

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 18th January 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith (for a part of the meeting) & 1 member of the public.

The Chairman welcomed Cllr John Smith to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Mrs N Aldhouse, Mr L Gosbee & Cllr. Roger Manning.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

Mr M Cooper & Mr J Beech declared a personal interest under Planning: application no TW/10/014103 Chanceford Cottage, Sand Lane.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Transport Survey:

The Chairman has received a letter from Arriva stating that to re-direct a bus service through Frittenden at any time would not be viable for two main reasons: 1. variations of routes, even on the odd day, isn't encouraged and would extend the run time and disrupt an already very tight timetable and 2. Arriva would have difficulty in getting a double decker bus through the village. No funding is available through KCC at present for a bus service. It was felt that all avenues with Arriva have been explored and there would be no further gain by pursuing this. The Chairman is to write an article for the Parish Magazine to this end.

Post Office:

The Chairman reported that he had attended a meeting on 17th January 2011 with Mr Ivor Jauncey, Sean Carter, Peter Wilkinson and Staplehurst Post Office. A proposal has been put forward to run a post office service from the village hall on a Tuesday and Friday between 15.00 and 17.00 hours. A telephone line will be installed, and paid for, by the P.O. This proposal is to be discussed by the Village Hall Management Committee. The sum being offered for the hall rental during opening times is minimal. This service, if agreed, will not start until the next financial year.

Affordable Housing:

The Chairman reported that a meeting had taken place on 17th January 2011 between Jenny Hudson, Deborah Dixon and Sarah Neil from TWBC and Jeremy Beech, Mike Cooper and Lester Gosbee from the Parish Council. It has been agreed that as Mr Homersham is unwilling to sell his land, other sites in the village should be re-assessed and new sites investigated. Sites previously looked at to be re- assessed are to include land belonging to Gordon Murrell at Pound Hill; two parcels of land either side of Manor Way Cottage, Biddenden Road, owned by Dr Weeks and previously offered for Affordable Housing but discounted at the time, and two previously discounted sites opposite the cemetery in Mill Lane. A further piece of land in Mill Lane is also to be assessed. Deborah Dixon is to assess the suitability of these sites and discuss with Highways/landscape. Land Registry searches are to be undertaken where necessary. Feedback on any progress will be given at the beginning of April. It has been decided that a new Registered Social Landlord should be engaged when a clearer idea of sites has been reached. Jenny Hudson is to make initial enquiries with English Rural Housing Association. Mr L Gosbee had asked Jenny Hudson if a compulsory purchase order could occur if no suitable site was found. TWBC replied that this had not happened in the Borough so far.

It was suggested by Mrs J Croucher that the piece of land between Manor Farm and Forge Cottage may be a suitable site for housing. The Chairman is to speak to Mr L Gosbee and Jenny Hudson regarding this.

Next Years Meeting Dates:

The Clerk reported that she had been able to book the village hall for all 2011 meeting dates except for December. Initially there had been a problem with the May APA date; however, the WI had kindly changed their meeting date to accommodate the Parish Council. The Chairman thanked the WI for this.

Planning Correspondence:

The outcome of the Hatchin' Tan Appeal is expected imminently.

5. GROUNDS MAINTENANCE

The Clerk is to issue letters inviting at least three companies to tender for each of the maintenance contracts, to be returned before the next meeting on 15th February 2011. It was noted that the contract to cut the Paddock hedge could cause some issues this year due to the imminent building works at the school. These would be addressed if and when they occur.

6. ROAD REPORT

The Clerk read out a report Mr L Gosbee had prepared and sent to the meeting:

Numerous potholes along Sand Lane and one outside Forge House have been reported.

Replacement chevrons, white lines and a 'Give Way' sign at Grandshore Lane have been requested, along with a 'Give Way' sign for the end of Dig Dog Lane.

The warning sign for the narrow bridge on Biddenden Road was flattened during the icy spell, and a new one has been requested.

The new inter active speed limit sign currently flashes when driving over 35mph, but does draw a drivers' attention to their speed.

Mrs J Croucher reported excess water on Biddenden Road again, due to the natural spring, which ices over in the cold weather.

7. PLANNING

Applications:

TW/10/04103 **Chanceford Cottage, Sand Lane** – First floor extension.

It was proposed by Mrs H Cullingworth, seconded by Mrs A Holroyd and agreed unanimously to remain **Neutral**.

TW/11/00002 **4 Folly Cottages, Mill Lane** – Section 52 Modification – Agricultural workers dwelling (WE /5/52/86 and TW/82/00997 refers)

It was proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously to recommend **Approval** as the cottage no longer has any land associated with it, the Nursery previously attached to it having been sold as a separate entity.

TW/11/00036 **Appleton Farm Cottage, Green Lane** – Two storey rear addition and internal and external alterations

It was proposed by Mrs A Holroyd, seconded by Mrs H Cullingworth and agreed unanimously to remain **Neutral**.

Decisions:

There were none.

Correspondence:

There was none.

8. CORRESPONDENCE

TWBC:
Parish Precept Tax Base 2011/12

M & N Communications:
Future of Civic Complex Update & Questionnaires

KALC:
AGM Special Report – AH
Briefing Report re responsibilities for clearing snow and ice on Highways – The Chairman stated that though the Highway Authority is under duty to ensure safe passage on a Highway and Local Council's are not obliged to clear snow and ice it would be prudent for the Parish Council to spread salt on footpaths and pavements in the village as and when necessary. It was agreed to purchase a small salt distributor for this purpose. It was noted a 1 ton salt bag has been placed at Manor Farm, by KCC Highways, for the use of the Parish Council.
Notice re payment rules change due in 2011
Parish News

Royal British Legion:
Poppy Party Weekend leaflet – JB

Porchlight:
Poster for notice board - organisation taking calls re rough sleepers

9. FINANCE

The Clerk reported that following the 'death' of the Parish Council laptop a new machine has been purchased at a total cost of £510.00 which includes recovering all the data and loading it on to the new computer. This was agreed by Councillors as a necessity to running Council business.
It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to pay the accounts as follows:

Proludic.....	£6303.50
S J Palmer.....	£58.75
E.ON.....	£17.03
Frittenden Memorial Hall.....	£13.00
S T Support.....	£ 510.00
D A Jenkins Salary.....	£277.90
Expenses	£13.84

10. ANY OTHER URGENT BUSINESS

In December the Clerk had attended a training day at TWBC where it transpired that Agendas should be sent to Councillors as a hard copy. Many Parishes, who send agendas by email, felt this was a retrograde step. After consulting KALC, and for confirmation from Councillors that the Agenda has been received, a 'read receipt' is now to be requested. This was agreed by Councillors.

Mrs H Cullingworth noted that lorries carrying chicken manure were churning the verges along Grandshore Lane. The Chairman reported that with regard to this he has spoken to the Contracts Manager at Fridays. It has been agreed that the drivers will be asked to be more aware of their speed and the perception of their speed through the village; to avoid passing through the village during school drop off and collection times; and to vary the routes taken to their onward destination of Pluckley. The Contracts Manager agreed that some of the verge damage has been caused by the contractors employed by Fridays.

The Chairman stated that 2012 is the year of the Queen's Diamond Jubilee and many villages are organising events to celebrate this. It is not known whether the Bell & Jorrockes are intending to arrange any celebrations

or whether another village organisation will wish to hold a village occasion. However, the Parish Council would fully support any village event to celebrate this occasion.

Mrs H Cullingworth had been approached by a resident with the request that the telephone box be used as a 'library' where used books can be left and taken away by others. Although it was felt this was a good idea, the 'phone box is currently operational and not owned by the Parish Council. However, if the circumstances were to change in the future then an idea such as this would be considered.

There being no further business the Chairman closed the meeting at 9.10pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 15th February 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith, 3 members of the public and Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

There were no apologies.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

Mr L Gosbee declared a pecuniary interest under Item 6. Grounds Maintenance Contracts

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Transport Survey:

The Chairman confirmed he has written an article for the Parish Magazine.

Post Office:

The Chairman reported that an ISDN line is being installed in the Memorial Hall this Friday. A suggestion has been made by both the Youth Club and one of the Church Groups that on occasion, when the Post Office is open, they would like to make tea/coffee and cakes for people to socialise. Due to the Hall charges this wouldn't be viable if the normal rates were charged. The Memorial Hall Management Committee will have to decide how to address this. The Parish Council could include the Memorial Hall in its Section 137 payments to support this type of event. Mr M Cooper suggested the Tent Fund could be a source of funding by way of making a donation to the Memorial Hall Committee.

Affordable Housing:

Work is continuing in contacting land owners and assessing the viability of sites for housing. The Chairman has been speaking to land owners, but unfortunately, so far, no-one is willing to sell. With reference to the suggestion by Mrs J Croucher that land between Manor Farm and Forge Cottage may be a suitable site it has been confirmed that this had previously been discounted by planners as being too close to the site of a listed building causing over intensification of the site.

Planning Correspondence:

The Hatchin' Tan appeal outcome is still awaited.

5. TRANSPORTATION OF CHICKEN WASTE

Mrs N Aldhouse recently reported a vehicle carrying chicken waste had overturned in Grandshore Lane spilling its contents into the water course and damaging the verges. Fridays were contacted and the damage was repaired. The Environment Agency was also contacted lest the water course had been contaminated. However, although this was not the case Fridays were requested to remove the residue of chicken waste from the water course. Since this incident other residents have complained about being driven off the road by the vehicles carrying the waste, and one car recently ended up in the ditch. Photographic evidence was taken at the time of this incident. Although all residents affected have been requested to contact Fridays directly with

any complaints, the Parish Council is extremely unhappy with this series of events. Although it is understood that for the Fridays Contractors Grandshore Lane may be convenient, this road is not suitable for large vehicles and it was felt Fridays should arrange with their Contractors to use main roads that are wide enough for oncoming vehicles to pass safely.

6. GROUNDS MAINTENANCE CONTRACTS

Mr L Gosbee left the room at this point and took no part in the discussion.

A number of tenders had been received for the 5 Grounds Maintenance contracts which were opened and reviewed at the meeting. After much consideration it was proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously to award the following contracts:

Contract 1 - to mow/cut the Parish Field and mounds, including around trees and edges and strim around play equipment awarded to Complete Landscapes @ £635.00

Contract 2 - to mow the grass and cut the hedge at the War Memorial awarded to Mr L Gosbee @ £100.00

Contract 3 - to cut the Paddock Hedges, including road hedge and hedge between Paddock and Frittenden House awarded to Complete Landscapes @ £110.00

Contract 4 - to cut the outer side of the hedge by hand, and to remove cuttings, at Laundry Lane awarded to Simon Holloway @ £130.00

Contract 5 – to cut all internal vertical faces of Parish Field hedges & remove cuttings awarded to Complete Landscapes @ £135.00

The Clerk is to respond to the tendering companies accordingly.

7. ROAD REPORT

Mr L Gosbee reported that the majority of potholes have been filled apart from one at the junction near Biddenden Road. A new sign has been erected at Buckhurst Bridge as requested. Potholes at Brookwood have been filled. Grandshore Lane is in need of repairs following the recent events with vehicles carrying chicken waste. Highways have stated that due to lack of funds only deep potholes are currently being repaired.

8. PLANNING

Applications:

TW/11/00095: **1 Folly Cottages, Mill Lane** – Demolition of flat roof extension and outbuildings and replacement with a two storey extension. (To be carried out in conjunction with works to adjoining property with a party wall)

TW/11/00098: **2 Folly Cottages, Mill Lane** – Demolition of existing flat roof extension. Replacement with two storey extension with a single storey skirt wrapping around on south east and south west elevations. Replacement outbuilding.

These applications were looked at as one, as each individual application depended on the other.

It was proposed by Mr L Gosbee, seconded by Mrs N Aldhouse and agreed unanimously to recommend **APPROVAL** as this is a fairly modest extension that brings a property that has fallen into disrepair back into the housing stock

TW/11/00270: **Tile Barn Cottage, Ayleswade Lane, Headcorn, Ashford** – Change of use from 2 dwellings into 1 with associated alterations and extensions; Creation of new garage/storebuilding; Replacement vehicular/pedestrian access.

TW/11/00273: **LBC - Tile Barn Cottage, Ayleswade Lane, Headcorn, Ashford** – Change of use from 2 dwellings into 1 with associated alterations and extensions; Creation of new garage/storebuilding; Replacement vehicular/pedestrian access.

It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously to recommend **APPROVAL** as these alterations will preserve and uncover a piece of architectural heritage, by removing unsightly extensions and reinstating/restoring some of the historic features. Although the Parish Council is not in support of losing a mix of housing stock which includes smaller properties, this application would return the house to one dwelling as originally intended.

Decisions:

TW/10/00884: **Frittenden CEP School** - Demolition of existing single storey attached WCs, kitchen and storage block; demolition of existing single storey detached nursery and erection of part two storey part single storey extension comprising hall, kitchen, nursery, IT suite, library, MI room WCs and storage

Permission GRANTED.

TW/10/03405: **Buckhurst Farm Buildings, Biddenden Road** – Extension of Time: Conversion of barn to dwelling (TW/02/02866 & TW/07/03896 refers)

Permission GRANTED.

TW/10/03448: **3 Folly Cottages, Mill Lane** – Lawful Development Certificate (Existing) – Non compliance with agricultural occupancy condition (TW/82/0997 refers)

Withdrawn by applicant.

TW/10/03479: **Whealers Oast, Biddenden Road** – Part ground floor and part first floor extension to front elevation including relocation of front door.

Permission GRANTED.

TW/10/04103: **Chanceford Cottage, Sand Lane** – First floor extension.

Permission GRANTED.

Correspondence:

There was none.

9. CORRESPONDENCE

The Clerk read out a letter received by Mr L Gosbee from Helen Grant MP, who has made enquiries with TWBC, in reply to his concerns regarding snow and ice issues at the Co-Op car park, Cranbrook. This stated that due to a previous claim against them the Co-Op was reluctant to clear the car park. TWBC have agreed that Cranbrook Parish Council have the authority to close the car park in extreme weather conditions. However, when the advice is not to travel, individuals who do so are responsible for their own health and safety.

The Chairman has received a letter from the Audit Commission confirming that due to current legislation the fact that a grant was received for the Play Equipment which increased our income for the year 2009/2010 means we will have to pay the higher audit fee. It was proposed by Mrs A Holroyd, seconded by Mrs N Aldhouse and agreed unanimously that the Chairman write a letter to the Secretary of State refuting this legislation.

TWBC:

Local Development Scheme adopted document - MC
Street Cruiser Launch invite - NA

KCC:

Easter Activities Family Fun event for Frittenden – Agreed use of Parish Field, Clerk to reply
Introduction from Nick Chard Chairman of Health & Overview Committee

KALC:

Copy of letter from DEFRA Forestry Team re consultation on 'Future of Public Forest Estate in England'

BTCV:
Kent Heritage Trees Project info – NA

Helen Grant MP:
Notice of new Weald Advice Surgery Service

Post Office Ltd:
Notice of public consultation re opening of service in Frittenden Memorial Hall

Action with Communities in Rural Kent:
Invitation to join organisation

Letters of thanks from all organisations re donations

10. FINANCE

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to pay the accounts as follows:

Frittenden Youth Club to replace chq 101608.....	£100.00 EF
Cory Environmental Dec & Jan.....	£19.00
Frittenden Memorial Hall.....	£13.00
D A Jenkins Salary.	£211.61
Expenses	£4.16
E.ON Direct Debit.....	£17.03

11. ANY OTHER URGENT BUSINESS

It has been suggested to the Chairman that the Village Clean up Day be held earlier this year, before the hedgerows/grass grows and hides any debris. Apart from litter picking there are no other projects planned. John Saunders at TWBC has been contacted with regard to the availability of high visibility jackets, litter pickers etc. Two dates have been offered for the use of this equipment. It was agreed to hold the Clean up Day on 2nd April 2011. The Chairman will prepare an article relating to the event in the Parish Magazine.

Mrs J Croucher suggested that if a speaker is invited to the Annual Parish Assembly it might be useful to have someone from TWBC who deals with recycling. John Saunders is to be contacted.

With regard to the recent notice of a Funding Seminar to be held at Folkestone Mr M Cooper thought other village organisations may find this of interest. The Clerk is to forward the details on to Tricia Palmer, Secretary of the Memorial Hall Management Committee.

Mrs A Holroyd reported that she had been contacted by a resident concerned that the distance of a dwelling to Cranbrook School's entry requirements will be changing. The Chairman confirmed this is correct. Apart from the outer reaches of Frittenden on the Headcorn side, the village will not be affected.

Cllr. John Smith reported that talks are currently taking place regarding the future of the old Cranbrook Council Offices. The Borough were looking at ring fencing some of TWBC's 50% share of any profits from the project, to be used for the benefit of the original District parishes in the area. The Borough Transport Portfolio Holder is at present reviewing services, which includes looking at ways of linking Frittenden to the public transport system.

There being no further business the Chairman closed the meeting at 9.20pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 15th March 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk), County Cllr Roger Manning, Borough Cllr John Smith, Joy Temple and 2 members of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr L Gosbee.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Post Office:

The Chairman reported that the Post Office will hopefully open on 5th April 2011 on a Tuesday and Friday between the hours of 3.00pm to 5.00pm.

Affordable Housing:

A meeting is to take place on Monday 21st March between the Parish Council, Jenny Hudson at TWBC and a representative from English Rural Housing Association. The sites to be visited are either side of Manor Way Cottage, Gordon Murrell's land and two sites in Headcorn Road. Although at present Gordon Murrell's land is unlikely to be available to purchase, this will be reviewed along with the other sites to assess its suitability, and if approved could be used as a future site should the circumstances change.

Planning Correspondence:

The appeal at The Hatchin' Tan has been irrefutably dismissed. The Clerk has tried to contact Alice Bloom in enforcement at TWBC to ask what the next course of action is, but a reply has not been received by the time of the meeting. The Chairman stated that we must continue pressing the Borough Council to have the site vacated.

Chicken Waste:

The transportation of waste has stopped for the time being.

Any Other Business:

The Chairman confirmed that all equipment necessary for the clean up day has been arranged, thanks to John Saunders at TWBC, and that he has carried out a risk assessment. Everybody is welcome and should meet at the Bell & Jorrocks at 10.00am on 2nd April 2011.

With regard to inviting a speaker from TWBC on recycling, Cllr John Smith offered to ask Cllr Paul Barrington-King, the portfolio holder, who has accepted the invitation.

5. T. WELLS & DISTRICT CAB PROJECT

The Clerk reported that she had received a telephone call from Citizens Advice Bureau asking if Frittenden would be interested in a project the CAB is currently trying to get up and running whereby a bus would make a weekly visit to the outlying villages. If Frittenden is agreeable a 1 ½ hr visit between 10.30 to 12.00pm or 1.00-2.30pm would take place each week. The day is yet to be confirmed. A place where the bus could park was also requested. All Councillors agreed to support this venture. It was felt the bus should either park in the village hall car park, if room, or on the road outside the village hall. However, whilst building works take place at the school parking may be difficult at times. The Clerk is to contact CAB with the Parish Council response.

6. ROAD REPORT

The Chairman invited Cllr Roger Manning to speak on the current position with Highways and KCC generally. Cllr Manning informed the meeting that a sum of £3.5m has been set aside for pothole repairs and a contractor is currently being sort to execute the works. A list of all potholes should be sent to the Parish Liaison Officer. £95m has had to be found to fund services in Kent and Cllr Manning is pleased to report this has been achieved. With regard to the CAB project Cllr Manning confirmed this will go ahead. He raised concerns that Frittenden is not served by a bus service and suggested that perhaps some funding could be found to internally run a minibus service. Cllr Manning confirmed that Parish Councils will in the future have more power as democratically elected bodies and will be able to decide where funding is channelled. Despite cuts the Localism Bill is still going ahead. £18m has been taken out of Kent Highways budget. This has been taken from new projects rather than affecting current services. Cllr Manning stated that KCC can continue to offer a quality of life.

The Chairman thanked Cllr Manning for his update on services in the County. Mr J Beech also formally thanked Cllr Manning for obtaining the interactive speed limit sign for the village, which has been very successful. With regard to a bus service in the village the Chairman confirmed that dialogue with Arriva and KCC has taken place but that a diversion of the current bus is not possible. Although a service is long overdue, to sustain a vehicle and driver within the village may have many difficulties to overcome. The Chairman stated that with regard to the Localism Bill it is not yet known what this will actually mean to the Parishes, especially small Parishes such as Frittenden. Dialogue with TWBC is to remain open on this subject. Cllr John Smith commented that to the accredited 'Quality' Parish Councils, such as Cranbrook, the work load will measurably increase, whereas for Frittenden it will not be so great. Cllr Roger Manning stated that the principal decisions should be made at the levels they are needed and not by central government.

The Chairman then invited Cllr John Smith to speak. Cllr Smith stated that the Post Office consultation period is ongoing, and asked if a 2 hour opening time is enough. It was felt that it is. A recent resident's satisfaction survey concluded that the majority of people living in the borough are happy. The executive structure at TWBC is currently under review and the future of the former Cranbrook Council offices site is presently being looked at. The Chairman formally thanked Cllr Smith for the £100 members community grant offered to Frittenden.

In his absence Mr L Gosbee had sent the Clerk a report on road issues. This confirmed that potholes near the interactive speed sign and at the Bell & Jorrocks have been reported. Replacement chevrons in Grandshore Lane have also been requested. Tyres left in Park Wood Lane have been reported, however, Mr M Cooper stated these have not yet been removed.

7. PLANNING

Applications:

TW/11/00333: **Little Manor, Staplehurst Road** – Replace existing glazed roof to conservatory with Cedar shingles and replace white with black guttering (as rest of house)

TW/11/00335: **Little Manor, Staplehurst Road** – LBC: Replace existing glazed roof to conservatory with Cedar shingles and replace white with black guttering (as rest of house); Remove modern sliding door separating conservatory from main house.

It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to remain **Neutral**.

TW/11/00569: **OS Plot 6250 Rear of Gould Farm, Mill Lane** – Change of use of land to equestrian and erection of stable/garage building. Addition of hardstanding and gate.

Mr M Cooper declared an interest and took no further part in the discussion. It was proposed by Mrs A Holroyd, seconded by Mrs N Aldhouse and agreed by 6 members to remain Neutral, but requested that if permission is given a proviso is added that limits the use of the equestrian facilities to the sole owners of Gould Farm.

Decisions:

TW/10/00578 **The Hatchin' Tan, Grandshore Lane** – The retention of use of land as a residential caravan site for two gypsy families, each with one static caravan and one tourer; retention of shed and erection of amenity block as replacement for existing portakabin; retention of hard standing, driveway and septic tank drainage.

APPEAL DISMISSED.

TW/11/00036: **Appleton Farm Cottage** – Two storey rear addition and internal and external alterations.

Permission GRANTED.

Correspondence:

There was none.

8. CORRESPONDENCE

Cllr John Smith has notified the Chairman of a member community grant of £200 to be split between Sissinghurst and Frittenden. Having liaised with the Clerk it was felt the newly formed Youth Club in the village would be a worthy recipient. This was agreed by all. The Chairman is to contact Mrs Annie Bull with regard to the applying for the grant.

Audit Commission:
Notification of appointment of Auditor

Action with Communities in Rural Kent:
The future of village shops/post offices & pubs in Kent event 11th May 2011

9. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mrs M Cooper and agreed unanimously to pay the accounts as follows:

Stationery Express.....	£11.44
Cory Environmental	£9.20
L G Gosbee.....	£50.00
Frittenden Memorial Hall.....	£13.00
D A Jenkins Salary.	£203.96
Expenses	£20.72
E.ON Direct Debit.....	£17.03

10. ANY OTHER URGENT BUSINESS

The Chairman introduced Joy Temple who will be standing in the elections as the Borough Councillor Conservative candidate for Sissinghurst and Frittenden, following a selection process. Joy Temple introduced herself and said she had moved back to the area 5yrs ago having lived here as a child. Having attended meetings at TWBC she felt that the Borough Council was not being democratically managed and wanted to do something about this. Therefore, she decided to stand for election.

With regard to the forthcoming elections, all nomination papers for the 7 seats in the Parish are to be received at TWBC by noon on 4th April 2011. The Clerk is to place a note in the Parish Magazine.

The Chairman commented on the outstanding planting to take place at the Play Area. The funds are available, and a working party needs to get together to decide on the scheme. It was also agreed that two new picnic benches should also be purchased for the area. This was proposed by Mr J Beech, seconded by Mrs N Aldhouse and agreed unanimously.

The Chairman confirmed the Mayor will be opening the beer festival and unveiling the new Bell & Jorrocks sign on 9th April 2011 at 11.00am

There being no further business the Chairman closed the meeting at 9.15pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 19th April 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr L Gosbee
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth

In attendance: Mrs D Jenkins (Clerk), Joy Temple, Mrs Hazel Gosbee and 1 member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Roger Manning.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

3. MINUTES OF THE PREVIOUS MEETING

An amendment on page 1471 Item 9 Finance first line: 'Mrs' M Cooper changed to 'Mr'. The acceptance of the minutes then took place being proposed by Mr M Cooper, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Post Office:

The Chairman confirmed that the Post Office is now fully operational.

Affordable Housing:

The Chairman stated that following the recent meetings with ERHA there is a lack of optimism due to the lack of suitable sites. At present Mr Gordon Murrell's land is being pursued, as although it may not be presently available it could be a future site for affordable housing.

The Hatchin' Tan:

TWBC are to be chased for information on progress at the site.

Village Clean Up Day:

The Chairman confirmed the day had proved very successful with less rubbish to clear this year. Many young families joined in the event and great care had to be taken when deploying them. The Chairman suggested that next year a greater contingent of adults is necessary to cover the outer areas of the village. Everybody who attended was thanked for their efforts.

Play Area:

Planting in the area and the purchase of picnic tables is to take place. Mrs J Croucher stated that she had spoken to the contractors who confirmed that they would be happy to mow around picnic tables which are fixed to the ground by a hoop and chain. They also implied they could install them. This is to be pursued.

5. ITEMS FOR THE ANNUAL PARISH ASSEMBLY

The following items were agreed for the agenda of the APA:

Apologies for Absence
Minutes of the Previous Annual Parish Assembly
Matters Arising
To Receive the Accounts of Charities

Parish Council Chairman's Report
Village School
TWBC-Sustainability Portfolio Holder
Any Other Business

6. ROAD REPORT

Mr L Gosbee reported that the pothole outside the Bell & Jorrocks has been repaired but unless the surface water, presumably coming from the natural spring, can be rectified the pothole is likely to return. Notification from TWBC has been received regarding resurfacing of Frittenden Road, London Lane and Spongs Lane to take place on 20th April 2011. These roads will be closed and diversions are in place. Work at Grandshore Lane is to be reviewed by Highways and the requested chevrons are still being pursued. A 'Give Way' sign at Dig Dog Lane has also been requested.

7. PLANNING

Applications:

TW/11/00375: **The Old Rectory, The Street** – Detached double garage and woodstore.

It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously to remain **Neutral**.

TW/11/00569: **OS Plot 6250 Rear of Gould Farm, Mill Lane** – Revised details received re Revision of equestrian area.

Mr M Cooper declared a personal interest and took no part in the discussion.

It was proposed by Mr J Beech, seconded by Mrs A Holroyd and agreed to support this positive reaction to the Parish Council's previous recommendation on this application.

TW/11/00598: **Chanceford Cottage, Sand Lane** – Conversion of double garage with games room above into holiday let accommodation.

Mr J Beech and Mr M Cooper declared a personal interest and took no further part in the discussion.

It was proposed by Mrs N Aldhouse, seconded by Mr L Gosbee and agreed by 5 votes to recommend REFUSAL as this proposal creates a second dwelling within the cartilage of the original property, which lends itself to future sub-division to form a separate dwelling. This is contrary to criterion 3 of policy H11 of the Local Plan.

TW/11/00810: **1 West Lodge, Commenden Manor, Camden Hill** – Removal of existing conservatory and replace with single storey rear extension.

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain NEUTRAL.

Decisions:

TW/11/00095 **1 Folly Cottages, Mill Lane** – Demolition of flat roof extension and outbuildings and replacement with a two storey extension (To be carried out in conjunction with works to adjoining property with a party wall)

Permission GRANTED.

TW/11/00098: **2 Folly Cottages, Mill Lane** – Demolition of existing flat roof extension. Replacement with two storey extension with a single storey skirt wrapping around on south east and south west elevations. Replacement outbuilding

Permission GRANTED.

TW/11/00270: **Tile Barn Cottage, Ayleswade Lane, Headcorn** – Change of use from 2 dwellings into 1 with associated alterations and extensions; Creation of new garage/store building; Replacement vehicular/pedestrian access.

TW/11/00273: **Tile Barn Cottage, Ayleswade Lane, Headcorn** – LBC Change of use from 2 dwellings into 1 with associated alterations and extensions; Creation of new garage/store building; Replacement vehicular/pedestrian access.

Permission REFUSED.

TW/11/00333: **Little Manor, Staplehurst Road** – Replace existing glazed roof to conservatory with cedar shingles and replace white with black guttering (as rest of house)

TW/11/00335: **Little Manor, Staplehurst Road – LBC** Replace existing glazed roof to conservatory with cedar shingles and replace white with black guttering (as rest of house); Remove modern sliding door separating conservatory from main house.

Permission GRANTED.

TW/11/00375: **The Old Rectory, The Street** – Detached double garage and woodstore.

Permission GRANTED.

Correspondence:

Notice of Public Path Order - Public Footpath WC256 (Part) Frittenden diversion from the eastern boundary of St Mary’s Church running north east for 37 metres to the north west of the new boundary to Frittenden CE Primary School thence south east for 6.5 metres to join the unaffected footpath.

Mrs J Croucher raised concerns that some planning applications are dealt with by email if the deadline for responses to TWBC is prior to the next Parish Council meeting. It was generally felt that these decisions had been made on uncontroversial applications which can be seen on line or on paper at Wagon Lodge. Discussions are still held, albeit not face to face, and all comments made are seen by all Councillors before a decision is agreed.

8. CORRESPONDENCE

The Chairman stated that all Councillors will have received letters from TWBC confirming their election to the Parish Council for a further term. The decision of acceptance is to be signed at the May meeting.

A letter of thanks has been sent by the Chairman to the Mayor for opening the beer festival and unveiling the new sign at the Bell & Jorrocks. A good day was had by all.

The Clerk had received a letter from Mr Colin Highwood regarding the re-appointment of Phil Betts as Trustee of the Idenden Charity. This was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously.

KAPC:
Parish News

9. FINANCE

It was proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously to pay the accounts as follows:

Cory Environmental	£9.60
Homeleigh.....	£102.27 (EF)
S T Support.....	£60.00
Complete Landscapes.....	£88.00
KALC.....	£319.55
Frittenden Memorial Hall.....	£13.00
D A Jenkins Salary.	£277.90
E.ON Direct Debit.....	£17.03

Mr M Cooper reported that consideration is being given to painting the blue doors on the front of the container to blend in with the surroundings, by a local artist.

10. ANY OTHER URGENT BUSINESS

Mrs H Cullingworth reported that the wheel on the slider at the play area is noisy. This is to be investigated.

Mr M Cooper offered advanced apologies as he is unable to attend the July meeting.

Mrs A Holroyd gave her apologies as she is unable to attend the Annual Parish Assembly.

There being no further business the Chairman closed the meeting at 8.50pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 17th May 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), & Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from County Cllr Roger Manning and Borough Cllr John Smith.

2. ELECTION OF CHAIRMAN

Mr J Beech stated his willingness to serve for a further year as Chairman. It was proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously that Mr J Beech be re-elected as Chairman.

3. ELECTION OF VICE-CHAIRMAN

Mrs A Holroyd confirmed that she too was willing to serve a further term as Vice-Chairman. It was proposed by Mrs N Aldhouse, seconded by Mrs H Cullingworth and agreed unanimously that Mrs A Holroyd be re-elected as Vice-Chairman.

4. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this stage.

5. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously.

6. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk confirmed that she had ordered two picnic tables from the same supplier as the existing table. A decision as to where they are to be sited will be made upon receipt. The grass contractors will be asked to fix the tables to the ground.

Any Other Business:

The Chairman has looked at the wheel on the play equipment and agreed it is extremely noisy. The Clerk is to contact the supplier, Proludic.

7. MATTERS ARISING FROM THE ANNUAL PARISH ASSEMBLY

Village School:

It was noted that Mrs Bradshaw, in her speech, had not mentioned parking arrangements whilst building work takes place on the site. It is hoped that local residents are kept informed of any progress.

Any Other Business:

Confirmation from TWBC is to be sought with regard to the progress made to have the Hatchin' Tan site vacated.

It was agreed that a sub group is formed to monitor and carry out any village clean up tasks throughout the year, and that Mr Adam Perry be invited to lead this group.

The Chairman confirmed that a working party has spent the last few days clearing the site at Ferrers, Sand Lane on behalf of Miss Tilke. The portion of the house still standing will be left in place, but has been made safe. Many residents have offered both their time and equipment to help in any way possible. A residential caravan, also provided by a resident, is to be placed on the site for Miss Tilke to reside in. There has been a real community effort to help. Mr M Cooper has spoken with Jim Kehoe, head of planning at TWBC, and Alice Bloom has visited the site. A response to the informal enquiry made to TWBC with regard to the siting of a mobile home on the land, following the fire, is expected. A personalised arrangement, for temporary use until such time that the house is rebuilt has been suggested by Jim Kehoe. Once permission has been granted, Miss Tilke will return to the site from her current temporary accommodation.

8. ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2011

All Councillors had previously been sent a copy of the accounts for the Year ending 31st March 2011. The Clerk confirmed that the accounts had been reviewed earlier in the year by Mr M Cooper and that Mr B Millard had recently performed an internal audit. It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to approve the accounts for the year ending 31st March 2011.

The annual governance statement was read to all members by the Chairman. It was proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously to approve the Statement of Assurance.

9. ROAD REPORT

Mr L Gosbee reported that potholes in London Lane and Satins Hill had been filled and finished with a loose chippings surface. Similar work is currently taking place on Grandshore Lane. White lines have been painted at the end of London Lane and Spongs Lane and it is hoped Grandshore Lane and Dig Dog Lane will follow suit. Surface water on Biddenden Road needs to be investigated before the pothole outside the Bell & Jorrocks can be repaired successfully. The hedge at Parsonage Farm is partially obscuring the speed limit sign but can't be cut until July. The fault on the interactive sign has been reported and will be chased.

10. PLANNING

Applications:

TW/11/01164: **Street Farm Oast, Cranbrook Road** – Extension of Time: Two-storey extension and alterations to existing residence (TW/08/01273 refers)

It was proposed by Mrs H Cullingworth, seconded by Mr L Gosbee and agreed unanimously to remain **Neutral**.

Decisions:

TW/11/00569 **OS Plot 5250 Rear of Gould Farm, Mill Lane** – Change of use of land to equestrian and erection of stable/garage building. Addition of hardstanding and gate

Permission REFUSED.

TW/11/00598: **Chanceford Cottage, Sand Lane** – Conversion of double garage with games room above into holiday let accommodation

Permission REFUSED.

Correspondence:

Notice of confirmation of Public Path Order from KCC - Public Footpath WC256 (Part) Frittenden diversion from the eastern boundary of St Mary's Church running north east for 37 metres to the north west of the new boundary to Frittenden CE Primary School thence south east for 6.5 metres to join the unaffected footpath.

The Chairman reported that two anonymous letters have been received by past and present Councillors relating to a property in the village, and the occupier of that property. An objection has been made with regard to an outbuilding erected in the garden of a property without planning permission. The owner is to be approached to discuss whether planning is necessary due to the proximity of the outbuilding to the properties boundary. The owner will also be made aware of the personal accusations made about them in the letters received.

Mr M Cooper raised concerns that the Parish Council had been criticised in the anonymous letters by suggestions that public money had been spent on a cause to satisfy a particular resident's outlook from their property. However, there has been an error of fact in this point, and this is not the case.

11. CORRESPONDENCE

TWBC:

Core Strategy Review document and list of exhibition venues
Private Sector Housing Survey summary
Standards Committee Annual Report

KALC:

Notice re the future of the Code of Conduct

CAB:

Notice of outreach visits starting 6th June in Frittenden

An email from Mr Ian Gedge re advertising on the website – Clerk to respond

12. FINANCE

It was proposed by Mr L Gosbee, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Complete Landscapes.....	£88.00
Aon Limited.....	£1546.43
Cory Environmental	£9.60
Direct Technical Services.....	£136.32
Mr M Cooper.....	£140.00 (EF)
Frittenden Memorial Hall.....	£13.00
D A Jenkins Salary.	£242.20
Expenses	£5.52
E.ON Direct Debit.....	£17.03

A receipt of £4,400.00, being the first half of the precept, has been received from TWBC.

13. ANY OTHER URGENT BUSINESS

The Chairman reported that a missive had been received from Jonathon Bibby, KCC Public Rights of Way Area Officer, with regard to a footpath vegetation clearance schedule. This stated that 1 cut is to take place this year. It was agreed that, if necessary, a further cut would take place on the next village clean up day.

There being no further business the Chairman closed the meeting at 9.10pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Tuesday 30th August 2011 at 7.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee and 1 member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs N Aldhouse and County Cllr Roger Manning.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk is to chase the order for the picnic tables, which have not yet been received. Maria Cook is to be contacted with regard to the noisy wheel on the play equipment.

Village School:

Mr Jeremy Beech has met the Site Manager, Mr Tim Simmons, who was keen to be collaborative, but was uncertain as to the level of dialogue which has taken place with local residents regarding building works at the school. It is hoped that as little disruption as possible will occur during the works.

Hatchin' Tan:

Mr J Beech has spoken to Karen Broom at TWBC with regard to progress in removing the Brazils from the site, but did not receive a satisfactory explanation. He has since spoken to Alice Bloom who has explained the process. The chalet building has since been removed, but the touring caravans and store building currently remain.

Ferrers:

The Chairman confirmed that Miss Tilke is now living in a caravan at Ferrers, Sand Lane. However, this is not ideal and a long term solution is currently being sought.

Correspondence:

The Chairman confirmed that he has visited the person to whom the anonymously written letters had been directed. A retrospective planning application has been submitted.

5. LICENSE AGREEMENT WITH SCHOOL

The Chairman has been contacted by Mr Christopher Parish with regard to drawing up a license for the use of the Paddock during building works at the school. A license between Mr & Mrs Parish, as the owners of the Paddock, the Parish Council, as tenants, and the school has been drafted. The Chairman has reviewed this and copies have been sent to all Councillors. Revised plans are awaited with the areas to be used by the contractors marked out. It was agreed that when the new plans are received, providing the written license agreement and the plans correspond, the Chairman and Mrs A Holroyd will sign the license on behalf of the

Parish Council. In the absence of either, another member of the Parish Council is authorised to sign. This was proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously. The revised plans will be circulated on receipt.

6. AUDIT REPORT

The Clerk confirmed that she had received the signed certificate of the Annual Return for the year ending 31st March 2011 from the Audit Commission. There were no matters for attention.

7. ROAD REPORT

Mr L Gosbee reported that Sand Lane has now been resurfaced. The pothole outside the Bell & Jorrock's has been repaired, but unless the source of the water leak is found this will reappear. The Clerk informed members that she had today received a call from Cllr Roger Manning who has set in motion an investigation into the leak. If necessary he will fund, from his members community grant, a road opening.

The grass verges have finally been cut by Jacobs after intensive chasing.

Mr L Gosbee recently attended a Highways meeting at Sessions House, Maidstone. It was reported that many cutbacks are due to take place. Drainage and verges will only be attended to once a year, in a move to reduce costs.

A dangerously leaning tree at Satins Hill has been reported, as have the three blocked drains in The Street.

Mr M Cooper stated that the road surface in Mill Lane at the site of the original leak has subsided. The road has been repaired where the new leak had occurred; however, the tarmac is very proud and needs attention.

8. PLANNING

Applications:

TW/11/00810: **1 West Lodge, Commenden Manor, Camden Hill** – Notification of Revised Planning Application Details; Removal of existing conservatory and replace with single storey rear extension.

It was proposed by Mr M Cooper, seconded by Mrs A Holroyd and agreed unanimously to make No Comment on the revised details.

TW/11/01394: **Whitsunden Barn, Cranbrook Road** – Construction of housing for installation of wood burning appliance, log storage cupboards and installation of stainless steel flue

It was proposed by Mrs H Cullingworth, seconded by Mrs A Holroyd and agreed unanimously to remain **Neutral**.

TW/11/01399: **Charity Oast, Headcorn Road** – Demolition of an oil store and erection of two storey side extension

Mr L Gosbee declared an interest and took no part in the discussion or vote. It was proposed by Mr M Cooper, seconded by Mrs J Croucher and agreed unanimously to remain **Neutral**.

TW/11/01646: **Acorns, Cranbrook Road** – Retrospective – Detached open fronted shed to rear

It was proposed by Mr L Gosbee, seconded by Mrs H Cullingworth and agreed unanimously to remain **Neutral**.

TW/11/01951: **Chanceford Cottage, Sand Lane** – Conversion of double garage with games room above into holiday let accommodation

Mr J Beech and Mr M Cooper declared a non pecuniary interest and took no part in the discussion or vote. It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed by three votes to recommend **Refusal**.

TW/11/02086: **Frittenden C of E Primary School, The Street** – Variation of Condition 5 of Listed Building Consent TW/10/03329: Relating to brick bond

It was proposed by Mr L Gosbee, seconded by Mr M Cooper and agreed unanimously to remain **Neutral**.

TW/11/02212: **Woodside, Sand Lane** – Two storey side extension

It was proposed by Mrs J Croucher, seconded by Mrs H Cullingworth and agreed unanimously to remain **Neutral**.

Decisions:

TW/11/01164: **Street Farm Oast, Cranbrook Road** – Extension of time: Two-storey extension and alterations to existing residence (TW/08/01273 refers)

Permission GRANTED.

TW/11/01394: **Whitsunden Barn, Cranbrook Road** – Construction of housing for installation of wood burning appliance, log storage cupboards and installation of stainless steel flue

Permission GRANTED.

TW/11/01399: **Charity Oast, Headcorn Road** – Demolition of an oil store and erection of two storey side extension

Permission GRANTED.

TW/11/01646: **Acorns, Cranbrook Road** – Retrospective – Detached open fronted shed to rear

Permission GRANTED.

TW/11/01951: **Chanceford Cottage, Sand Lane** – Conversion of double garage with games room above into holiday let accommodation

Permission GRANTED.

Correspondence:

Mr M Cooper stated that he has reviewed the consultation document on Planning Policy and would advise the Parish Council not to comment. This was agreed.

9. CORRESPONDENCE

TWBC:
Polling Arrangements Review
Planning Policy consultation - MC

KCC:
Community Warden details
Countryside Access Improvement Plan consultation

Kent Housing Group:
Protocol for delivering Affordable Housing – JB

Cllr Roger Manning has contacted the Clerk with a proposal to allocate the sum of £15k to fund a mini bus to be used by Frittenden in conjunction with Hawkhurst and Sandhurst Parish Councils. It was agreed that although this is very generous and a much needed bus service in the village would be welcomed, this proposal also posed practical implications that would have to be addressed before going ahead with the project. The Clerk is to investigate further and report back to members with the findings.

10. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mrs J Croucher and agreed unanimously to pay the accounts as follows:

Mr B Millard..... £50.00

Gala Tent Ltd.....	£225.95 (EF)
Hop Engineering.....	£73.37 (EF)
Mr S Holloway.....	£130.00
KALC.....	£30.00
Complete Landscapes.....	£352.00
Stationery Express.....	£72.35
Cory Environmental	£19.20
Mr I Jauncey.....	£49.15 (EF)
Mr M Cooper.....	£52.78 (EF)
D A Jenkins Salary.	£313.59
Expenses	£47.14
E.ON Direct Debit.....	£34.06

A very generous donation of £500 has been made to the Parish Council by Mr L Gosbee. The Chairman wished to record a vote of thanks to Mr Gosbee for this donation.

11. ANY OTHER URGENT BUSINESS

Mrs J Croucher has been contacted by Mr Russell Jenner with regard to a gate and stile erected at the entrance to Folly Cottages, which he believed may be a public bridleway. It was confirmed that this was not a bridleway and that the gates had been installed following a number of thefts during ongoing refurbishment works on the site. It is believed when this has been completed the gates will remain open. Mrs J Croucher is to report these findings to Mr Jenner.

The Chairman reported that the Church is holding a flower display on 24/25th September and has invited the Parish Council to enter a flower arrangement. Mrs H Cullingworth volunteered to take on this task. The cost of the flowers is to be funded by the Parish Council.

Mr L Gosbee reported that approximately 10 days after the horse fair at Maplehurst a neighbouring property suffered the theft of a number of items, including a horse box. Mrs H Cullingworth stated that a number of residents have spoken to her with regard to thefts of garden machinery from their properties. The Chairman has not been made aware of any thefts in the village but is anxious to find out dates and details of the items stolen. It is imperative that the Neighbourhood Watch Co-ordinator, Sean Croucher, and the Police are informed of any theft.

Mrs H Cullingworth raised concerns about dog mess in the play area. It was agreed that a bag dispenser should be placed on the field so that owners have no excuse to clear up after their animals. The Clerk is to purchase this.

There being no further business the Chairman closed the meeting at 8.05pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 19th October 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr John Smith.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

An amendment to page 1481, second line 'revised pans' to 'revised plans' was made. The acceptance of the minutes then took place being proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The picnic tables have been delivered and placed in the Play Area. Maria Cook is to carry out the annual inspection of the equipment in early November. The Clerk reported that a new handle for the chicken springer has been ordered.

Hatchin' Tan:

Following the installation of new caravans on the site the Chairman has been in dialogue with TWBC who are currently taking out and processing an injunction against the Brazils.

License Agreement:

The Chairman reported that the correct plan has not yet been received and the agreement is currently being redrafted.

Traffic is causing some congestion in the village due to an increase in parked cars on the road. Mr L Gosbee requested either a temporary warning sign be erected on approach to the bend before the school, or cones placed outside the school to prohibit parking. Highways, or the Contractors, are to be contacted regarding a temporary sign to be placed where access is restricted. The Chairman is to speak to Mrs Bradshaw with regard to parking issue, and is to offer the recreation ground for staff parking.

Any Other Business:

The Chairman offered his thanks to Mrs H Cullingworth for entering a flower arrangement on behalf of the Parish Council in the Church flower display.

The Clerk has investigated the purchase of a dog waste bag dispenser on the playing field. The manufactured dispensers are very costly and it was agreed the purchase of this item is to be discussed again after further thought.

5. AFFORDABLE HOUSING

Mr L Gosbee requested this item on the agenda as he is most concerned that the Parish Council owes it to the village to find a site and provide housing for those that need it. The Chairman sympathised with and shared,

Mr L Gosbee's concerns. However, he stated that if the land owner is unwilling to sell then the Parish Council is powerless to carry things forward. Mr J Beech reported that a consultation process is currently taking place reviewing the rules that apply to social housing which may slacken the current criteria on parcels of land previously ruled out. Mr M Cooper offered to draft an article for the Parish Magazine to be approved by TWBC before publishing.

The Chairman noted that no acknowledgement has ever been made by the Parish Council with regard to the land offered on Biddenden Road by Mr Rob Lewis. The Chairman is to confirm with TWBC that there is no possibility of building social housing on this land.

6. BUS SERVICE

Mr J Beech has spoken to Cllr Manning, with regard to his offer of funding for a minibus service in the village, and has been put in contact with the Transport Accessibility Group. Mr J Beech and Mrs J Croucher are to attend their next meeting on 2nd November. The Clerk has been in contact with Hawkhurst Parish Council, who is unaware of the offer made by Cllr Manning. It was reported that Sills Funeral Directors in Cranbrook offer a free minibus, with driver, to the local community. However, this service gets booked very quickly and the Clerk was advised for any bookings to be made in January for the following year.

7. HEADCORN AIRFIELD CONSULTATIVE COMMITTEE

Mr L Gosbee reported that the military show held in August had been a great success. It was reported that the restrictions on airfield to be imposed during next summer's Olympics will not affect Headcorn, however, 3 miles north of the airfield will be in the restricted zone. The new hanger is almost complete but the solar panels on the roof are not to be installed, although this has not been ruled out for the future. A few complaints due to low flying visiting aircraft have been received. Mr L Gosbee is unable to attend the next meeting on 13th March 2012.

8. ROAD REPORT

Mr L Gosbee has reported a pot hole in Headcorn Road. The water leak in Biddenden Road has been discussed with Cllr R Manning who is to push for an investigation into the source. The site for a jumbo salt bag is to be agreed with Highways, who have also written to Parishes advising that purchasing salt bins for their own use is possible as long as they are not yellow or green, as these are the colours of KCC bins. Any siting of Parish Council owned bins are to be agreed with Highways. It was suggested a salt bin be purchased for the Dig Dog Lane area.

Mr M Cooper reported that an 8m stretch of road in Mill Lane that has been patched is now sinking in part., Despite the Water Board repairing the lea, water is now weeping in these areas.

9. PLANNING

Applications:

TW/11/03060: **OS Plot 2209, Ayleswade Lane** – Steel frame agricultural building with solar panel roof

It was proposed by Mr M Cooper, seconded by Mrs A Holroyd and agreed unanimously to remain Neutral.

Decisions:

TW/11/02086: **Frittenden C of E Primary School, The Street** –Variation of Condition 5 of LBC
TW/10/03329: Relating to brick bond

Permission GRANTED.

Correspondence:

There was none.

10. CORRESPONDENCE

TWBC:
Planning Applications & the Parish Charter - MC

Services provided in the rural Boroughs update request – Clerk to reply
Local Development Scheme – MC
Boundary Commission Review

Kent Highways:
Introduction from Highway Steward James Pronger - LG

KALC:
AGM notice and invite – AH
Annual Report 2010/11 – AH

Boundary Commission:
Review Consultation

NALC:
How to respond to Planning Applications guide – MC

BTCV:
Pond & tree Warden Scheme – NA

CAB:
Annual Report

Queens Diamond Jubilee:
Guide to taking part – to be discussed at next meeting

Cllr John Smith:
Update on LDF & other matters – to be distributed

11. FINANCE

It was proposed by Mrs H Cullingworth, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Cory Environmental	£28.80
Direct Technical Services.....	£28.80
Complete Landscapes.....	£88.00
Frittenden Memorial Hall Management Committee	£26.00
Mr L J Gosbee.....	£50.00
D A Jenkins Salary.	£272.80
Expenses	£5.52
Patrick Searle.....	£336.00
Mrs H Cullingworth.....	£8.50

12. ANY OTHER URGENT BUSINESS

Mrs J Croucher raised the question of fencing the play area to prohibit dogs messing and running around the play equipment The Chairman stated that 90m of fencing and two entrance gates would be necessary to implement this. Mr M Cooper suggested purchasing a sign saying ‘dogs prohibited’. The Clerk is to investigate. Mr M Cooper is to place an article in the Parish Magazine requesting owners to be responsible.

The Chairman confirmed he is to attend the Flood Plan training session next week.

There being no further business the Chairman closed the meeting at 9.15pm

A meeting of the Parish Council was held at Frittenden Memorial Hall, Frittenden on Wednesday 16th November 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs A Holroyd (Vice-Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mrs H Cullingworth
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Cllr John Smith & Mrs Hazel Gosbee.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Roger Manning.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

An amendment to page 1485, item 6 third line '2nd November' should read '2nd December'. The acceptance of the minutes then took place being proposed by Mr L Gosbee, seconded by Mrs A Holroyd and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The Clerk reported that Maria Cook has carried out the annual inspection. Apart from the two pieces of equipment known to need attention no other problems were reported. An engineer from Proludic has visited the play area today to investigate the noisy Aeroskate and to replace the handle on the chicken springer. A quote has been obtained from Complete Landscapes to anchor the picnic benches to the ground at £40 per bench. It was agreed to proceed with this. A sign to prohibit dogs from the area has been ordered.

Hatchin' Tan:

Following a further static caravan arriving on the site, TWBC have confirmed that an injunction is being sought to remove all dwellings from this land.

License Agreement:

The Chairman reported that the agreement has not yet been received. Mrs Bradshaw has been contacted and offered staff parking on the recreation ground.

5. PROPOSED PLANNING CHANGES

Councillor John Smith was welcomed to the meeting by the Chairman. Cllr Smith updated members on the Core Strategy adopted by the Borough last year. The Core Strategy review, currently taking place, is likely to agree to the Government requirement of 6000 houses to be built in the Borough. A Government incentive to encourage building is to make a payment for each house built. The split will be 75% in towns and 25% in rural areas. If there is strong local evidence, either for or against building in certain areas, this will be taken into account. The adoption of Local & Parish Plans could help in this process. A review is currently taking place to relax the laws whereby only Affordable Homes can be built adjacent to the Limits to Build envelope. Due to a lower than expected deliverance of anticipated housing, a mix of market housing, up to 35%, and affordable housing within the LBD, and adjacent land, is proposed as an incentive for land owners to sell. The National Planning Policy Framework (NPPF) is due to be published in April 2012 and it is likely that TWBC will not complete its review of the Core Strategy until April 2012 when the NPPF comes into effect and final details are known. Mr J Beech suggested that the Parish Council should write to English Rural Housing Association in anticipation of the changes. It was agreed that a Parish Plan should be written to help with the case for demonstrating a need for affordable housing in Frittenden.

6. EMERGENCY PLANNING

The Chairman has recently attended a Flood Plan Training session where all the agencies were present. Various exercises and scenarios were looked at, including flash flooding. Mr J Beech believes that a simple Village Emergency Plan should be drawn up to help the elderly and vulnerable, and also those with livestock that could need help in times of an emergency such as this. A pro forma for a plan has been requested. Members were asked to give this some thought, and ideas will be discussed at a later date.

7. QUEEN'S DIAMOND JUBILEE

It was agreed that a village event to celebrate should take place. Mr J Beech stated that Mr & Mrs Parish have offered their premises as a venue. A grant of 50p per head of village population is available for any organised celebrations. A proposed plan of events is to be in place before the grant is applied for. Mr M Cooper suggested that a team to organise the celebrations is put together by way of a representative from each of the village organisations. The Chairman is to place an article in the Parish Magazine and a letter to all Chairmen of village organisations is to be written. Further discussion on this subject is to take place at the next Parish Council meeting.

8. NEXT YEAR'S MEETING DATES

The following meeting dates were agreed for 2012:

17 th January	22 nd February	20 th March
17 th April	8 th May (APA)	15 th May
19 th June	17 th July	18 th September
16 th October	20 th November	11 th December

9. ROAD REPORT

Mr L Gosbee reported that on 4th November Frittenden had 20mm rain and Pearson's Cottage experienced flooding in the garage. Highways are to clear the gullies every three months and will do sooner if flooding occurs. Mill Lane has been marked for repairs as has Biddenden Road outside The Bell & Jorrocks. The surface water has miraculously dried up in this area. The Clerk has been contacted by Cllr Roger Manning who confirmed that the water here is not a Highways issue. The water board are also denying responsibility, however, they have agreed to carry out a night time investigation for any leak. Salt bags have been requested for Dig Dog Lane and Bettenham; Highways have asked if these can be placed at Manor Farm in case of theft. The problems of transporting the salt to the nominated sites were highlighted if this occurs. A response from Highways is awaited. The Chairman is to purchase a hand held salt distributor as agreed last winter. The Chairman asked if the gullies and manhole covers adjacent to the telephone box can be cleared, as they are completely silted up. Mrs H Cullingworth reported that Buckhurst Bridge has been damaged. This is to be reported to Highways.

10. PLANNING

Applications:

TW/11/03275: **The Coach House, The Street** – Demolition of garage and lower two storey section of existing house and replace with a two storey extension and detached garage

It was proposed by Mrs N Aldhouse, seconded by Mrs J Croucher and agreed unanimously to recommend Approval.

Decisions:

There were none.

Correspondence:

Confirmation has been received from TWBC stating that land offered on Biddenden Road for Affordable Housing does not meet the necessary requirement to proceed. The Chairman is to write to Mr & Mrs Lewis thanking them for their offer.

11. CORRESPONDENCE

TWBC:
Heritage Partnership Projects

KCC:
Minerals & Waste Site Development Plan Documents - MC

Kent Highways:
Tracker Survey 2011 - LG

Hospice in the Weald:
Autumn News

Red Cross:
Volunteers Teams Scheme – MC to place in Parish Magazine

12. FINANCE

Mr M Cooper, on behalf of the tent team, stated that a donation of £50 from the Equipment Fund is to be made to a group called Arts & Stuff, set up by Mrs Angela Norris for children and parents in the Memorial Hall, for the purchase of materials.

It was proposed by Mrs H Cullingworth, seconded by Mrs N Aldhouse and agreed unanimously to pay the accounts as follows:

Cory Environmental	£9.60
Direct Technical Services.....	£136.32
Complete Landscapes.....	£88.00
Proludic Ltd.....	£54.23
Craigdene.....	£156.00
Frittenden Memorial Hall Management Committee	£13.00
Mr L J Gosbee.....	£50.00
D A Jenkins Salary.	£178.47
Expenses	£5.52
The Bell & Jorrocks.....	£250.35
Mrs H Cullingworth.....	£8.50

13. ANY OTHER URGENT BUSINESS

Mrs A Holroyd reported on the recent Parish Chairman's meeting she had attended: There will be Ice Skating in Calverly Grounds from 26th November until 7th January 2012; KCC are withdrawing bus services in 2012, it is not yet known which ones; a half day seminar is to be organised regarding Neighbourhood Plans; Love Where you Live grants are available until 9th April 2012. At the KALC AGM Anne Barnes, Chairman of Kent Police Authority, stated that a Police newsletter is sent to all homes in Kent. However, no members of the Parish Council have ever received this.

There being no further business the Chairman closed the meeting at 9.13pm

A meeting of the Parish Council was held in the Upstairs Room at The Bell & Jorrocks, on Tuesday 13th December 2011 at 8.00pm.

Present were: Mr J Beech (Chairman)
Mrs N Aldhouse
Mr M Cooper
Mrs J Croucher
Mr L Gosbee

In attendance: Mrs D Jenkins (Clerk), Mrs Hazel Gosbee and 1 member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mrs A Holroyd, Mrs H Cullingworth, and Cllr Roger Manning & Cllr John Smith.

2. DECLARATIONS OF INTEREST (in accordance with the Member's Code of Conduct, Part 2)

There were none at this time.

3. MINUTES OF THE PREVIOUS MEETING

The acceptance of the minutes took place being proposed by Mr M Cooper, seconded by Mrs N Aldhouse and agreed unanimously.

4. MATTERS ARISING FROM THOSE MINUTES

Play Area:

The dog sign is now ready for collection. The Clerk is to obtain this.

Hatchin' Tan:

An update is to be sought from TWBC.

Queen's Diamond Jubilee:

An article has been published in the Parish Magazine.

Road Report:

A salt distributor has been ordered along with 12 bags of salt. Dry storage of the salt is to be reviewed.

Planning Correspondence:

The Chairman confirmed a letter had been sent to Mr Rob Lewis.

Finance:

The Chairman reported that he had visited a session of Arts & Stuff which was very busy and well attended.

5. QUEEN'S DIAMOND JUBILEE

The general consensus is that a party to celebrate the Jubilee should be held. Mr M Cooper confirmed that there had been no response to the Parish Magazine article. It was decided that a letter is sent to all village organisations inviting a representative to a meeting, to discuss the events and how it should be managed, early in the New Year. Mr M Cooper is to ensure that both marquees are available for the weekends either ends of the Jubilee week. It was agreed that the meeting should be held before the Council meeting on 17th January 2012 between 7-8pm.

6. BUDGET

Copies of the budget papers had been distributed to Councillors and the Clerk explained the figures. The Capital Reserve account is currently quite high but no money has been spent on any projects for some time.

Councillors were asked what, or if, some of the reserves should be spent on. The Chairman suggested a new parish notice board and a water supply to the burial ground. It is also expected that some expenses will be incurred in relation to setting up the emergency plan. The outgoing Chairman of the Memorial Hall Committee had also raised concerns regarding storage problems at the hall. A joint venture between the Parish Council and the Memorial Hall Committee to perhaps extend the hall may be a possibility. It was agreed that the precept should remain at £8,800 despite high reserves. It was proposed by Mrs J Croucher, seconded by Mr M Cooper and agreed unanimously to set the precept at £8,800. The Clerk is to write to TWBC requesting this sum.

It was proposed by Mrs J Croucher, seconded by Mrs N Aldhouse and agreed unanimously to pay donations of £1080 to the following organisations under Section 137 payments:

Kenward Trust	£100
Kent Air Ambulance	£100
Hawkhurst Cottage Hospital	£50
Citizens Advice Bureau	£50
Frittenden Pre School	£50
Royal British Legion	£50
Frittenden Parochial Church Council	£350
Hospice in the Weald	£75
Kent Youth	£30
Frittenden Primary School	£100
Victim Support	£25
Angley School Farm	£50
Samaritans	£50

7. ROAD REPORT

Mr L Gosbee reported that a jumbo salt bag has been sited at Dig Dog Lane. The damage to the bridge at Buckhurst has been reported. Water in the pothole in Biddenden Road is currently being tested to try to define where it originates from. The pothole is earmarked for repair. The Clerk reported that Cllr Manning had informed her that the authorities are due to attend the area at night to 'listen' to determine if a spring or leak is the cause of the surface water problem in Biddenden Road.

Mr M Cooper confirmed that the potholes in Mill Lane have been filled.

8. PLANNING

Applications:

TW/11/03457: **Knoxbridge Barn, Knobridge** – Conversion of integral garage into bedroom and bathroom

It was proposed by Mr M Cooper, seconded by Mr L Gosbee and agreed unanimously to remain Neutral.

Decisions:

TW/11/03060: **OS Plot 2209, Ayleswade Lane** – Steel frame agricultural building with solar panel roof.

Permission REFUSED.

Correspondence:

Mr M Cooper commented that if a Parish Plan is to be written then an expert may be required to help this. The Chairman agreed and stated this is also true of any Emergency Plan that is written.

The Chairman reported that he had recently been invited to attend a Planning meeting at Staplehurst Parish Council where an application was being considered for Sainsbury to build a supermarket on the DK Holdings site. At this meeting the Chairman asked if a bus to the supermarket from Frittenden would be provided.

9. CORRESPONDENCE

TWBC:
Notice of grants for Jubilee celebrations

KCC:
Consultation on Household Waste recycling centre – Website: www.kent.gov.uk/hwrcconsultation

ERHA:
Notice of property available for shared ownership at Benenden

West Kent Mediation:
Leaflets on services provided

10. FINANCE

It was proposed by Mrs J Croucher, seconded by Mr L Gosbee and agreed unanimously to pay the accounts as follows:

JFDI Groundcare Services (formerly Complete Landscapes)	£88.00
TWBC.....	£72.44
Proludic Ltd.....	£300.00
D A Jenkins Salary.....	£147.87
Expenses	£4.92
Frittenden Pre-School.....	£288.87
Iden Signs.....	£24.00
Mr J Beech.....	£24.80

11. ANY OTHER URGENT BUSINESS

The Chairman reported that with Mrs J Croucher he had attended a Transport Accessibility Forum group meeting. Support was given from Staplehurst Parish Council and KCC (Kent Carrier), however, Arriva were not accommodating. A leaflet showing how Battle town had set up their own bus service scheme was given. Mrs J Croucher had also visited the Clerk of Cranbrook Parish Council who had advised her regarding the Village SOS and 4Weald services.

The Chairman reported that he had received a complaint from a local resident, whose property adjoins the Parish Field, regarding a footballer climbing the fence into their garden to retrieve a football. Despite the Chairman speaking to the footballers a further incident of the same nature has occurred. The footballers were approached by the Chairman again, following this event, but were not very supportive. Councillors were asked for their support in speaking to the footballers amicably, and asking them for a little courtesy when playing football on the Parish Field. The situation is to be monitored.

A resident has suggested to the Chairman that a synopsis of the Parish Council meeting minutes is published in the Parish Magazine. The Clerk is to write this.

A resident has raised concerns regarding large amounts of horse manure left on roads. Mr M Cooper is to place an article in the Parish Magazine.

There being no further business the Chairman closed the meeting at 9.05pm