

Draft Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 9th February 2016 in Bradenstoke Village Hall at 7.00pm.

Present

Cllrs: Geoff Jackson-Haines (Chairman), Tim Webb, Judy Digman, Lynn Thrussell, John Webb, Judy Selby-Boothroyd, Richard Selby-Boothroyd, Rod Gill and Ron Glover.

Clerk: Jacquie Henly

There were 8 members of the public and press present.

Welcome

The Chairman welcomed all present to the meeting.

1) Penny Le Mare was not present but had sent apologies before the meeting saying there was nothing to report this month.

2) Andy Singfield from the Neighbourhood Police Team was not present and no report was sent.

3) Wiltshire Councillor Allison Bucknell gave a brief report covering:

a) Road works and closures

b) Community Benefit Fund for the Solar Farm at Bradenstoke and indicated that connection to the main grid should take place in March this year.

c) Planning applications re large developments. Gleeson's application re Pound Farm is still being processed and an application for Victoria Drive in Lyneham has not yet been submitted.

d) Neighbourhood Plan and NEW-V Group.

4) The Chairman invited questions from members of the public present that would be answered during the meeting at item 4 on the agenda or carried over until the next meeting if the answers were not available to hand.

Item 1 - Apologies for absence

1.1 Apologies were received from Cllr J Pollard due to ill health.

1.2 Apologies were also received from Penny Le Mare

Item 2 – Declaration of Interest in items on the Agenda

2.1 The Chairman reported that since the agenda was published representations have been made that councillors should declare conflicts of interest when discussing item 5a and those comments are inappropriate and mistaken. As a result of those representations and others, as we shall hear at item 5a, references to specific meeting venues in the Parish will be removed from the description of the topic to be discussed which will be widened into an issue of community well-being in which no councillors have any conflicts of interest to declare.

2.2 Cllrs Gill and Thrussell declared an interest in item 8d on the agenda, Cllr Gill is a tenant of an allotment as is Cllr Thrussell's husband.

Item 3 – Approval of Minutes from the previous meeting

3.1 Minutes of the Full Parish Council meeting dated 12th January 2016 and the Finance Committee meeting held on the 13th January 2016 were approved by those present and signed by the Chairman.

Item 4 – Consideration of matters arising from Public Participation

4.1 Nigel Nunns asked when the Lyneham and Bradenstoke Neighbourhood Plan was going to be made available to the public. This would be covered in item 7 on the agenda.

4.2 Nigel Nunns asked what is the Parish Council's response to representations letters sent to Wiltshire Council concerning the proposed Gleeson Development at Pound Farm in Lyneham.

It was acknowledged that more letters were sent to Wiltshire Council against the development going ahead than those in favour of the development but it was also noted that during the survey's carried out by Gleeson and general conversations held in the community there was a lot of support shown by residents wanting the development to go ahead. It was reiterated that the Parish Council had declined to comment on the application due to their association with Cllr T Webb.

4.3 Nigel Nunns asked what discussions since 2014 have the Parish Council had with Wiltshire Council concerning the Lyneham Settlement Boundaries. There have been no discussions as far as members were aware.

4.4 Stevie Palmer asked a number of questions relating to the Neighbourhood Plan – These would be covered in item 7 on the agenda.

4.5 Stevie Palmer asked as the large gate to the playing field now has a combination lock, what procedure is in place for opening the gate should the air ambulance land, bearing in mind Wiltshire Air Ambulance landed twice and Bristol Air Ambulance once in 2015. The Clerk said she would contact Wiltshire Air Ambulance to see if any action should be taken.

4.6 Stevie Palmer asked if the sign bearing the bye laws for the playing field is to be put up in public view? It was agreed to look into it.

4.7 Richard Marshall asked two questions: Given the proposed Gleeson Development at Pound Farm would have a huge impact on Lyneham, its residents and traffic, in the interests of open government, can Parish Councillors please explain their reluctance to tell villagers, their electorate, where they individually stand in principle on the loss of three (potentially six) green fields and the addition of 111 (potentially 200+) new houses and Does the Parish Council recognise that the proposed development would contravene the Wiltshire Core Strategy, the Lyneham and Bradenstoke Community Led Plan, the Lyneham and Bradenstoke draft Neighbourhood Plan the Lyneham draft Settlement Boundary and exceeds the January 2013 Housing Needs Survey which identified a need for only 28 new builds. Cllr J Webb explained that the housing needs survey identifies the need for affordable or social housing and did indeed come up with a number in the twenties. This is a housing requirement that will not be satisfied by developments of around 10 houses, as even the Government realises that a 20% let alone a 40% requirement for affordable homes would make such developments uneconomic. He explained that he has been advised by Wiltshire Council officers, that for us to meet the identified affordable housing need in our parish, we will need to have somewhere around 65 to 75 new homes built by a commercial developer, to get them built as a percentage of the development. Cllr J Webb also mentioned that a neighbourhood plan could relax the narrow development limits of the core strategy for both small and larger villages, which is why many smaller villages, in particular, are involved in the neighbourhood planning process.

4.8 Tom Blundell asked if there had been any further progress with the development of the Edmonds Garage site in Lyneham. It was confirmed that the 3 planning applications associated with the site have now been approved, information which is available on Wiltshire Council's website.

Item 5 – To receive items on the Clerk's Report

5.1 Sent in comments to Wiltshire Council on the planning applications considered at the January meeting.

5.2 Liaised with WC to have the new street naming sign installed at Brook Lane.

5.3 Passed on contact information to WC regarding the MoD water leaks on A3102 and Preston Lane.

5.4 Requested police reports to confirm the cause of a number of recent road traffic accidents that have occurred on The Banks in Lyneham. Reports were received for the last 3 years, however the only records held are those that cause injury so not all accidents appear in the reports received.

5.5 Placed the order with Sovereign Play Equipment for the refurbishment of Bradenstoke Play Park.

5.6 Added a Police Commissioner consultation to web site.

5.7 Passed on the comments from Lyneham and Bradenstoke Parish Council to the Bremhill Clerk regarding their Draft Neighbourhood Plan.

5.8 Added a public transport public consultation to the web site.

5.9 Received and circulated the Arboricultural Report on the trees at The Green in Lyneham. There was no urgent work recommended as most trees are in good condition. However a quote will be obtained for some maintenance work required.

5.10 Attended the Lyneham and Neighbouring Parish Forum meeting on 27th January. Items discussed were:

a) Updates on progress with Neighbourhood Plans.

b) Planned large developments.

c) Road problems and expected closures.

d) Problems connected to cross over issues relating to neighbouring CATG's.

e) New Community Space at the MoD base in Lyneham.

f) Proposed shooting range at the MoD base in Lyneham.

g) Bradenstoke Solar Park Community Fund.

5.11 Liaised with the Lyneham Village Hall Committee about the grant funding for the glazing and lighting approved at the Finance Committee meeting.

5.12 Sent our reminders to regular advertisers in the Parish Magazine.

5.13 Informed both Malmesbury Area Board and Cllr Bucknell that members do not support further investigation via CATG regarding The Banks at least until police reports have been received and the planned road works have been carried out.

5.14 Circulated letter to all allotment tenants on behalf of the newly appointed members of the Allotment Working Group.

5.15 Reported a missing 'No through road sign' at the entrance to Brook Lane in Bradenstoke.

Item 5a to approve a draft letter to the MoD Lyneham expressing concerns over the impact of potential arrangements for the free letting of the new MoD Community Centre

The Chairman reported that since the publishing of the agenda references to specific meeting venues in the Parish will be removed from the topic discussed and will be widened into an issue of community well-being. He went on to explain that a draft copy of a letter has been circulated to all members and

proposed that if all were in agreement the letter should be approved and sent. All members present agreed with the proposal.

The Chairman then reported that due to other events that have happened over the last few days, since the publication of the agenda, there are issues of a confidential nature that need to be discussed in a closed meeting and this would be dealt with following item 11 on the agenda.

Item 5b to approve a draft letter to British Solar Renewables asking for definitive information about the status of the solar array at MoD Lyneham, its future value and impact on the community and the management of the associated Community Benefit Fund

The Chairman reported that a draft copy of a letter had been circulated to all members and proposed that if all were in agreement the letter should be approved and sent. All members present agreed with the proposal.

The Chairman went on to report that issues of a confidential nature have also arisen relating to the Community Benefit Fund that needed to be discussed in a closed meeting and this would be dealt with following item 11 on the agenda.

Item 6 – To receive update reports from working groups, committees and representative members of outside bodies.

6.1 Report from Cllr J Webb following attendance at the Area Board meeting:

a) Network Rail are still planning to open the temporary road and close the Marlborough Road bridge on March 6th, although they have just found the main water main supplying Broad Town/ Broad Hinton. So there is a bit of fingers crossed about this.

b) Wiltshire's head of road safety was there, but still no answers were given about the "no speed limit review without a metro count, no metro count where the speed limit is above 40mph" conundrum.

c) Four booklets were picked up with information about National or Wiltshire celebrations this year.

Clean up for the Queen, national litter pick between 6th & 9th March, Street parties for the Queen's birthday. The Chair said that WC would expect everyone to apply for road closures properly, although this had not been considered when putting the booklet together. Wiltshire Council's Olympic legacy scheme for this year is called "The Road To Rio"

6.2 Report from Emergency Planning Working Group:

Sent a completed copy of the Lyneham and Bradenstoke Emergency Plan to Wiltshire Council for approval.

6.3 Report from the Allotment Working Group:

Planted new hedging to replace that removed by one of the tenants.

6.4 Report from Communications Working Group:

The Spring Edition of the Parish Magazine completed and sent for printing. Delivery should take place before the end of February.

6.5 Report from the Open Spaces Working Group:

Prepared a grass cutting specification to be sent out for tender.

Report from Highways & Maintenance Working Group:

a) Purchased items required for the installation of the new light for the Village Hall in Lyneham

b) Commenced the Installation of the new light at the Village Hall in Lyneham but work was halted due to bad weather.

c) Cllr Thrussell raised the issue of the missing litter bin between Webbs Court and the Co-Op with the WC Parish Community Worker. It was acknowledged it had been removed but no explanation as to why could be given.

6.6 The Chairman reported that a request to raise an issue with CATG regarding HGV movement through Bradenstoke Village had been raised and he asked Cllr J Webb for an update.

Cllr J Webb confirmed that an issue will be put forward by a resident asking for better signage to try and deter HGV drivers attempting to drive through the village of Bradenstoke. Various ways were suggested and discussed that may help reduce the number of disruptive incidents occurring in the village. It was agreed to approve the issue being put forward via the Area Board to CATG and then await feedback from the Highways Officers after they have assessed the problem.

Item 7 – To receive an update on the Neighbourhood Plan and to discuss the implications of the failure of the NEW-V Group of parishes to proceed with the Neighbourhood Plan and to determine the way forward for Lyneham and Bradenstoke Parish Council

7.1 Cllr J Webb gave a detailed update on what had happened since the last meeting concerning the NEW-V group of parishes and the options Lyneham and Bradenstoke had going forward. Due to Purton Parish Council pulling out of the NEW-V group this means Lyneham and Bradenstoke have 3 choices to consider:

a) Stay with the remaining parishes in the group

b) Join with Tockenham and Clyffe Pypard to form a smaller group

c) Go forward with an independent plan

Cllr J Webb explained that if Lyneham and Bradenstoke Parish Council should decide to stay with the remaining parishes or join forces with selected remaining parishes there was a potential risk of the same thing happening again should another parish pull out. It is also known that one parish in particular, still in the NEW-V group has a community that is very divided on the content of their chapter of the Neighbourhood Plan. Once the Plan is submitted for referendum should any one of the parishes not accept the plan it would mean the plan would be lost and all parishes having to start the process again. If allowed to, by going it alone that risk would be eliminated.

Cllr J Webb confirmed that should Lyneham and Bradenstoke decide to submit an independent Neighbourhood Plan Wiltshire Council would still support the costs for the referendum, advertising the new designation and the technical consultation with Wiltshire Council departments. It was also noted that Lyneham and Bradenstoke Parish Council already have a budget allocated which should cover the costs of any expenses incurred.

It was recognised that Lyneham and Bradenstoke would have to set up a new steering group should it be decided to go forward independently but Cllr Webb pointed out that this should be considered as positive as the MoD, School and others could be invited to join in the process and get involved. Much of the work has already been done towards the production of the Neighbourhood Plan for Lyneham and Bradenstoke but it would need amending/adapting slightly should the decision be made to leave the NEW-V Group.

The 6 to 10 week delay caused in having to apply for a re-designation of the Neighbourhood Area would be the same whether Lyneham and Bradenstoke decide to leave or stay with the NEW-V Group.

After consideration and discussion a proposal was put forward to resolve to pull out of the NEW-V Group and produce a Neighbourhood Plan independently for Lyneham and Bradenstoke. It was also proposed to resolve to apply for a new Neighbourhood Area designation. Both of the proposals were agreed unanimously.

Item 8 – Finance

8.1 Account Balances inclusive of all cheques written and deposits made - Current Account £38388.88
Deposit Account £78154.77

8.2

Cheque No	Payee	Amount
596	J Henly – Clerks January Salary	535.60
597	Get Mapping – Subscription for Parish Online	225.60
598	Thames Water – Water supply to toilets	24.95
599	Main Street Signs – New Sign for Bradenstoke	96.00
600	Cancelled	0
601	Cancelled	0
602	Cancelled	0
603	Mark Sharples – Tree Survey	350.00
604	A W Services – Grass Cutting and Toilet Maint.	2397.50
605	Cancelled	0
606	Sovereign Designs – Deposit for Play Park	7476.36
607	Lyneham PCC – Hall Hire	70.00
608	PW Glass & Glazing – Glazing at Village Hall	400.00
	Money Received	Amount
	Allotment Rent	18.00
	Payment for new sign	96.00

8.3 A grant application from the Wiltshire & Berkshire Canal Trust for £1000.00 was discussed and considered. It was proposed to support the application as it was considered the new centre once completed would be a great attraction to have on the Parish boundary, especially when the REME Museum opens as a visitor attraction in the Parish. This was agreed unanimously.

8.4 The Chairman gave an update on the public consultation regarding the spending of surplus funds: The Parish Council thanked all residents of Lyneham and Bradenstoke who had put forward ideas for projects, which could benefit the community by the spending of surplus funds.

Some ideas put forward have been directed and the groups have been encouraged to apply for Grant Funding from the Parish Council, other suggestions are not within the powers of the Parish Council or fall under the responsibility of Wiltshire Council and will therefore be redirected and some will need further investigation with other groups/agencies.

It is proposed to move forward on 3 suggestions at this time:

Play equipment for disabled children, a water supply to the allotments and seating for The Green in Lyneham. As funding for these three projects will still leave surplus funds the second stage of the consultation is not required and the Parish Council would be happy to consider further suggestions. Quotations are still being sought for moving forward with the 3 projects but it is estimated the cost will be no more than £15,000. The Chairman then proposed that it was resolved to set aside £15,000 for the 3 projects with the understanding that any money not spent would be returned to the surplus budget after completion of the work. This was agreed unanimously.

8.5 A quote of £640.00 has been received for the tree work required and highlighted in the last tree inspection. This involves the felling of one dead tree, removal of dead Elm and Elder from a Hedge and the removal of another tree with extensive die back allowing neighbouring trees room for growth. It was highlighted in the report that newts may be present at a pond near to one of the trees and so it would be best to proceed as soon as possible before the newts return to the pond. The Chairman proposed to resolve the appointment of Franklins Garden Services to carry out the work.

8.6 It was resolved to spend up to £50.00 on seeking details of the ownership of the car park next to the fish shop in Lyneham. This will enable discussion with the owners about the poor state of the car park and maintenance work required.

8.6 It was resolved to purchase replacement locks for the 3 Parish Council notice boards; the cost would be approximately £50.00.

Item 9 – Planning

9.1 An update on planning applications had previously been distributed to members. Cllr Webb gave an update on the Edmonds Garage site in Lyneham.

9.2 Application 16/00583/TCA – 30% reduction to Yew Tree and removal of lowest limbs to raise the crown by 1 metre – Clack House, 83 Bradenstoke, was discussed and considered. The application was supported as it was considered to be sensible tree management.

Item 10 – Exchange of Information

10.1 Cllr Glover asked if Community Speed Watch was still in operation. It was confirmed it was still in operation and that a report is in the Spring Edition of the Parish Magazine.

Item 11 – Date of the Next Meeting

11.1 The date of the next Lyneham and Bradenstoke Parish Council meeting is scheduled to take place on Tuesday 8th March 2016 in Lyneham Church Hall starting at 7.00pm.

IT WAS RESOLVED TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM THE MEETING IN ACCORDANCE WITH SECTION 1 OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. TO DISCUSS ISSUES CONNECTED TO ITEMS 5A AND 5B ON THE AGENDA - MINUTES OF THIS PART OF THE MEETING WILL BE KEPT SEPARATELY AND CONFIDENTIAL.

The confidential matters discussed have been minuted and will be kept under separate cover.

Item 12 – Close of Meeting

14.1 The meeting was closed at 9.15

Signed Date
Chairman