

Mickleham Parish Council

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Minutes of the MPC Meeting held at 19.51pm on 13 November 2024

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| | <p>Chris Coughlan (MP) has written to the Secretary of the Board of Trade about the postal service in this area. Improvement has been made but Cllr Chris Budleigh was not present to update the meeting: <i>carried forward to next meeting.</i></p> | <p>Action / Cllr CB (Clerk)</p> |
| <p>2</p> | <p>(2/11/24) Open Forum</p> <p>2.1 Liaison between Surrey Police and Mickleham Parish Council The Periodic Police Report for 11th September to 13th November 2024 received from Andy Reid, Office Manager, Mole Valley Safer Neighbourhood Police Team, was accepted by MPC. DI ran through the incidents recorded.</p> <p>2.2 Public Questions Question raised by Adria Kinloch regarding any updates from SCC about repairing the bridge at Lodge Farm. Cllr Hazel Watson reported that a price has been quoted which was very costly and doesn't see any immediate plans to undertake the work. DI reported that this bridge is pivotable to Nick Bullen's access to his farm area as well, which has an impact to the running of his business. Cllr Hazel Watson explained that some discussions have been held but remain confidential to the parties involved.</p> <p>DI to request an agenda item for the next liaison committee meeting via JL.</p> | <p>Action / JL</p> |
| <p>3</p> | <p>(3/11/24) Finance & Formalities</p> <p>3.1 Approve Accounts for Payments Retrospective payments are: £295.20 - To Nigel Jeffries for Septembers mowing of the Recreation ground. £540.00 - To Andrew Clark for Path maintenance. £108.00 - To Trevor Haylett for Clerk cover for May's meetings £72.00 - To SALC for the AGM attendance. New Payments are: £147.60 - To Nigel Jeffries for October's mowing of the Recreation ground. £380.00 - To Andrew Clark for Hedge trimming/strimming/regular maintenance. All Parish Councillors present agreed and two cheques were signed for payment.</p> <p>3.2 Agree Bank Reconciliation The bank reconciliation up to the 05 October 2024 had been circulated and was approved by all Parish Councillors present and signed by the Chair.</p> <p>The current bank balance after all agreed payments is: £4774.46, which reflects the second instalment of the precept payment of £5196.50 confirmed in October's statement.</p> | |

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| <p>4</p> | <p>(4/11/24) Planning</p> <p>4.1 Planning Applications Submitted (since the last September's MPC meeting)</p> <ul style="list-style-type: none">4.1.1 St Michaels CofE Infant School / Proposed tree works4.1.2 1 Mickleham Hall / Box Elder - Crown Lift (NO OBJECTIONS / Decision Date: 10-Oct-2024)4.1.3 Warren Farm Barns, Headley Lane / Heat pumps (CONDITIONS APPROVED / Decision Date: 30-Oct-2024)4.1.4 St Michael And All Angels Church / Tree works4.1.5 Ilex Trees, London Road, Mickleham / Tree works4.1.6 Old House, Old London Road / Tree Works4.1.7 The Coach House, Fredley Park / Application for Listed Building Consent <p>No further comments were raised.</p> | |
| <p>5</p> | <p>(5/11/24) Reports from Working Groups</p> <p>5.1 Norbury Park Working Group JL had sent in advance of this meeting, the minutes of the Norbury Park Forum meeting on September 26th. No questions were raised.</p> <p>DI read out the details about an Orchard planting session taking place on Tuesday 10 December from 10 to 1pm: volunteers are requested to come and to help plant trees.</p> <p>i. Tenancy WD reported that the Tenants which the MPC have supported have been given a two-year extension on their lease until 2026. Hasley Garton have declined any offers from existing tenants to buy their property. WD has liaised with a Lawyer who will act as pro bono for any further legal advice needed.</p> <p>5.2 Housing Needs Survey (HNS) AM detailed that a HNS has been requested through Surrey Community Action and Mole Valley, for Mickleham Parish. Mole Valley will pick up the costs of the survey, and MPC will be responsible for the postage costs, or the survey can be hand delivered at no cost. The objective is to understand the needs of the local residents and identifying what types of property are needed in the area should any site come up for development. If MPC agrees to this, then adverts and communication regarding this survey is to take place.</p> <p>WD proposed that a Public Meeting be held in the Village Hall in January to introduce the survey. Clerk to check on available dates.</p> <p>All Parish Councillors present agreed to the survey taking place in January 2025.</p> | <p>Action/ Clerk</p> |

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| | <p>Clerk to confirm back with Surrey Community Action.</p> <p>DI detailed that an article has been submitted for the December Magazine.</p> <p>5.3 Rykas Lease DI confirmed a meeting is taking place to look at the issues around Ryka's Café with the Westhumble RA (WRA) requesting a Public Space Protection Order (PSPO) and acoustic cameras.</p> <p>Cllr Hazel Watson confirmed it is only a premeeting that is taking place with David Albury (WRA) and SCC, which the MPC have been invited to attend. The meeting will take place on 22nd November. Following this the plan is to have a multiagency meeting to cover the technical details. A proposal date is planned for December, but not confirmed.</p> <p>WD reported that the request for a PSPO is by WRA and any cameras would be installed in that area of the A24, under the application, but it is recommended that the MPC support any application.</p> <p>WRA are applying for funding under the Community Infrastructure Levy (CiL), which is not available for MPC due to there being no neighbourhood development sites within the Parish.</p> <p>WD has sent out details of a proposed letter to send a Freedom of Information Act request to Surrey County Council (SCC) to disclose the details of their lease with Ryka's cafe.</p> <p>All Parish Councillors present agreed for this letter to be sent.</p> | <p>Action/ Clerk</p> <p>Action / WD</p> |
| 6 | <p>(6/11/24) Council Purchase /Assets</p> <p>6.1 Bus Shelter As covered earlier in 1.4 - Chair's Comments ToolBoxTony has been asked to quote for the work and will meet up with WD to discuss repairs and then submit a quote for approval of any work. Meeting has been arranged for Tuesday next week.</p> <p>6.2 Recreation Bins DI reported back detailing that the lids of both bins have been removed for a period of time at the recommendation of the bin collectors. This will be monitored to review any issues with foxes or collection of excessive rainwater.</p> <p>6.3 Recreation Fencing Fencing on the left of the gate needs replacing. The meeting agreed to ask J Wilson for a quote.</p> | <p>Action/ WD</p> <p>Action/ DI</p> <p>Action / Clerk</p> |
| 7 | <p>(7/11/24) Traffic & Parking & Noise</p> <p>7.1 Speedwatch Group Update Angela Ireland had forwarded details of the group's recent watch in October. DI read out their report:</p> | |

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| | <ul style="list-style-type: none">• Members of the team have managed to complete a Wednesday evening session, before the clocks changed. This acts as a reminder to the motorbike riders heading to Rykas that speed monitoring is taking place.• Several cars and motorbikes were reported to the police.• A Saturday afternoon session was also carried and further sessions at the weekend throughout the winter will be arranged.• Congratulations to Frances Presley and Mary Merrett who correctly read the number plate of a motorbike travelling at 46mph! <p>7.2 Speed Limit Consultation / Old London Road /Mickleham Parish Consultation comes to end on 21st November.</p> <p>7.3 Speed Limit Consultation / Headley and Leatherhead / Headley Parish Details were forwarded by Cllr H Watson regarding the adjacent consultation which ends on 4th December. Details to be forward to residents on Headley Lane that live within the boundary of Mickleham.</p> <p>7.4 Anti-Social Behaviour Details of the PSPO and approval of the Freedom of Information Letter was covered in the earlier Item 5.3.</p> <p>DI referred to an Agenda Item 7.2 Parking Swanworth Lane/Old London Road from September’s MPC meeting: Further discussion has taken place with Box Hill School regarding the parking in the Old London Road adjacent to the school. A letter has gone out to all school parents reminding them of various school issues, which includes the issue of parking in this area.</p> | <p>Action / Clerk</p> |
| <p>8</p> | <p>(8/11/24) Follow up Consultations</p> <p>8.1 Members Briefing - Mole Valley Stage 2 LCWIP – Emma Flynn (Mole Valley Local Cycling and Walking Infrastructure Plan). EF apologised that there was nothing to feedback as she had not received any details/invite to attend.</p> <p>8.2 Surrey Hills National Landscape (AONB) Boundary Variation Project – John Lowes JL has sent an email detailing none of the proposed changes affect Mickleham Parish so no follow up is required.</p> <p>8.3 Invitation to next South Western Railway “Stakeholder Live” session, 23/09/24 - Andrew McNaughton AM reported that this covered works around Woking area and preparing for new contracts.</p> <p>AM confirmed he would complete the follow up survey sent to all Councils.</p> | <p>Action / AM</p> |

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| 9 | (9/11/24) Urgent Items Received by The Chair No items received by the Chair. DI reminded the MPC that he will be retiring as Chair at the end of this year (March 2025) and asked all Councillors to think about recruiting a new Councillor and about the choice of Chair that can be elected in the May 2025 meeting. WD detailed that he is talking to the Trustees of the Mickleham Village Hall (MVH), who are applying for electrical vehicle charging. MVH are discussing costings and how the MPC can support their application. Further details will be reported back. | Action / ALL MP Cllrs Action/ WD |
| 10 | (10/11/24) Next Meetings: Wednesday 08 January 2025 Wednesday 12 March 2025 10.1 Agree Meeting dates for the year 2025/2026 Only WD has sent comments regarding the proposed dates. Dates to be carried forward to January's Meeting for approval. | Action / Clerk |

DI thanked everyone for attending. The meeting closed at 9.10pm

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting on the 08 January 2025:

Signed:

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