

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 8th September, 2014

Present: Cllr L. Burgess – Chair
Cllr. P. Mitchell – Vice-Chair
Cllr. C. Browning
Cllr. A. Spicer
Cllr. J. Mills
Cllr. I. Davison
Lynda Fisher, Clerk
2 Members of the Public

Public Time – Two members of the public were present and the Parish Council discussed/agreed to consider a Special General Meeting in the Village Hall to allow the School Developers to provide information on the process.

1. Welcome and Apologies

The Vice-Chair welcomed everyone to the meeting; apologies were received from Cllr. Spencer and Cllr. Burgess who might be late due to attending the JTB Meeting at Swale House; the Vice-Chair chaired the meeting in his absence.

The Parish Council again expressed its dissatisfaction that County Cllr. Roger Truelove has not attended any monthly meetings since his election in May 2013.

2. Declarations of Interest and Dispensations

There were no declarations of interest. A Dispensation has already been granted to all Members relating to Tunstall School.

3. Minutes of the Previous Meeting

Proposed by Cllr. Davison and seconded by Cllr. Mills the Minutes of the Monthly Parish Council Meeting held on the 4th August, 2014, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

1. **South and South East in Bloom** – Cllr. Mitchell will be attending the awards presentation next Wednesday at Brighton and is hoping to network with other Councils to see how they have undertaken this competition and what groups have been formed to manage it.
2. **WW1 Memorial** – No progress to report, still looking for a suitable site.
3. **Kent Minerals & Waste Local Plan (MWLP) 2013-30: Submission Document Consultation - 31 July to 12 September, 2014** - The Council's previous comments still stand.

5. Planning

1. **New Applications:** Deferred, Clerk to arrange an Extra Ordinary Meeting to discuss the three applications SW/14/153/R6; SW/14/153/R9 and SW/14/153/R17.
2. **Determined Applications:** None

6. Finance

1. **Christmas Tree Festival, Tunstall Church** – Clerk to circulate Registration Form (which gives details of arrangements) and Members to bring back suggestions to the October meeting. ***Action: Clerk***
2. **Society of Local Council Clerk** – Members agreed to pay £41.25p, a quarter share of the subscription.

3. **Accounts and Cheques raised at this meeting** - The following cheques were signed and the accounts to the 31st August, 2014, approved.

Date	Cheque	Details		Amount
08.09.14	1013	L. Fisher	Expenses – Telephone; home as office - August	£10.33p
08.09.14	1014	H.M. Revenue & Customs	Tax – August 2014	£48.20p
08.09.14	1015	Tunstall PCC	Hire of Hall August	£12.50p
08.09.14	1016	Peter Mitchell	Attending S&SEIB Awards Ceremony & Mileage to Brighton	£73.98p
08.09.14	1017	C.P.R.E.	Subscription 2014/15	£36.00p
08.09.14	1018	Iwade Parish Council	Quarter share of SLCC Subscription	£41.25p
Six Cheques in total				

Paid by Standing Order – Clerk’s Wages, August, 2014: £192.84p

7. **WW1 Memorial** – See 4.2 above.

8. **Correspondence**

1. **Open and Accountable Local Government** – Documents noted; Clerk to ascertain if the Parish Council records meetings, how long these records should be kept. **Action: Clerk**
2. **Government response - Draft transparency code for parish councils with a turnover not exceeding £25,000** – Contents noted.
3. **Community Trigger Briefing** – Document noted.
4. **DCLG Technical Consultation on planning** – Agreed Cllr. Spicer to draft a response for agreement by Members prior to submission. **Action: Cllr. Spicer**
5. **Leader Programme in Kent** – Noted, received with insufficient time to make any submission.
6. **Community Asset Transfer policy review - consultation exercise** – Noted.
7. **The Accessible Britain Challenge - Letter from the Minister of State for Disabled People** – Noted and to raise a query regarding the suitability of KCC’s Public Rights of Way ‘Kissing Gates’ for wheelchair access. Document to be borne in mind and used in the future. **Action: Clerk**
8. **Invitation to Planning Training Sessions** – No interest.

9. **Any Other Matters Arising**

1. Clerk advised of correspondence received from a resident regarding Neighbourhood Plans. A debate arose as to whether a Plan could stop development. Cllr. Burgess suggested the Clerk contact Sharon Thompson, Head of Planning at Kent County Council, who has carried out planning training sessions, for clarification on this. **Action: Clerk**
2. Cllr. Burgess advised that reinstatement work to the derelict area of land in Cranbrook Drive will commence on the 26th September.

10. **Next Meeting(s)**

The next Monthly Meeting will take place on Monday 6th October, 2014, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 8.40 p.m.