



WHALTON
PARISH COUNCIL

Chair: Cllr To Be Confirmed

Vice Chair: TBC

Clerk: M Burn

To the Members of Whalton Parish Council (WPC): 27/04/26

Dear Councillor,

You are hereby requested to attend the annual parishioners meeting (APM) and summoned to the Whalton Parish Council meeting (WPCAM) at **Whalton Village Hall on Wednesday 6th May 2026 at 7.00 pm & 7:30pm**

for the purpose of transacting the following business.

Malcolm Burn (Clerk/RFO)

Agenda(WPCAM) v1

1: Apologies for absence

Notifications from officers who are absent:

2: Election of Chair

3: Election of Vice Chair

4: Declaration of Interests, and grant of any dispensations

4.1 Declarations by Councillors of any interests regarding matters on the agenda.

4.2 Declarations of Interest forms - submission to County Hall

5: Public Questions

The point at which members of the public who have arranged to ask a question can do so.

6: Minutes (Chair)

6.1 To approve the minutes of the Parish Council Meeting held on **4th March 2026**.

7: Matters Arising from the previous minutes (unless shown separately on the agenda)

7.1 **Parish Cllr - Vacancy** (All)

7.2 **Public Transport Services - Update** (discussion item)

7.3 **Local Plan for WPC** (Sub Group Formation) & use of compatible software. (discussion item)

7.4 **Speed sign No.2 data** for Whalton village (Clerk)

8: County Councillor update (Cllr Lyle Darwin)

8.1 Local maintenance program - village green project

8.2 Cllr surgery update from April 18th

8.3 AOB

9: Financial Matters (clerk)

9.1 Non standard invoices or other payments made

HugoFox secure emails x10	251.86GBP inc VAT
HugoFox website hosting fee 26/27	71.93GBP inc VAT
HugoFox website build & training	238.80GBP inc VAT
NALC Subscription Year 26/27	105.71GBP no VAT
Mr R Macfarlane Internal Audit Fee	70.00GBP no VAT

9.2 Anticipated invoices to be paid prior to next meeting

Dedicated mobile handset & SIM	Unknown - item 14
Microsoft 365 subscription	104.00GBP

9.3 Audit 2026 / Annual Governance Accountability Return
AGAR - to sign Cert of Exemption & Submission of
accounts

9.4 Publication of public rights (AGAR)

9.5 Balances to date of the meeting

Current Account Unity Trust 06/04/26	***
Saving Account Unity Trust 06/04/26	***
Balance at date of the meeting	***
Balance at 31/3/26 financial year 25/26	***

9.6 PAYE / issues (decision item)

9.7 Proposed pay award 26/27 - Parish clerk (info item)

10: Correspondence (Clerk)

10.1 NALC, CAN, other info items

11: Planning / Housing (Chair)

To consider any planning applications:

11.1 2 The Terrace Whalton 26/00817/LBC x3 windows replacing & door.

12: Parish Maintenance & Fix My Street (FMS) (discussion all)

12.1 Grit bin

13: Council Website (Clerk)

13.1 Review of completed website (discussion item)

14: Dedicated handset & mobile phone number for WPC (Clerk)

14.1 Update

**15: Next Council Meeting(s): WPC next scheduled meeting **Wednesday
July 8th 7:30pm****

(Signed) Malcolm BURN - Clerk to Whalton Parish Council, 4 Cresswell
Home Farm Cottages, NE61 5UL.

Contact email: clerk@whaltonparishcouncil.gov.uk

