

# Stelling Minnis Parish Council

## Agenda

### To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **13 SEPTEMBER 2023** at 7.30pm in Stelling Minnis Village Hall.

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the meetings held **12 JULY 2023**: To CONSIDER and AGREE as a true record.

#### 3. Matters arising from the minutes: Not covered on the agenda.

**The meeting will then be adjourned for parishioner's questions and comments on agenda items only**

#### 4. Responsibilities 2023-34

This item is rolled over from the May meeting.  
KALC area committee

#### 5. Correspondence

- 5.1 Victim Support
- 5.2 KCC Community Warden Consultation

#### 6. Planning

- 6.1 To RECEIVE presentations from residents on current applications.
- 6.2 To RECEIVE an update on Certificate of Lawfulness application.
- 6.3 To DISCUSS planning applications received for consideration.

23/1067/FH	Retrospective application for siting of one static caravan and erection of barn  Doghouse Farm, Stone Street, Petham, Canterbury CT4 5PU	Response by 14 Sept
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23/1165/FH	First floor extension to the existing bungalow to create a two storey dwelling and the addition of a porch to the side elevation.  York Dene, Curtis Lane, Stelling Minnis CT4 6AE	SMPC no objections response logged.
23/1212/FH	Raised terrace, installation of new roof coverings and photovoltaic panels, replacement windows and installation of patio doors.  Jacaranda House, Bossingham Road, Stelling Minnis CT4 6AQ	Application removed awaiting revised edition.

6.4 To NOTE decisions by the planning authority.

23/0799/FH	Single storey rear extension.  Knowler Farm, Curtis Lane, Stelling Minnis CT4 6AD	Approved with conditions 8/8/23
23/0881FH	Two storey rear extension  Annexe Knowler Farm, Curtis Lane, Stelling Minnis CT4 6AD	Approved with conditions 25/08/23

**7. Village Matters for Discussion/updates**

- 7.1 To CONSIDER the request from Stelling Minnis Village Hall for £8737.00 of CIL funding for their solar panel project and up to £649.00 of CIL funding for the installation of broadband into the hall.
- 7.2 To RECEIVE a report on the village survey and outcome
- 7.3 To CONSIDER the SMPC HIP further and any other items to add
- 7.4 To RECEIVE an update on the telephone box and CONSIDER a plaque to be placed inside
- 7.5 To DISCUSS the fallen tree on Curtis Lane
- 7.6 To DISCUSS bus shelter maintenance
- 7.7 To CONSIDER the Hugo Fox website changes at a cost of £9.99 plus VAT per month

**8. Reports**

- 8.1 Website/Facebook reports Cllr Smith/Clerk
- 8.2 Kent County Council Cllr Carey
- 8.3 FHDC Council Cllr Hollingsbee/Cllr Martin
- 8.4 Stelling Minnis Tree Warden Cllr Smith
- 8.5 Stelling Minnis Village Hall Cllr Couch/Cllr Day
- 8.6 Windmill Cllr Morley-Smith
- 8.7 Minnis Cllr Haffenden

**9. To AGREE the SMPC meeting dates for 2024**

**10. Finance**

- 10.1 To NOTE Budget expenditure sheet to date
- 10.2 To NOTE receipts of income

None	0.00
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**TOTALS £0.00**

- 10.3 To AUTHORISE payments

CHQ441	A Hadlow – strimming July (already paid)	55.00
CHQ442	A Hadlow – strimming August (already paid)	55.00
CHQ443	Clerks salary August	273.60
CHQ444	Clerks expenses reclaim – June/July/Aug	6.74
HQ445	Dynamix – payroll services end of QTR	36.00
CHQ446	KALC – Cllr conference attendance Cllr Couch	84.00
CHQ447	HMRC PAYE for end of QTR	205.20
CHQ448	Clerks salary September (to be paid 29 Sept)	273.60
<b>TOTALS</b>		<b>£989.14</b>

10.4 To RECEIVE the bank reconciliation to 31<sup>st</sup> August 2023.

*Dates of future meetings: 8 November 2023.*

Signed: Gail Hubbard  
Parish Clerk

7<sup>th</sup> September 2023  
stellingminnispc@outlook.com