 13

- The vegetation removed was part of a continuous corridor of mature hedgerow and trees extending alongside fields and bordering Mattingley Footpath 13. Its removal has a detrimental impact on the landscape, and in particular the amenity value and views from the footpath leading North from Vicarage Lane.
- Previous views of trees will be views of a house.

E. BIODIVERSITY

- The Parish Council requests a planting scheme specifying species, number, density and size of hedgerow planting, and tree planting, consistent with the area, restoring the hedgerow and treeline bordering the footpath, and providing a net gain in biodiversity over the extensive hedgerow and tree cover removed.
- The proposal for two houses doesn't allow space for the treeline / hedgerow to be re-established.
- The Biodiversity Report contains inaccuracies in addition to mis-information regarding the site inspection and likely presence of protected species.
- The Biodiversity Report fails to record nearby mature hedgerow, ponds and broadleaf woodland (incl Glebe Wood owned by the Woodland Trust).
- Patricia Hughes commented that if inaccurate information has been supplied by the appellant, possibly the application should not have been validated, or should be unvalidated.

2. Felling and removal/burning of vegetation including mature trees & hedgerows

Patricia Hughes' attention was drawn to the applicant's letter in response to Hart's request for further information on biodiversity – letter dated 9th August 2018.

This letter states that the applicant visited the site on 18th June and found no signs of nesting birds or other protected species or wildlife. The timeline is noted as he directed the clearing of the site, including with use of diggers etc, from 4th to 6th June, with burning continuing on 7th June. No inspection or record prior to the trees, hedgerows etc being removed evidences lack of reasonable care contrary to the Wildlife Act 1981 – ie the action could reasonably have been avoided.

The Parish Council will request the Planning Officer takes into account evidence of the previous nature of the site before all vegetation and wildlife was destroyed. (The clearing was reported by a neighbour to the Police and to RSPB.) Taking this into account and given the constraints of the site, it is evident that the current proposal for two houses is incompatible with the NPPF requirement for net gain in biodiversity.

3. Ongoing burning of waste material at the site.

Discussion

- The owner is continuing to burn unknown material from the property while wearing a mask. Potential harmful effects on nearby residents particularly children is a concern.
- Patricia Hughes said a question was whether the site is still residential – or as now a building site is it classed as commercial? Environmental health issues on commercial sites can be actioned more rapidly under the Clean Air Act.
- A question was raised regarding the potential for asbestos in the bungalow. It was noted that the builder will have to comply with conditions of safe demolition.

iv. Five-a-side football match on Hound Green

- The Social Events Committee had prior to the meeting circulated a proposal, and request for funding support, for a 5/6-a-side Football tournament on Hound Green – potentially in October – and involving teams from local pubs and the local community **see Appendix II.**

Leonard Crane reported that the new manager of the Leather Bottle was presently unable to commit time and staff, but may be able to consider in the New Year.

Discussion

- Suggestion to include the Shoulder of Mutton.
- Funding request for toilets and publicity. Plus new goals and ground preparation.
- No charge intended for participation as this a community building event.
- BBQ suggested and attendance of 'Floss & Waffle'.
- Local companies such as Merronbrook may be interested in sponsorship.
- Parish Council supportive in principle, further discussion will raise interest and involvement for a future event.
- Concern that this is not the best time to organise a match given the very dry summer and so hard ground conditions on the Village Green. The Parish Council would prefer to wait for rain and the Green to be rolled, while recognising the difficulties of scheduling the rolling for the right ground conditions.
- Walking football suggested.

Members of the public left the meeting with the thanks of the Parish Council

18.85 MINUTES OF PREVIOUS MEETING of 16th July agreed and signed

18.86 DECLARATIONS OF INTEREST None.

18.87 TRAFFIC & HIGHWAYS

i. Speed Limit Reminder (SLR) sign and Speed Indicator Devise (SID)

Licence signed by Chairman and Clerk, to be returned to HCC for their signature. Detail of purchase order confirmed.

AGREED Clerk to submit purchase order to Westcotec **see Appendix III.**

ACTION Sites to be identified for data collection B3011 – ref Traffic Survey (cables) HCC request form.

ii. Children warning signs Hound Green

Two temporary correx board signs positioned each side Hound Green – one at corner of Vicarage Lane with Reading Road. As agreed designs **see Appendix IV.** The former is clearly visible for traffic turning into Vicarage Lane, but neither are effective (and too many words) for traffic at speed along the Reading Road.

The SID / SLR scheme will mean repositioned 40mph repeater signs and a SID / SLR position at sites 2 & 3 along the Reading Road either side Hound Green.

FUTURE ACTION: To further consider when the new HCC signage is in place. Potentially 'Slow Children' signs could temporarily replace the SID / SLR.

For signature

iii. Footpaths

Lengthsman strimmed FPs 12 and 16, West End Farm, 19th July.

18.88 HOUND GREEN**i Dragons teeth**

Adam to agree delivery of 80 dragon's teeth. Original estimate was £400 to supply. Suggested to pay £500 including delivery and wood treatment. Groundsman, Premier Grounds and Garden Maintenance, to install.

ii Furniture – bench etc

Oak furniture on Hound Green (supplied via Hart S106 funding) requires cleaning an oiling. Supplier Ron Beckinsale to advise how best to be treated.

iii Ditch crossing to Hound Green

Suggested timber edging (sleepers if wanted) laid above existing crossing, extending each side level, filled level with scalplings plus handrail.

AGREED: To proceed and also to fix handrail on crossing to Vicarage Lane.

iv Glebe Wood

Lengthsman strimmed paths 23rd July – three hours.

v Wayleave

Thomson Broadbent reported meeting with valuers 26th July. Awaiting update.

vi Brook – as discussed in Public Session

ACTION Required to ensure the Brook flowing freely. Lengthsman to inspect and assess if any blockage across Parish Council and if possible across Lanterns' land.

vii Football 5-a-side friendly – as discussed in Public Session.

AGREED: Ground conditions presently unfavourable for a football tournament.

Re pub participation, the Parish Council understands the Leather Bottle should put its business first: we should support our pubs.

18.89 WAR MEMORIAL**i. Relocation question – responses**

Reference correspondence received in response to *Whitewater Magazine* article requesting views on possible re-location.

- Two emails received requesting the Memorial not be moved for reasons of historical importance, family and emotional connection, and original intent of construction. That it is in keeping with its surroundings, and that it is an important and distinctive feature for a village which, being so spread out, lacks such features. A third respondent cited the challenges of finding an alternative appropriate site.
- Act of Remembrance – A further response noted that the circumstance which first led to the suggestion of moving the memorial was the reinstitution of the Act of Remembrance at the Memorial. An alternative approach is suggested...

'To leave the Memorial in its present position. The wreath laying in the past did indeed take place at the bus shelter after the Remembrance Service itself had been held at Mattingley Church.

'If we had the small Act of Remembrance at the back of Mattingley Church instead of at the bus shelter, the current problems would all be eased; parking is available, there will be no road safety considerations, the police would not be required, and the church would provide shelter against rain and cold.

'These very reasons would also perhaps encourage a larger attendance. What would be lost would be the enactment of an old custom – but which is no longer practical and may, if continued, lead to a further fall in attendance.'

For signature

ii. Parish Council Comments

- One objection from family connected to the Memorial is sufficient not to move it.
- Important to continue the wreath laying at the Memorial.
- People visit the Memorial other than for the Remembrance Service.
- Suggestion to better demarcate the Memorial, eg low wall plus better signage.

ACTION: To draft a further article for *Whitewater Magazine* detailing the response.

iii. Listing

The bus shelter is not currently listed. Patricia Hughes advised that Hart presently has a programme of listing War Memorials.

Patricia left the meeting with the thanks of the Parish Council

18.90 PLANNING**i Applications for discussion**

18/01748/FUL Glencoe, Vicarage Lane, Hound Green. Demolition of existing detached bungalow and garage, and construction of two new four-bedroomed dwellings with integral double garages. Consultation to 7th Sept.

ACTION Re Public Session, clerk to circulate draft response.

18/01589/FUL Hazeley Bottom Farm. Change of use of field from agricultural to equestrian. Case officer - ref validation team. Consultation to 7th Sept. *Parish Council response: 'No objection.'*

ii. See **APPENDIX V** for all applications relating to the Parish.

18.91 FINANCE**i Payments**Monthly standing orders

30/07/2018	PGGM Maintenance Contract July	£274.00
30/07/2018	New Inn - meeting room July	£20.00

BACs Payments

30/07/2018	Clerk Salary July	£285.70
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BACs Payments for approval

Simon Wells - Noticeboard repair / maintenance	£380.00
Signrite - Two x children warning signs Hound Green	£84.00
Internal Audit	£35.00
Whitewater Mag Aug issue - 2 pages	£90.00

ii Accounts to date and latest estimate –See APPENDIX VI

18.92 NEXT MEETINGS

17th Sept, 15th Oct, 19th Nov, 17th Dec.

Meeting closed with thanks to all present

For signature Date.....

APPENDIX I Glencoe, Google maps, July 2017



APPENDIX II Hound Green Football proposal

The Mattingley Parish Social Events Committee

Marralameda Hound Green Mattingley RG27 8LF

To the Mattingley Parish Council

09.08.2019

Mattingley

Dear Councillors,

Proposal - FOOTBALL Competition - another community building event.

The proposed event is a competition between six 5/6 aside football teams of locals, two from the Leather Bottle, two from the New Inn and two from Mattingley parish. Perhaps one from each pub and four local teams dependent on the level of local interest.

We would be inviting single sex and mixed teams to take part.

The proposal is to play group style (two groups of three) with a final between the winner of each group. The games would be 10/12 mins each way with one minute for changing ends.

There would be: - public house stalls (gazebo and table); a BBQ; tea and coffee for sale; waffles and bacon sandwiches for sale; a party tent would be erected in the event of inclement weather being forecast.

The date proposed is Saturday 6th October 12.00 until 3.00 or perhaps 4.00.

Risk assessments would be carried out and the pitch carefully checked. All players would have to wear approved football boots and kit.

Permission is sought for a pitch to be marked out with an approved line marking system or some other approved temporary system (a pegged perimeter line) that would not damage the green.

It is to be hoped the MPC would arrange for the rolling and the mowing of the green and for the hole by the goal to be filled in before the event.

Some funding will be required and is asked for: -

One toilet at a cost of about £150.00;

Posters at a cost of about £30.00;

New goal nets at a cost of about £100.00.

Would the Parish Council please approve use of the green and if so the event will be covered by its event insurance. If the event is permitted the Mattingley Parish Social Events Committee will then act as a sub-committee for the event.

If further information is required please contact me via Sue Turner.

Regards and best wishes,

Leonard Crane

APPENDIX III Westcotec Purchase Order**PURCHASE ORDER**

Westcotec Ltd 34 Bertie Ward Way
 Rash's Green Ind Est, Dereham
 Norfolk NR19 1TE
 01362 853124 sales@westcotec.co.uk

Your ref MCQ731

date: 31st August 2018
 our ref: SID/SLR-18/19-1
 contact: Susan Turner
 07515 777060
 clerk.mattingley@parish.hants.gov.uk

Description	Units	Price per unit	Cost
SLR – Portable 20/30/40 with SLOW DOWN legend beneath, battery powered complete with spare battery, 'intelligent' charger, sign cover and clamps.	1	£2,625.00	£2,625.00
SID – Portable SID with SLOW DOWN legend beneath, battery powered complete with spare battery, 'intelligent' charger, sign cover and clamps.	1	£2,800.00	£2,800.00
Data Collection Unit (USB lead to PC download)	2	£250.00	£500.00
Additional bracket sets	7	£50.00	£350.00
Sub-total			<u>£6,275.00</u>
TOTAL	<u>VAT</u>		<u>£1,255.00</u>
			<u>£7,530.00</u>

Please invoice Mattingley Parish Council, invoice address below
 (email please to clerk.mattingley@parish.hants.gov.uk)

Delivery as invoice address.

Clerk: Susan Turner
 2 Ash Cottages, Newnham Road, Newnham, Hook, Hants RG27 9AF
 Tel 07515 777060 email clerk.mattingley@parish.hants.gov.uk

APPENDIX IV Children Signs

Option 1



Option 2

**APPENDIX V** Parish Planning Applications**Applications for discussion**

18/01748/FUL Glencoe Vicarage Lane Hound Green. Demolition of existing detached Bungalow and garage and construction of two new four bedroom dwellings with integral double garages. Consultation to 7th Sept.

18/01589/FUL Hazeley Bottom Farm. Change of use of field from agricultural to equestrian. Case officer - ref validation team. Consultation to 7th Sept. Parish Council response: 'No objection.'

Applications pending / decided since last meeting

18/01313/HOU and 18/01314/LBC Pending (27 Jun 2018) Moneys Farm, Bottle Lane, Mattingley. Single storey side extension. Consultation to 25th July.

18/01212/AMCON (Granted 1 Aug, reg 21 June 2018) Oaklands, Vicarage Lane, Mattingley. Application for removal of Condition 8 to allow the garage to be used as a habitable room.

18/01093/PREAPP (11 Jul 2018) Priors Farm, Reading Road. Replacement barn. (Structural engineer's report says 'clearly the amount of useable material is minimal and a replacement barn is needed')

18/01248/HOU (and 18/01249/LBC) (Withdrawn 23 July, reg 7 June) 2-Shoulder Of Mutton Cottages, Hazeley Heath. Erection of a part single storey, part two storey rear extension, plus a new boundary fence and internal alterations, following the demolition of part of the building, a boundary wall & railings and an outbuilding.

17/03007/PREAPP (No further action 2 Aug, reg 3 Jan) Land At Reading Road, Hound Green. Erection of 30 dwellings, comprising 21 no. affordable (70%) and 9 no. market dwellings together with the associated access, parking and landscaping.

APPENDIX VI.I Parish Accounts 2018/19 to date

MATTINGLEY PARISH COUNCIL - INCOME 2018/19 - at August 2018									
Balance brought forward 1st April 2018								£35,412.40	
Date	Item	Paid via	Precept	Grants	S106	VAT	Interest	Total	Receipts
09/04/2018	Parish Precept		£8,870.00						£8,870.00
2017/18	Bank interest 2017/18						£7.84		£7.84
2017/18	TOTALS		£8,870.00	£0.00	£0.00	£0.00	£7.84		£8,877.84
£8,877.84									
RECEIPTS & PAYMENTS SUMMARY									
Bal brought forward 1st April 2018			£35,412.40		april		£1.36		Dec
Plus income			£8,877.84		May		£1.68		Jan
Minus expenditure			£4,269.27		June		£1.65		Feb
Balance			£40,020.97		July		£1.55		Mar
					Aug		£1.60		
BANK RECONCILIATION					Sept				
Club, charity, trust			£1,914.96		Oct				
Bus instant access			£37,685.84		Nov				
TOTAL ACCOUNTS			£39,600.80						
minus items not cleared			£638.80						
plus 9p interest missing Dec16-Aug17			£0.09						
Plus income outstanding - VAT refund 2016/17			£1,058.88						
Balance			£40,020.97						

MATTINGLEY PARISH COUNCIL - EXPENDURE 2018/19 - August 2018											
Date	Supplier	Description	Salary	Finance Admin	Publish	Comm-unity	Maintn HG	Maintn General	Projects	VAT	TOTALS
30/04/2018	SO PGGM	Maint Contract April 2018					£228.33			£45.67	£274.00
30/04/2018	SO Susan Turner	Salary April 2018	£288.62								£288.62
20/05/2018	BACs Susan Turner	Salary April 2018 increase	£30.88								£30.88
29/05/2018	SO PGGM	Maint Contract May 2018					£228.33			£45.67	£274.00
29/05/2018	SO Susan Turner	Salary May 2018	£319.50								£319.50
02/06/2018	BACs ST for Came & Co	PC Insurance 2018/19		£665.07							£665.07
19/06/2018	BACs New Inn	Venue Nov 17-June 2018		£160.00							£160.00
19/06/2018	BACs HMR PCC	WW Mag Mar18-HH			£45.00						£45.00
19/06/2018	BACs HALC	HALC /NALC 2018/19		£256.00							£256.00
28/06/2018	SO PGGM	Maint Contract June 2018					£228.33			£45.67	£274.00
30/06/2018	BACs Susan Turner	Salary June 2018	£218.30								£218.30
30/06/2018	BACs HMRC	Tax April, May, June	£101.20								£101.20
05/07/2018	BACs LC for Ready2Print	Picnic&Games Posters				£48.33				£9.67	£58.00
05/07/2018	BACs Loos for Dos	toilets for Picnic&Games				£125.00				£25.00	£150.00
30/07/2018	BACs Susan Turner	Salary July 2018	£285.70								£285.70
30/07/2018	SO PGGM	Maint Contract July 2018					£228.33			£45.67	£274.00
30/07/2018	SO New Inn	Meeting room hire		£20.00							£20.00
	Simon Wells	Noticeboard repair						£380.00			£380.00
	Signrite	Children signs (temporary)				£70.00					£70.00
	ST for Auriol Wines	Internal auditor		£35.00							£35.00
	HMR PCC	WW Mag-Aug18-BB&WM			£90.00						£90.00
TOTALS			£1,244.20	£1,136.07	£135.00	£243.33	£913.32	£380.00	£0.00	£217.35	£4,269.27
£4,269.27											

NOTE: S106 funding remaining	£3,759.67
	<u>£4,227.09</u>
	£7,986.76

NOTE: S106 funding remaining	£3,759.67
	<u>£4,227.09</u>
	£7,986.76